

# MINUTE RECORD

REGULAR BOARD MEETING  
VILLAGE BOARD OF TRUSTEES  
APRIL 11, 2024 7:00 PM

The regular meeting of the Chairman and Board of Trustees of the Village of Shelton, Nebraska, was convened in open and public session in the Community Room of the Shelton Municipal Building at 219 "C" Street in Shelton, Nebraska at 7:00 o'clock P.M. on April 11, 2024.

Notice of this meeting was given in advance thereof by publication in the Shelton Clipper on April 4, 2024, and by posting at 10:30 am on April 4, 2024 in five (5) public places in the Village of Shelton, Nebraska, as follows: Larry's Market, Shelton Clipper, Post Office, Cornerstone Bank, and Village Office, all as shown by the Certificate of Posting attached to these minutes. Notice of this meeting was simultaneously given to the Chairman and all members of the Village Board of Trustees and a copy of their acknowledgement of receipt of notice of the meeting and the agenda are attached to these minutes. Availability of the agenda was communicated in the advanced notice and in the notice of this meeting to the Village Board of Trustees.

All proceedings shown were taken while the convened meeting was open to the attendance of the public.

**1. CALL MEETING TO ORDER AND ROLL CALL** Chairman Roe called the meeting to order at which time he informed the public of the posting of the Open Meeting Act on the bulletin board in the back of the room and led the audience in the Pledge of Allegiance. He then directed the Village Clerk to call roll which reflected the following: Present: Trustee Roe, Keslar, Oberg, Rabbe, and Anderson. Absent: None.

**2. CONSENT AGENDA.** It was then moved by Trustee Keslar to approve the consent agenda which included: A) Waive reading and approve minutes of the regular meeting of February 8, 2024; B) Accept Financial Report; and C) Approval of Amelia Hunt as a new member of the SVFR. This received a second from Trustee Anderson with the vote as follows: AYES: Roe, Keslar, Oberg, Rabbe and Anderson. NAYS: None. ABSENT: None. Motion Carried.

**3. BOND CD #110871:** Village Clerk Doremus informed the board that this CD had matured and would like to reinvest the funds into a different investment with better interest. It was then moved by Trustee Keslar to cash in the CD and reinvest with NPAIT or NFIT. This received a second from Trustee Anderson, with the vote as follows: AYES: Roe, Oberg, Rabbe, Anderson, and Keslar. NAYS: None. ABSENT: None. Motion Carried.

**4. REPORTS:** Written and verbal reports were received from the Village Attorney, Administrative Clerk, Utility Superintendent, Police and Library.

**13. INCREASE PAY FOR VILLAGE TRUSTEES.** After discussion it was moved by Trustee Oberg, with a second from Trustee Rabbe to postpone this agenda item until Budget time. AYES: Roe, Oberg, Rabbe, Anderson, and Keslar. NAYS: None. ABSENT: None. Motion Carried.

**12. FINANCE CONFERENCE/JUNE REGULAR BOARD MEETING.** Village Clerk Doremus reminded the trustees of the Finance Conference to be held in Lincoln on June 12-14. She encouraged those interested to attend but also pointed out that this time frame included the June Regular meeting date. She asked them to consider either moving the meeting or asking someone to fill in for her for the meeting. She encouraged them to check their calendar and decide at the May meeting.

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**PUBLIC HEARING** – It being of the hour of 7:13 pm, it was moved by Trustee Oberg to adjourn the meeting in order to hold a Public Hearing. This received a second from Trustee Keslar with the vote as follows: AYES: Roe, Oberg, Rabbe, Anderson, and Keslar. NAYS: None. ABSENT: None. Motion Carried and Chairman Roe adjourned the Trustee meeting and call to order the Public Hearing at 7:13 PM. He explained that the Hearing was to hear comments from the public for or against the issuing of a Class “K” Liquor License to Copper Penny. Morgan Karlberg from Copper Penny was present to answer any questions or concerns with the application. She explained that this license would allow her to have more Special Designation Licenses in a year. After further discussion and hearing no further comments or questions from the public, Chairman Roe closed the Public Hearing at 7:15 PM.

