

# MINUTE RECORD

REGULAR BOARD MEETING  
VILLAGE BOARD OF TRUSTEES  
AUGUST 12, 2021

The regular meeting of the Chairman and Board of Trustees of the Village of Shelton, Nebraska, was convened in open and public session in the Community Room of the Shelton Municipal Building at 219 "C" Street in Shelton, Nebraska at 7:00 o'clock P.M. on August 12, 2021. Chairman Roe then called the meeting to order at which time he informed the public of the posting of the Open Meeting Act on the bulletin board in the back of the room and led the audience in the Pledge of Allegiance. He then directed the Village Clerk to call roll which reflected the following: Present: Trustee Roe, Doremus, Reutzel, Oberg and Keslar. Absent: None.

Notice of this meeting was given in advance thereof by publication in the Shelton Clipper on August 5, 2021, and posting at 10:35 A.M. on August 6, 2021, in five (5) public places in the Village of Shelton, Nebraska, as follows: Larry's Market, Shelton Clipper, Cornerstone Bank, Post Office, and Village Office, all as shown by Affidavit of Publication and the Certificate of Posting attached to these minutes. Notice of this meeting was simultaneously given to the Chairman and all members of the Village Board of Trustees and a copy of their acknowledgement of receipt of notice of the meeting and the agenda are attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice of this meeting to the Village Board of Trustees.

All proceedings shown were taken while the convened meeting was open to the attendance of the public.

**2. CONSENT AGENDA.** It was then moved by Trustee Doremus to approve the consent agenda which included: A) Waive Reading and approve minutes of Regular meeting of July 8, 2021; and B) Accept Financial Report.

This received a second from Trustee Oberg with the vote as follows: Ayes: Roe, Keslar, Doremus, Reutzel and Oberg. Absent: None. Motion Carried.

**3. RENEWAL OF CD #80993 & #96597.** After discussion, it was moved by Trustee Doremus, with a second from Trustee Keslar to add \$250.00 to CD #80993 and renew for 36 months at an interest rate of .55 and renew #96597 for 48 months at the interest rate of .65. Ayes: Roe, Keslar, Doremus, Reutzel and Oberg. Absent: None. Motion Carried.

**4. REPORTS.** Written and verbal reports were received from the Fire Department, Attorney, Administrative Clerk and Utility Superintendent.

**5. PURCHASE OF RADIOS FOR FIRE DEPARTMENT.** After discussion, Chairman Roe indicated it was time to consider Resolution 21-08-12A.

**RESOLUTION 21-08-12A:**

WHEREAS, the Governing Body of the Village of Shelton, Nebraska has determined that the maintenance of equipment is necessary and essential to the efficient and proper operation of the Village.

WHEREAS, after investigation of the facts and discussion of the alternatives, the Governing Body has decided to have the necessary purchase of equipment made.

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NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA:

**SECTION 1.** That the Village of Shelton, Nebraska shall immediately acquire, radios for the fire Department, cost to be shared by the Fire Department's own funds, the Village's share not to exceed \$3,000 from Platte Valley Communications, Inc of Kearney, NE.

**SECTION 2.** That the Chairman, Fire Chief and Village Clerk are authorized, and directed to acquire the aforementioned equipment for and on behalf of, and in the name of the Village of Shelton, Nebraska, and to execute such documents, orders, and contracts in the name of the Village of Shelton, Nebraska, as may be necessary, proper, or convenient to undertake and complete such purchase.

It was then moved by Trustee Keslar to approve and adopt in the final form as it appears above. This was seconded by Trustee Oberg with the vote as follows: Ayes: Roe, Keslar, Doremus, Reutzel and Oberg. Absent: None. Motion Carried.

**6. PURCHASE OF HELMENT LIGHTS FOR FIRE DEPARTMENT.** After discussion, Chairman Roe indicated it was time to consider Resolution No. 21-08-12B.

**RESOLUTION NO. 21-08-12B:**

WHEREAS, the Governing Body of the Village of Shelton, Nebraska has determined that the purchase of certain equipment is necessary and essential to the efficient and proper operation of the Village.

WHEREAS, after investigation of the facts and discussion of the alternatives, the Governing Body has decided to purchase the necessary equipment:

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA:

**SECTION 1.** That the Village of Shelton, Nebraska shall immediately acquire, for the purchase price not to exceed \$1,100 fifteen (15) helmets mounted LED flashlights from Sandry Fire Supply LLC Heiman, Inc. of Dewitt, IA.

**SECTION 2.** That the Chairman, Fire Chief and Administrative Clerk hereby are authorized, and directed to acquire the aforementioned equipment for and on behalf of, and in the name of the Village of Shelton, Nebraska, and to execute such documents, orders, and contracts in the name of the Village of Shelton, Nebraska, as may be necessary, proper, or convenient to undertake and complete such purchase.

It was then moved by Trustee Oberg, with a second from Trustee Doremus to approve and adopt Resolution No. 21-08-12B as presented. Ayes: Roe, Keslar, Doremus, Reutzel and Oberg. Absent: None. Motion Carried.

**7. PURCHASE OF LIFTING EQUIPMENT FOR FIRE DEPARTMENT.** After discussion, Chairman Roe indicated it was time to consider Resolution No. 21-08-12C.

**RESOLUTION NO. 21-08-12C:**

WHEREAS, the Governing Body of the Village of Shelton, Nebraska has determined that the maintenance of equipment is necessary and essential to the efficient and proper operation of the Village.

