

MINUTE RECORD

REGULAR BOARD MEETING
VILLAGE BOARD OF TRUSTEES
DECEMBER 12, 2024 7:00 PM

The Regular meeting of the Chairman and Board of Trustees of the Village of Shelton, Nebraska, was convened in open and public session in the Community Room of the Shelton Municipal Building at 219 "C" Street in Shelton, Nebraska at 7:00 o'clock P.M. on DECEMBER 12, 2024.

Notice of this meeting was given in advance thereof by publication in the Shelton Clipper on December 5, 2024, and by posting at 10:30 am on December 5, 2024 in five (5) public places in the Village of Shelton, Nebraska, as follows: Larry's Market, Shelton Clipper, Post Office, Cornerstone Bank, and Village Office, all as shown by the Certificate of Posting attached to these minutes. Notice of this meeting was simultaneously given to the Chairman and all members of the Village Board of Trustees and a copy of their acknowledgement of receipt of notice of the meeting and the agenda are attached to these minutes. Availability of the agenda was communicated in the advanced notice and in the notice of this meeting to the Village Board of Trustees.

All proceedings shown were taken while the convened meeting was open to the attendance of the public.

1. CALL MEETING TO ORDER AND ROLL CALL Chairman Roe then called the meeting to order at which time he informed the public of the posting of the Open Meeting Act on the bulletin board in the back of the room and led the audience in the Pledge of Allegiance. He then directed the Village Clerk to call roll which reflected the following: Present: Trustee Roe, Oberg, Rabbe and Anderson. Absent: Keslar

2. CONSENT AGENDA. It was then moved by Trustee Oberg to approve the consent agenda which included: A) Waive reading and approve minutes of the regular meeting of November 14, 2024; B) Accept Financial Report and; C) approve C. Shellpeper and J. Kennedy as new members of the SVFR. This received a second from Trustee Rabbe with the vote as follows: AYES: Roe, Oberg, Rabbe and Anderson. NAYS: None. ABSENT: Keslar. Motion Carried.

3. CLAIMS. After review, it was moved by Trustee Rabbe, seconded by Trustee Oberg to pay the claims as presented. Ayes: Roe, Oberg, Anderson and Rabbe. Nays: None. Absent: Keslar. Motion Carried.

4. REPORT OR REMARKS FROM OUTGOING MEMBER. Trustee Anderson thanked the board for understanding his reasons for not running again for the position and wished them the best. Chairman Roe also thanked Trustee Anderson for his service and wished him the best with his future plans.

5. ADJOURNMENT. All agenda items having been considered, Trustee Rabbe, with a second from Trustee Oberg, moved to adjourn the meeting. Ayes: Roe, Oberg, Anderson, and Rabbe. Nays: None. Absent: Keslar. Motion Carried. Whereupon, the Chairman declared the motion carried and the meeting duly adjourned at 7:05 P.M.

The reorganization meeting of the Chairman and Board of Trustees of the Village of Shelton, Nebraska, was convened in open and public session in the Community Room of the Shelton Municipal Building at 219 "C" Street in Shelton, Nebraska at 7:05 o'clock P.M. on DECEMBER 12, 2024.

1. ELECTION OF CHAIRMAN PRO TEMP. Trustee Oberg nominated Trustee Roe as Chairman Pro Temp. This received a second from Trustee Rabbe with the vote as follows: AYES: Oberg and Rabbe. ABSTAINS: Roe ABSENT: Keslar

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2. & 3. CALL MEETING TO ORDER AND ROLL CALL Chairman Pro Temp Roe then called the meeting to order at which time he informed the public of the posting of the Open Meeting Act on the bulletin board in the back of the room. He then directed the Village Clerk to call roll which reflected the following: Present: Trustee Roe, Oberg and Rabbe. Absent: Keslar

4. CREDENTIALS OF NEWLY ELECTED BOARD MEMBERS PRESENTED. Administrative Clerk Doremus collected the credentials from the newly elected board members Roe and Oberg. Since Trustee Roe and Oberg had been sworn in and served prior, no new oath of office was required.

5. BOARD ELECTS A CHAIRMAN OF BOARD OF TRUSTEES. Trustee Oberg nominated Trustee Roe for the Chairperson position with the vote as follows: AYES: Oberg and Rabbe. NAYS: None. ABSENT: Keslar. ABSTAINS: Roe. It was then declared that William Roe would serve as Chairman of the Board of Trustees.

