

MINUTE RECORD

REGULAR BOARD MEETING
VILLAGE BOARD OF TRUSTEES
FEBRUARY 13, 2025 7:00 PM

The regular meeting of the Chairman and Board of Trustees of the Village of Shelton, Nebraska, was convened in open and public session in the Community Room of the Shelton Municipal Building at 219 "C" Street in Shelton, Nebraska at 7:00 o'clock P.M. on February 13, 2025.

Notice of this meeting was given in advance thereof by publication in the Shelton Clipper on February 6, 2025, and by posting at 10:15 am on February 7, 2025 in five (5) public places in the Village of Shelton, Nebraska, as follows: Larry's Market, Shelton Clipper, Post Office, Cornerstone Bank, and Village Office, all as shown by the Certificate of Posting attached to these minutes. Notice of this meeting was simultaneously given to the Chairman and all members of the Village Board of Trustees and a copy of their acknowledgement of receipt of notice of the meeting and the agenda are attached to these minutes. Availability of the agenda was communicated in the advanced notice and in the notice of this meeting to the Village Board of Trustees.

All proceedings shown were taken while the convened meeting was open to the attendance of the public.

1. CALL MEETING TO ORDER AND ROLL CALL Chairman Roe called the meeting to order at which time he informed the public of the posting of the Open Meeting Act on the bulletin board in the back of the room and led the audience in the Pledge of Allegiance. He then directed the Village Clerk to call roll which reflected the following: Present: Trustee Roe, Oberg, Rabbe and Keslar. Absent: None.

2. CHAIRMAN NOMINATES CANDIDATE TO FILL BOARD TRUSTEE VACANCY. Chairman Roe nominated Seth Jesen to fill the Board Trustee vacancy. After discussion, it was moved by Trustee Oberg to approve this nomination. This received a second from Trustee Rabbe with the vote as follows: Ayes: Roe Oberg and Rabbe. Nays: None. Abstained: Keslar. Absent: None.

3. ADMINISTER OATH OF OFFICE TO NEW BOARD MEMBER. Village Clerk Doremus then administered the Oath of Office to Trustee Jensen. He then took his place on the Board.

4. CONSENT AGENDA. It was then moved by Trustee Keslar to approve the consent agenda which included: A) Waive reading and approve minutes of the regular meeting of January 9, 2025 and; B) Accept Financial Report. This received a second from Trustee Oberg with the vote as follows: AYES: Roe, Oberg, Rabbe, Jensen and Keslar. NAYS: None. ABSENT: None. Motion Carried.

5. REPORTS: Written and verbal reports were received from the Attorney, Administrative Clerk, Fire Department, Utility Superintendent and Library.

6. LIBRARY LIFT PROJECT. It was reported to the Board that the estimates for the actual Lift and the construction needed to install it were \$40,000 and \$32,780, respectively. With the ADA Parking (bid of \$24,332) and engineering fees (\$7,500) the total estimate to complete this project is \$104,614. The Funds received from Buffalo County were \$95,000 which left a shortfall of \$9,612. Administrative Clerk Doremus reported that due to our investment of the funds, we had gained interest and the shortfall was closer to \$8,000.

MINUTE RECORD

FEBRUARY 13, 2025

- PAGE 2 -

After much discussion, it was moved by Trustee Keslar that contingent on receiving a commitment from the "Friends of the Library" for \$6,000 the Village would pay \$2,000 (from the Keno funds) to make up this shortfall. This received a second from Trustee Rabbe with the vote as follows: AYES: Roe, Oberg, Rabbe, Jensen and Keslar. NAYS: None. ABSENT: None. Motion Carried.

7. GAP IN PAYMENT AT 179 C STREET. After discussion, it was moved by Trustee Rabbe, with a second from Trustee Keslar, that in order to protect the integrity of the street, the Village would fill in this gap with material we have on hand. AYES: Roe, Oberg, Rabbe, Jensen and Keslar. NAYS: None. ABSENT: None. Motion Carried.

8. EXTENSION OF CONDITIONAL USE PERMIT TO HAVE A SEMI TRAILER ON THE GROUND. Ron and Cortney Follmer requested a six month extension to allow more time to use for storage as construction continued. After discussion, it was moved by Trustee Oberg to grant this extension. This was seconded by Trustee Rabbe with the vote as follows: AYES: Roe, Oberg, Rabbe, Jensen and Keslar. NAYS: None. ABSENT: None. Motion Carried.

9. HIRING OF 2025 POOL MANAGER. After discussion, Village Clerk Doremus was directed to place an ad in the local paper for this position.

10. 2025 PARK CONCESSION STAND. After discussion, Village Clerk Doremus was directed to place an ad in the local paper to see if anyone would want to lease the stand for the 2025 season.

