

MINUTE RECORD

REGULAR BOARD MEETING
VILLAGE BOARD OF TRUSTEES
APRIL 13, 2023 7:00 PM

The regular meeting of the Chairman and Board of Trustees of the Village of Shelton, Nebraska, was convened in open and public session in the Community Room of the Shelton Municipal Building at 219 "C" Street in Shelton, Nebraska, on April 13, 2023. Chairman Roe called the meeting to order at 7:00 P.M. at which time he informed the public of the posting of the Open Meeting Act on the bulletin board in the back of the room and led the audience in the Pledge of Allegiance. He then directed the Village Clerk to call roll which reflected the following: Present: Trustees: Roe, Oberg, Keslar, Doremus and Leibfarth Absent: None.

Notice of this meeting was given in advance thereof by publication in the Shelton Clipper on April 6, 2023 and by posting at 10:30 am on April 11, 2023 in five (5) public places in the Village of Shelton, Nebraska, as follows: Larry's Market, Shelton Clipper, Post Office, Cornerstone Bank, and Village Office, all as shown by the Certificate of Posting attached to these minutes. Notice of this meeting was simultaneously given to the Chairman and all members of the Village Board of Trustees and a copy of their acknowledgement of receipt of notice of the meeting and the agenda are attached to these minutes. Availability of the agenda was communicated in the advanced notice and in the notice of this meeting to the Village Board of Trustees.

All proceedings shown were taken while the convened meeting was open to the attendance of the public.

2. CONSENT AGENDA. It was then moved by Trustee Doremus to approve the consent agenda which included: A) Waive Reading and approve minutes of Regular meeting of March 9, 2023 and B) Accept Financial Report. This received a second from Trustee Keslar with the vote as follows: Ayes: Roe, Leibfarth, Oberg, Doremus and Keslar. Nays: None. Absent: None. Motion Carried.

3. REPORTS. Written and verbal reports were received from the Attorney, Administrative Clerk, Police Department, Utility Department, and Library.

4. TWO WAY SECURE OUTDOOR SIREN ACTIVATION SYSTEM. Darren Lewis, Buffalo County Emergency Manager, explained to the Board that Buffalo County had purchased a new system with ARPA funds to upgrade the siren system. Currently Buffalo County can send the signal to activate sirens but have no way of knowing if they went off as desired. The new system will enable them to monitor each siren and know if there are any problems, etc. They are hoping to have the system on the poles and ready to use by the end of the month.

5. SUMMER PARK ACTIVITIES AND BALL FIELD LIGHTS. Utility Superintendent Gillming reported that the money was found in the budget. It was then moved by Trustee Doremus to proceed to have the electrical trenching done in order to have the Ball Field lights brought up to code. This received a second from Trustee Oberg with the vote as follows: Ayes: Roe, Leibfarth, Oberg, Doremus and Keslar. Nays: None. Absent: None. Motion Carried.

Administrative Clerk Doremus offered to have her office again run the Concession Stand since it is unknown how many games would be played until the lights are done. The board gave their approval for this.

6. LIBRARY FUTURE PLANS. Linda VanOrsdall and Deb Remter representing the Library Board were present to answer any questions the board might have. It was explained that the " Friends of the Library" group was looking into putting the Library on the Nebraska Historical Sites in order to access additional grant opportunities. Most of the future plans are long term at this point.

MINUTE RECORD

APRIL 13, 2023

- PAGE 2 -

7. CONTRACT WITH MILLER & ASSOCIATES FOR NEW POOL PLANNING PHASE.

Administrative Clerk Doremus reported that the matching grant of \$7,500 for the planning of the new pool had been awarded. Miller & Associates will be hosting a "Kick Off" meeting with Pool Committee on May 2nd. After discussion, Chairman Roe indicated it was time to consider Resolution No. 23-04-13.

RESOLUTION NO. 23-04-13:

BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA,

1. The Agreement for Professional Services for "Civic and Community Center Financing Fund (CCCFF) Planning Grant between the Village of Shelton, Nebraska, and Miller & Associates, Consulting Engineers, PC, in the form presented to this Governing Body hereby is approved and accepted.
2. That the Chairman of the Governing Body and Village Clerk be, and they hereby are, authorized and directed to execute such Amendment, on behalf of, and in the name of the Village of Shelton, Nebraska and that an executed copy of said agreement be affixed to this resolution and, by reference, made a part of these official proceedings.

It was then moved by Trustee Doremus, with a second from Trustee Keslar to approve and adopt Resolution No. 23-04-13 as presented. Ayes: Roe, Leibfarth, Oberg, Doremus and Keslar. Nays: None. Absent: None. Motion Carried.

8. NEW POOL PROJECT COMMITTEE'S JUNE 3RD BBQ/DANCE. It was reported that the Committee had dropped the BBQ part of the night but will have Food Trucks there. The Band and alcohol would all be contained within the Tennis Court fenced area. The band will play from 8:00 pm to 11:00 pm. During the day there would possibly be Craft Venders in the park, a Volley ball Tournament, Kids kick ballgames, Bingo, etc.

9. SPECIAL DESIGNATED LIQUOR LICENSE APPLICATION FOR JUNE 3RD DANCE (COPPER PENNY). It was explained that with the application of the Special Designated Liquor License an approval from the Board was also required to be submitted. After discussion it was moved by Trustee Keslar, with a second from Trustee Doremus to approve the Special Designated Liquor License application from Copper Penny for the June 3, 2023 Dance. Ayes: Roe, Leibfarth, Oberg, Doremus and Keslar. Nays: None. Absent: None. Motion Carried.