6. BOARD ELECTS A VICE-CHAIRMAN OF BOARD OF TRUSTEES. Trustee Roe then nominated Trustee Keslar as Vice-Chairman of the Board of Trustees with the vote as follows: AYES: Roe, Oberg, and Rabbe. NAYS: None. ABSENT: Keslar. Motion Carried. It was then declared that Cliff Keslar would serve as Vice-Chairman of the Board of Trustees.

7. CHAIRMAN DECLARES BOARD VACANCY. Chairman Roe then declared a vacancy on the board of Trustees and directed to have the vacancy advertised.

8. CHAIRMAN NOMINATES CANDIDATES FOR APPOINTED OFFICES FOR BOARD APPROVAL AND APPOINTS STANDING COMMITTEES. Chairman Roe then moved to appoint the following for the appointed offices of the Village:

Village Administrative Clerk (Clerk/Treasurer) – Bonnie Doremus
Chief of Police – Ryan Clark
Utilities Superintendent – Brett Gillming
Administrative Zoning Officer/Official - Not specified. Brett Gillming by default
City Street Superintendent – Reed Miller
Village Attorney – James Truell
Village Engineer – Miller & Associates, Consulting Engineers
Emergency Management Director – Fire Chief

Chairman Roe then moved to appoint the following for the appointed Standing Committees of the Village:

Police Commissioner – Chairman Roe
Street & Alley Committee – Trustees Rabbe and Keslar
Water & Sewer Committee – Trustees Roe and Oberg
Board of Health – Chairman Roe, Trustee Keslar and Chief Clark
Pool & Park Committee – Trustees Rabbe and Oberg

Both motions received a second from Trustee Oberg with the vote as follows: AYES: Roe, Oberg and Rabbe. NAYS: None. ABSENT: Keslar. Motion Carried.

9. CHAIRMAN NOMINATES AND REAFFIRMS APPOINTIVE BOARDS, COMMISSIONS AND TERMS FOR BOARD APPROVAL. Chairman Roe moved to appointed and reaffirmed the terms of the Boards and Commissions as follows:

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Housing AUTHORITY BOARD

(five-member board – five-year terms 2-205)

Henry Brandt	Expires Dec. 2028
Vacant	Expires Dec. 2029
Tony Crouse	Expires Dec. 2025
Lisa Smith	Expires Dec. 2026
Sharon Myers	Expires Dec. 2027

LIBRARY BOARD

(five-member board 2-403 – four-year terms)

Leanne Lacey	Expires Dec. 2025
Debra Remter	Expires Dec. 2025
Linda VanOrsdall	Expires Dec. 2026
Patty Wiehn	Expires Dec. 2026
Janelle Gegg	Expires Dec. 2027

PLANNING COMMISSION

(five-member board – three-year terms 2-202)

Phil Brandt	Expires	Dec. 2027
Cindy Keslar	Expires	Dec. 2025
Dwight Walton	Expires	Dec. 2025
Marlin Schroeder	Expires	Dec. 2026
Kensie Spellman	Expires	Dec. 2027

TREE BOARD (five-member board – three-year terms 2-213)

Cindy Keslar	Expires December 2025
Philip Brandt	Expires December 2027
Vacant	Expires December 2026
Vacant	Expires December 2025
Vacant	Expires December 2026

This received a second from Trustee Rabbe with the vote as follows: AYES: Roe, Oberg, and Rabbe. NAYS: None. ABSENT: Keslar. Motion Carried.

10. CHAIRMAN DECLARES VACANCIES. Chairman Roe then declared the following vacancies: one on the Housing Authority and three on the Tree Board.

11. CHAIRMAN DESIGNATES THE LEGAL NEWSPAPER FOR THE VILLAGE. Chairman Roe then designated the Shelton Clipper as the legal newspaper for the Village.

12. CHAIRMAN DESIGNATES BANK/INVESTMENT DEPOSITORIES FOR THE VILLAGE. Chairman Roe then designated Cornerstone Bank, NPAIT (Nebraska Public Agency Investment Trust) and Union Bank and Trust dba NFIT (Nebraska Financial Investment Trust) as depositories for the Village.

13. REPORTS: Written and verbal reports were received from the Attorney, Administrative Clerk, Police, Utility Superintendent and Library.