WHEREAS, after investigation of the facts and discussion of the alternatives, the Governing Body has decided to have the necessary purchase of equipment made.

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NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA:

**SECTION 1.** That the Village of Shelton, Nebraska shall immediately acquire, "Lifting Equipment" from Sandry Fire Supply LLC of DeWitt, IA for total cost not to exceed \$4,900.

**SECTION 2.** That the Chairman, Fire Chief and Village Clerk are authorized, and directed to acquire the aforementioned equipment for and on behalf of, and in the name of the Village of Shelton, Nebraska, and to execute such documents, orders, and contracts in the name of the Village of Shelton, Nebraska, as may be necessary, proper, or convenient to undertake and complete such purchase.

It was then moved by Trustee Oberg to approve and adopt Resolution No. 21-08-12C as presented. This received a second from Trustee Doremus with the vote as follows: Ayes: Roe, Keslar, Doremus, Reutzel and Oberg. Absent: None. Motion Carried.

**8. 2021 ANNUAL CERTIFICATION OF PROGRAM COMPLIANCE FOR THE NEBRASKA DEPARTMENT OF TRANSPORTATION.** After explaining the reason for this resolution, Chairman Roe indicated it was time now to consider its passage.

RESOLUTION NO. 21-08-12:

## SIGNING OF THE MUNICIPAL ANNUAL CERTIFICATION OF PROGRAM COMPLIANCE 2021

Whereas: State of Nebraska Statutes, sections 39-2115, 30-2119, 39-2121 and 20-2520(c), requires an annual certification of program compliance to the Nebraska Board of Public Roads Classifications and Standards; and

Whereas: State of Nebraska Statutes, section 39-2120 also requires that the annual certification program compliance by each municipality shall be signed by the Mayor or Village Board Chairman and shall include the resolution of the governing body of the municipality authorizing the signing of the certification.

Be it resolved that the Village Board Chairperson of Shelton is hereby authorized to sign the Municipal Annual Certification of Program Compliance.

It was then moved by Trustee Keslar to approve and adopt Resolution No. 21-08-12 as presented. This received a second from Trustee Doremus with the vote as follows: Ayes: Roe, Keslar, Doremus, Reutzel and Oberg. Absent: None. Motion Carried.

**9. AMERICAN RESCUE PLAN ACT (ARPA) FUNDS.** Administrative Clerk Doremus explained that this was on the agenda so that the board would continue to consider options for projects to spend these funds.

**10. REVIEW AD HOC HOUSING COMMITTEE'S RECOMMENDATIONS AND APPROVAL OF HOUSING REHAB APPLICATION.** The Ad Hoc Housing Committee which had met earlier in the evening recommended the approval of the new Housing Rehab application. After discussion, it was moved by Trustee Doremus, with a second from Trustee Oberg to accept the Ad Hoc Housing Committee's recommendation and approve the loan application. AYES: Roe, Keslar, Reutzel, Oberg and Doremus. NAYS: None. ABSENT: None. Motion Carried.

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**11. and 12. APPROVE PAYMENT TO CDS INSPECTIONS FOR HOUSING GRANT ADMINISTRATIVE SERVICES RELATED TO #SHEL-HR-02 and 08 APPLICATION/PROJECT; APPROVE PAYMENT TO PM RENOVATION FOR HOUSING REHAB WORK RELATED TO #SHELTON HR-02.** After discussion it was moved by Trustee Oberg, with a second from Trustee Doremus to approve the payments to CDS Inspections & Beyond and PM Renovations for work done which related to HR-02 and HR-08. AYES: Roe, Keslar, Reutzel, Oberg and Doremus. NAYS: None. ABSENT: None. Motion Carried.

**13. CLAIMS.** After review, it was moved by Trustee Keslar seconded by Trustee Doremus to pay the claims as presented. Ayes: Roe, Oberg, Reutzel, Keslar and Doremus. Nays: None. Absent: None. Motion Carried.

**14. 21/22 PROPOSED LINE-ITEM BUDGET.** Administrative Clerk Doremus presented the Board with the 21/22 Line-item budget she was proposing for their review. After discussion and looking at the figures, she was asked to revise some of the amounts. She will do so and present them at a future date for their review.

**15. ADJOURNMENT.** All agenda items having been considered, Trustee Roe with a second from Trustee Doremus moved to adjourn the meeting. AYES: Roe, Oberg, Reutzel, Doremus and Keslar. NAYS: None. ABSENT: None. Whereupon the Chairman declared the motion carried and the meeting duly adjourned at 8:15 P.M.

RESPECTFULLY SUBMITTED

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BONNIE DOREMUS, MMC  
VILLAGE CLERK

APPROVED:

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WILLIAM C. ROE  
CHAIRMAN

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## CERTIFICATION

I, the undersigned, Village Clerk for the Village of Shelton, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Chairman and Board of Trustees of the Village of Shelton at the regular meeting held on August 12, 2021 at the Community Room, 219 "C" Street, Shelton, NE and that all the subjects included in the foregoing proceedings were contained in said agenda for at least twenty-four hours prior to said meeting; that said minutes from which the foregoing proceedings have been extracted were available for public inspection within ten working days of the meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; that the notice of the meeting was published in the Shelton Clipper on August 5, 2021 and posted by Assistant Clerk/Treasurer Lisa Smith on August 6, 2021 in five public places in the Village of Shelton, as follows: Village Office, Cornerstone Bank, Shelton Clipper, Post Office, and Larry's Market.

Dated this 16th day of August, 2021.

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BONNIE DOREMUS, MMC  
VILLAGE CLERK