**5. RECOMMENDATION TO THE STATE REGARDING COPPER PENNY’S APPLICATION FOR A CLASE “K” LIQUOR LICENSE.** It was then moved by Trustee Rabbe to recommend to the NE Liquor Commission approval of Copper Penny Station LLC’s application for a Class “K” endorsement to their “D” License. This received a second from Trustee Oberg with the vote as follows: AYES: Roe, Oberg, Rabbe, Anderson, and Keslar. NAYS: None. ABSENT: None. Motion Carried.

**5A. APPROVAL OF SPECIAL DESIGNATED LICENSE FOR 115 EAST FIRST STREET ON MAY 31, 2024.** Morgan Karlberg, representing Copper Penny, was present to explain that this was an event they were planning and was applying to the State for the Special Designated License. After discussion, it was moved by Trustee Oberg, with a second from Trustee Anderson to approve the event and issuing of the SDL. AYES: Roe, Oberg, Rabbe, Anderson, and Keslar. NAYS: None. ABSENT: None. Motion Carried.

**6. HIRING SUMMER HELP/LIFEGUARDS/ASST POOL MANAGERS.** Village Clerk Doremus reported to the Board that the cost of the CPR and lifeguard certification classes had gone up considerably (from \$180 to \$330 for new guards). It was being suggested that the village would want to consider paying for ½ of the cost up front and then if they completed the season in good standing that they would be reimbursed the second ½ of the cost. After much discussion it was moved by Trustee Roe to pay at the beginning of the season any recertification of the returning guards and one half of the new guards’ classes, then reimbursed the second half of the classes at the end of the season if they were in good standing. This received a second from Trustee Oberg with the vote as follows: AYES: Roe, Oberg, Rabbe, Anderson, and Keslar. NAYS: None. ABSENT: None. Motion Carried.

A list of proposed hires for the summer was then presented to the Board. After much discussion, it was moved by Trustee Anderson to have starting wages as follows with an additional quarter for each returning year: Pool Lifeguards - \$13.00; Pool Asst. Mgr. - \$15.50; Pool Manager - \$18.50 and; Park/Cemetery - \$14.00. This received a second from Trustee Oberg with the vote as follows: AYES: Roe, Oberg, Rabbe, Anderson, and Keslar. NAYS: None. ABSENT: None. Motion Carried. Village Clerk Doremus will prepare an Ordinance for the May meeting to reflect the new hires and their wages for the 2024 season.

**7. PARK CONCESSION STAND.** Village Clerk Doremus reported that her office would be willing to run the stand again this year. After hearing that there may be some public interest in operating the stand, it was decided to advertise the operation of the stand this year to see if that was a possibility and reconsider the subject at the May meeting.

**8. ARPA FUNDS FOR NEW POOL/COMMUNITY IMPROVEMENTS.** It was explained that the ARPA Funds Reporting required that we designate the funds by the end of this month.

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Since the election of the Pool Bond wasn't until May, it was advised to expand our designation to wording which will allow more versatility in their use in the event the bond did not pass. After discussion it was moved by Trustee Oberg, with a second from Trustee Rabbe to designate our remaining ARPA funds for Community Services, Facilities, and Amenities. AYES: Roe, Oberg, Rabbe, Anderson, and Keslar. NAYS: None. ABSENT: None. Motion Carried.

**9. PAYMENT TO MILLER & ASSOCIATES FOR POOL EVALUATION/STUDY.** Chairman Roe it was now time to consider Resolution No. 24-04-11.