10. AND 11. HIRING OF POOL ASSIST. MANAGERS/LIFEGUARDS AND UTILITY SUMMER HELP. After discussion it was moved by Trustee Oberg to correct the proposed ordinance to set wages to reflect the Pool Manager Johnson's wage of \$18.00 per hour and Assistant Manager Branson wage of \$15.75 per hour. This received a second from Trustee Leibfarth with the vote as follows: Ayes: Roe, Leibfarth, Oberg, Doremus and Keslar. Nays: None. Absent: None. Motion Carried.

12. AND 13. ORDINANCES TO SET NEW WAGES AND AN ORDINANCE TO DEFINE WATER LINES AND OWNERSHIP. After discussion, Chairman Roe indicated it was time to consider Ordinances No. 858, No. 859 and No. 860.

MINUTE RECORD

APRIL 13, 2023

- PAGE 3 -

Whereupon, it was moved by Trustee Oberg, seconded by Trustee Doremus that the minutes of the proceedings of the Chairman and Board of Trustees of the Village of Shelton, Buffalo County, Nebraska, in the matter of passing and approving Ordinances No. 858, No 859 and No. 860 be preserved and kept in a separate and distinct volume known as "Ordinance Record, Village of Shelton, Nebraska"; and that said separate and distinct volume be incorporated in and made a part of these proceedings the same as though it were spread at large herein. The Chairman instructed the Clerk to call the roll and the following was recorded as the vote on this motion: AYES: Roe, Oberg, Leibfarth, Doremus and Keslar. NAYS: None. ABSENT: None. Motion Carried.

Further, a motion was made by Trustee Oberg seconded by Trustee Doremus that the statutory rules in regard to the passage and adoption of Ordinances be suspended, so that said Ordinances No. 858, No 859 and No. 860 might be introduced, read by title, and approved and passed at the same meeting. Trustee Keslar called for the question. The Chairman put the question to the vote and instructed the Clerk to call roll and the following was the vote on this motion: AYES: Roe, Oberg, Leibfarth, Doremus and Keslar. NAYS: None. ABSENT: None. Motion Carried.

Following the reading of Ordinances No. 858, No 859 and No. 860 by title on the First Reading, the suspension of the rules so that the same may be read by title on the Second and Third Readings, allowing for final passage at the same meeting, Trustee Oberg called for the question as to the approval and passage of Ordinances No. 858, No 859 and No. 860 and the following vote was recorded for Ordinance No. 858, No 859 and No. 860: AYES: Roe, Oberg, Keslar and Leibfarth, Doremus. NAYS: None. ABSENT: None. Motion Carried. Whereupon, the Chairman declared that five members of the Board having voted in the affirmative for the passage and approval of Ordinances No. 858, No 859 and No. 860 and said Ordinances duly passed and adopted as Ordinances of the Village of Shelton, Nebraska.

Whereupon, it was moved by Trustee Oberg, seconded by Trustee Doremus that said Ordinances No. 858, No 859 and No. 860 be published in pamphlet form. AYES: Roe, Oberg, Leibfarth, Doremus and Keslar. NAYS: None. ABSENT: None. Motion Carried.

14. DRAINAGE ISSUES IN MUNICIPALITY. Utility Superintendent Gillming presented the Board with our engineers estimates for potentially resolving the drainage issues near the Post Office (\$90,150), First Street (\$75,400) and on Lincoln Street (\$47,325). After discussion, it was determined that at this time the fixes were cost prohibited but the concerns should be discussed every three months in case things changed.

15. RESURFACING OF AYRES STREET. It was moved by Trustee Keslar to adjourn to executive session due to possible litigation. This received a second from Trustee Roe with the vote as follows: Ayes: Doremus, Oberg, Roe, Leibfarth and Keslar. Nays: None. Absent: None. Motion Carried and the Board adjourned to executive session at 8:20 PM.

At 8:25 PM the Board of Trustees returned from executive session with Chairman Roe calling the meeting back to order with the roll call as follows: Present: Keslar, Oberg, Roe, Leibfarth and Doremus. Absent: None. Chairman Roe then stated that they had returned from executive session and discussed only the resurfacing of Ayres Street and any possible litigation. No Action to be taken at this time.

MINUTE RECORD

APRIL 13, 2023

- PAGE 4 -

16. CLAIMS. After review, it was moved by Trustee Keslar, seconded by Trustee Doremus to pay the claims as presented. AYES: Roe, Doremus, Keslar, Oberg and Leibfarth. NAYS: None. ABSENT: None. Motion Carried.

17. ADJOURNMENT. All agenda items having been considered, Trustee Oberg, with a second from Trustee Doremus, moved to adjourn the meeting. AYES: Roe, Doremus, Keslar, Oberg and Leibfarth. NAYS: None. ABSENT: None. Whereupon, the Chairman declared the motion carried and the meeting duly adjourned at 8:28 P.M.

RESPECTFULLY SUBMITTED

BONNIE DOREMUS, MMC
VILLAGE CLERK

APPROVED:

WILLIAM C. ROE
CHAIRMAN

CERTIFICATION

I, the undersigned, Village Clerk for the Village of Shelton, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Chairman and Board of Trustees of the Village of Shelton at the regular meeting held on April 13, 2023 at the Community Room, 219 "C" Street, Shelton, NE and that all the subjects included in the foregoing proceedings were contained in said agenda for at least twenty-four hours prior to said meeting; that said minutes from which the foregoing proceedings have been extracted were available for public inspection within ten working days of the meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; that the notice of the meeting was posted by Assistant Clerk Smith on April 11, 2023 in five public places in the Village of Shelton, as follows: Village Office, Cornerstone Bank, Shelton Clipper, Post Office, and Larry's Market.

Dated this 18th day of April, 2023.

BONNIE DOREMUS, MMC
VILLAGE CLERK