11. PURCHASE OF NEW MODEMS FOR POLICE DEPARTMENT. After discussion, Chairman Roe indicated it was time to consider Resolution No. 25-02-13.

RESOLUTION NO. 25-02-13:

WHEREAS, the Governing Body of the Village of Shelton, Nebraska has determined that the purchase of certain equipment is necessary and essential to the efficient and proper operation of the Village.

WHEREAS, after investigation of the facts and discussion of the alternatives, the Governing Body has decided to purchase the necessary equipment:

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA:

SECTION 1. That the Village of Shelton, Nebraska shall immediately acquire, for the purchase price not to exceed \$1,771.52 two modems from 5GStore of Crystal Lake, IL.

SECTION 2. That the Chairman, Police Chief and Administrative Clerk hereby are authorized, and directed to acquire the aforementioned equipment for and on behalf of, and in the name of the Village of Shelton, Nebraska, and to execute such documents, orders, and contracts in the name of the Village of Shelton, Nebraska, as may be necessary, proper, or convenient to undertake and complete such purchase.

It was then moved by Trustee Oberg, with a second from Trustee Keslar to approve and adopt Resolution No. 25-02-13 as presented. AYES: Roe, Oberg, Rabbe, Jensen and Keslar. NAYS: None. ABSENT: None. Motion Carried.

MINUTE RECORD

FEBRUARY 13, 2025
- PAGE 3 -

12. PURCHASE OF REPLACEMENT METER FOR WELL. After discussion, Chairman Roe indicated it was time to consider Resolution No. 25-02-13A.

RESOLUTION NO. 25-02-13A:

WHEREAS, the Governing Body of the Village of Shelton, Nebraska has determined that the maintenance of equipment is necessary and essential to the efficient and proper operation of the Village.

WHEREAS, after investigation of the facts and discussion of the alternatives, the Governing Body has decided to have the necessary purchase of equipment made.

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA:

SECTION 1. That the Village of Shelton, Nebraska shall immediately acquire a replacement well meter and installation services not to exceed \$4,725.55 from Sargent Drilling Co. of Broken Bow, NE.

SECTION 2. That the Chairman, Utility Superintendent and Village Clerk are authorized, and directed to acquire the aforementioned equipment and services for and on behalf of, and in the name of the Village of Shelton, Nebraska, and to execute such documents, orders, and contracts in the name of the Village of Shelton, Nebraska, as may be necessary, proper, or convenient to undertake and complete such purchase.

It was then moved by Trustee Rabbe, with a second from Trustee Oberg to approve and adopt Resolution No. 25-02-13A as presented. AYES: Roe, Oberg, Rabbe, Jensen and Keslar. NAYS: None. ABSENT: None. Motion Carried.

13. PURCHASE OF REPLACEMENT METERS FOR RESIDENTIAL/COMMERCIAL METERS.

Utility Superintendent Gillming addressed the board regarding the fact that the meters are going out of warranty and we needed to be looking at replacements. After discussion, he was directed to investigate the costs and services of our current company as well as other companies available for the meter replacements.

14. CLAIMS. After review, it was moved by Trustee Keslar, seconded by Trustee Rabbe to pay the claims as presented. Ayes: Roe, Oberg, Rabbe, Jensen and Keslar. Nays: None. Absent: None. Motion Carried.

15. ADJOURNMENT. All agenda items having been considered, Trustee Oberg, with a second from Trustee Keslar, moved to adjourn the meeting. Ayes: Roe, Oberg, Rabbe, Jensen and Keslar. Nays: None. Absent: None. Motion Carried. Whereupon, the Chairman declared the motion carried and the meeting duly adjourned at 7:35 P.M.

RESPECTFULLY SUBMITTED

BONNIE DOREMUS, MMC
VILLAGE CLERK

APPROVED:

WILLIAM C. ROE
CHAIRMAN

MINUTE RECORD

FEBRUARY 13, 2025

- PAGE 4 -

CERTIFICATION

I, the undersigned, Village Clerk for the Village of Shelton, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Chairman and Board of Trustees of the Village of Shelton at the regular meeting held on February 6, 2025 at the Community Room, 219 "C" Street, Shelton, NE and that all the subjects included in the foregoing proceedings were contained in said agenda for at least twenty-four hours prior to said meeting; that said minutes from which the foregoing proceedings have been extracted were available for public inspection within ten working days of the meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; that the notice of the meeting was posted by Assistant Clerk Smith on February 7, 2025 in five public places in the Village of Shelton, as follows: Village Office, Cornerstone Bank, Shelton Clipper, Post Office, and Larry's Market.

Dated this 19th day of February, 2025.

BONNIE DOREMUS, MMC
VILLAGE CLERK