RESOLUTION NO. 24-04-11:

BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA:

1. The Engineers for the Village, Miller & Associates, have theretofore delivered to the Village their invoice No. 24 0228 for the Swimming Pool Evaluation consisting of scheduling and coordinating Public input meeting, addressing questions on Pool options, presenting final study to Village Board, providing proposed Pool facility rendering and assisting with informational flyer to Swimming Pool Committee during the period of July 2023 through February 2024, as per our Agreement dated April 13, 2023, is hereby approved.
2. That the Village Clerk be, and hereby is, authorized and directed to issue and deliver payment in the amount of \$4,111.70 to Miller & Associates of Kearney, Nebraska within ten days from the date thereof for the work performed as set forth and approved.

It was then moved by Trustee Oberg, with a second from Trustee Keslar to approve and adopt Resolution No. 24-04-11 as presented. AYES: Roe, Oberg, Rabbe, Anderson, and Keslar. NAYS: None. ABSENT: None. Motion Carried.

**10. ATV REGULATIONS.** After discussion, a subcommittee of Trustee Anderson and Trustee Rabbe was appointed to meet with Police Chief Clark and the Village Attorney in order to have an Ordinance ready for consideration at the May meeting. With that in mind, it was moved by Trustee Roe, with a second from Trustee Oberg, to postpone action on this agenda item to the May regular meeting. AYES: Roe, Oberg, Rabbe, Anderson, and Keslar. NAYS: None. ABSENT: None. Motion Carried.

**11. PAPERLESS AGENDAS/MEETINGS.** Village Clerk Doremus and Assistant Clerk Smith explained to the board that paperless agendas and meetings were becoming the "norm" and was wondering if the Board was interested in doing this. After discussion, the consensus was that we should look into it. Chairman Roe indicated that there was something similar at his work and he would help get it in place this summer.

**14. AYRES STREET DAMAGE.** At this time, it was moved by Trustee Oberg to enter into executive session due to litigation. This was seconded by Trustee Keslar with the vote as follows: Ayes: Roe, Keslar, Rabbe, Oberg and Anderson. Nays: None. Absent: None. Chairman Roe then declared the motion carried and that the Board was entering into executive session due to litigation. They then adjourned to executive session at 8:36 PM.

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The Board returned from executive session at 8:54 PM. Chairman Roe called the meeting back to order stating they were returning from executive session where only the litigation was discussed. He then asked the clerk to take roll which reflected the following: Present: Trustees: Roe, Oberg, Keslar, Anderson and Rabbe. Absent: None.

**15. CLAIMS.** After review, it was moved by Trustee Rabbe, seconded by Trustee Keslar to pay the claims as presented. Ayes: Roe, Rabbe, Oberg, Anderson and Keslar. Nays: None. Absent: None. Motion Carried.

**16. ADJOURNMENT.** All agenda items having been considered, Trustee Oberg with a second from Trustee Anderson, moved to adjourn the meeting. Ayes: Roe, Rabbe, Oberg, Anderson and Keslar. Nays: None. Absent: None. Motion Carried. Whereupon, the Chairman declared the motion carried and the meeting duly adjourned at 8:55 P.M.

RESPECTFULLY SUBMITTED

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BONNIE DOREMUS, MMC  
VILLAGE CLERK

APPROVED:

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WILLIAM C. ROE  
CHAIRMAN

## CERTIFICATION

I, the undersigned, Village Clerk for the Village of Shelton, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Chairman and Board of Trustees of the Village of Shelton at the regular meeting held on April 11, 2024 at the Community Room, 219 "C" Street, Shelton, NE and that all the subjects included in the foregoing proceedings were contained in said agenda for at least twenty-four hours prior to said meeting; that said minutes from which the foregoing proceedings have been extracted were available for public inspection within ten working days of the meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; that the notice of the meeting was posted by Assistant Clerk Smith on April 4, 2024 in five public places in the Village of Shelton, as follows: Village Office, Cornerstone Bank, Shelton Clipper, Post Office, and Larry's Market.

Dated this 18<sup>th</sup> day of April, 2024.

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BONNIE DOREMUS, MMC  
VILLAGE CLERK

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