14. UPDATE ON LIBRARY ADA PROJCT (ARPA FUNDS). The board was presented with the Plans and Specifications for the new ADA parking area. After looking at them, it was moved by Trustee Rabbe to approve the Plans and Specifications with the addition of a six inch nipple to be placed by the curb stop. This received a second from Trustee Oberg with the vote as follows: AYES: Roe, Oberg, and Rabbe. NAYS: None. ABSENT: Keslar. Motion Carried. Advertisement for bids will be done and bid opening is scheduled for January 8th at 2:00 pm.

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15. GAP IN PAVING AT 179 C STREET. After discussion, it was directed to have our Attorney address a letter to the property owner stating that we needed more information on the subject before a solution could be reached.

16. PURCHASE OF PICNIC TABLE FOR SPLASH PAD AND OTHER LION CLUB PROJECTS. After discussion, Chairman Roe indicated it was time to consider Resolution No. 24-12-12.

RESOLUTION NO. 24-12-12:

WHEREAS, The Shelton Lions Club will be donating funds in the amount of \$1,697.00 for the purchase of picnic table to be placed near the splash pad in the park and: WHEREAS, after investigation of the facts and discussion of the alternatives, the Governing Body has decided to purchase this table:
NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA:

SECTION 1. That the Village of Shelton, Nebraska shall immediately acquire, for the purchase price not to exceed \$1,697.00, one 4' Champ Expanded Metal Free Standing Square Table to be placed in the area of the splash pad, from Commercial Recreation Specialists of Verona, WI.
SECTION 2. That the Chairman, and Clerk be and hereby are authorized and directed to acquire the aforementioned equipment and services for and on behalf of, and in the name of the Village of Shelton, Nebraska, and to execute such documents, orders, and contracts in the name of the Village of Shelton, Nebraska, as may be necessary, proper, or convenient to undertake and complete such purchase.

It was then moved by Trustee Oberg, with a second from Trustee Rabbe to approve and adopt Resolution No. 24-12-12 as presented. AYES: Roe, Oberg, and Rabbe. NAYS: None. ABSENT: Keslar. Motion Carried.

17. AGREEMENT WITH MILLER & ASSOCIATES TO APPLY FOR CIVIC AND COMMUNITY CENTER FINANCING FUND (CCCFF) GRANT FUNDS FOR NEW POOL AND BATHHOUSE. After discussion, Chairman Roe indicated it was time to consider Resolution No. 24-12-12A.

RESOLUTION NO. 24-12-12A:

BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA,

1. The agreement for the Provision of Limited Professional Services regarding Preparation of Grant Application to Nebraska Department of Economic Development Civic and Community Center Financing Fund (CCCFF) for the new pool between the Village of Shelton and Miller & Associates, Consulting Engineers, PC, in the form presented to this Governing Body hereby is approved and accepted.
2. That the Chairman of the Governing Body and Village Clerk be, and they hereby are, authorized and directed to execute such Agreement, on behalf of, and in the name of the Village of Shelton, Nebraska and that an executed copy of said agreement be affixed to this resolution and, by reference, made a part of these official proceedings.

It was then moved by Trustee Rabbe, with a second from Trustee Oberg to approve and adopt Resolution No. 24-12-12A as presented. AYES: Roe, Oberg, and Rabbe. NAYS: None. ABSENT: Keslar. Motion Carried.

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14. ADJOURNMENT. All agenda items having been considered, Trustee Rabbe, with a second from Trustee Oberg, moved to adjourn the meeting. Ayes: Roe, Oberg and Rabbe. Nays: None. Absent: Keslar. Motion Carried. Whereupon, the Chairman declared the motion carried and the meeting duly adjourned at 7:50 P.M.

RESPECTFULLY SUBMITTED

BONNIE DOREMUS, MMC
VILLAGE CLERK

APPROVED:

WILLIAM C. ROE
CHAIRMAN

CERTIFICATION

I, the undersigned, Village Clerk for the Village of Shelton, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Chairman and Board of Trustees of the Village of Shelton at the regular and reorganization meeting held on December 12, 2024 at the Community Room, 219 "C" Street, Shelton, NE and that all the subjects included in the foregoing proceedings were contained in said agenda for at least twenty-four hours prior to said meeting; that said minutes from which the foregoing proceedings have been extracted were available for public inspection within ten working days of the meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; that the notice of the meeting was posted by Assistant Clerk Smith on December 5, 2024 in five public places in the Village of Shelton, as follows: Village Office, Cornerstone Bank, Shelton Clipper, Post Office, and Larry's Market.

Dated this 17th day of December, 2024.

BONNIE DOREMUS, MMC
VILLAGE CLERK