

MINUTE RECORD

REGULAR BOARD MEETING
VILLAGE BOARD OF TRUSTEES
JANUARY 13, 2022

The regular meeting of the Chairman and Board of Trustees of the Village of Shelton, Nebraska, was convened in open and public session in the Community Room of the Shelton Municipal Building at 219 "C" Street in Shelton, Nebraska at 7:00 o'clock P.M. on January 13, 2022. Chairman Roe then called the meeting to order at which time he informed the public of the posting of the Open Meeting Act on the bulletin board in the back of the room and led the audience in the Pledge of Allegiance. He then directed the Village Clerk to call roll which reflected the following: Present: Trustee Roe, Keslar, and Doremus. Absent: Reutzel and Oberg.

Notice of this meeting was given in advance thereof by posting at 10:30 A.M. on January 7, 2022, in five (5) public places in the Village of Shelton, Nebraska, as follows: Larry's Market, Shelton Clipper, Cornerstone Bank, Post Office, and Village Office, all as shown by the Certificate of Posting attached to these minutes. Notice of this meeting was simultaneously given to the Chairman and all members of the Village Board of Trustees and a copy of their acknowledgement of receipt of notice of the meeting and the agenda are attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice of this meeting to the Village Board of Trustees.

All proceedings shown were taken while the convened meeting was open to the attendance of the public.

2. CONSENT AGENDA. It was then moved by Trustee Doremus to approve the consent agenda which included: A) Waive Reading and approve minutes of Regular meeting of December 16, 2021; and B) Accept Financial Report. This received a second from Trustee Keslar with the vote as follows: Ayes: Roe, Keslar and Doremus. Nays: None. Absent: Reutzel and Oberg. Motion Carried.

3. REPORTS. Written and verbal reports were received from the Fire Department, Library, Attorney, Police, Administrative Clerk and Utility Department.

4. REAPPOINTMENT OF PHIL BRANDT TO THE TREE BOARD. It was moved by Trustee Doremus, with a second from Trustee Keslar to reappoint Phil Brandt to a three-year term on the Tree Board. Ayes: Roe, Keslar and Doremus. Nays: None. Absent: Reutzel and Oberg. Motion Carried.

PUBLIC HEARING: It being of the hour of 7:05, it was moved by Trustee Keslar, with a second from Trustee Doremus to adjourn the Board of Trustees meeting in order to hold a Public Hearing. Ayes: Roe, Keslar and Doremus. Nays: None. Absent: Reutzel and Oberg. Motion Carried and the meeting was adjourned at 7:05 PM.

Chairman Roe then explained that the purpose of the Public Hearing was to receive any comments for or against the "Andrews Subdivision" final plat. Chad Dixon from Miller & Associates presented the Plat to the Trustees and answered any concerns and questions presented by the public and board.

Hearing no further comments from the Public, Chairman Roe declared the Public Hearing closed at 7:09 PM and called the Board of Trustees meeting back to order with the roll call reflecting the following: Present: Trustee Roe, Keslar, and Doremus. Absent: Reutzel and Oberg.

MINUTE RECORD

JANUARY 13, 2022

- PAGE 2 -

5. APPROVAL AND RESOLUTION OF APPROVAL OF “ANDREWS SUBDIVISION” FINAL PLAT.

After holding the Public Hearing and reviewing the Planning Commission’s recommendation to approve the plat, it was moved by Trustee Doremus that the Board of Trustees approve the final Plat of “Andrews Subdivision”. This received a second from Trustee Keslar with the vote as follows: Ayes: Roe, Keslar and Doremus. Nays: None. Absent: Reutzel and Oberg. Motion Carried.
Chairman Roe then indicated it was time to consider Resolution No. 22-01-13.

RESOLUTION NO. 22-01-13:

BE IT RESOLVED by the Village Board of Trustees of the Village of Shelton, Buffalo County, Nebraska that the plat of “ANDREWS SUBDIVISION”, a subdivision to the Village of Shelton, Buffalo County, Nebraska, duly made out, acknowledged and certified, and the same hereby is approved in accordance with the provisions and requirements of Neb. Rev. Stat. 19-916 (as amended) accepted and ordered filed and recorded in the Office of the Register of Deeds of Buffalo County, Nebraska.

It was then moved by Trustee Doremus to approve and adopt Resolution No. 22-01-13 as presented. This received a second from Trustee Keslar with the vote as follows: Ayes: Roe, Keslar and Doremus. Nays: None. Absent: Reutzel and Oberg. Motion Carried.

6. NEW GARBAGE RATES FOR RESIDENTS. Since Heartland Disposal has asked for an increase in their services and the garbage rates to the residents have not been increased since 2015, Village Clerk Doremus indicated that the board should consider raising the rates to cover the increases in costs to the Village. After much consideration, Chairman Roe indicated it was time to consider Resolution No. 22-01-13A.

RESOLUTION NO. 22-01-13A:

WHEREAS, the Village has contracted with Heartland Disposal, Inc. of Grand Island, Nebraska for the pick-up and transfer of household garbage to the Hall County Landfill; and WHEREAS, the fees for the specific services outlined in the contract are to be collected by the Village with the monthly billing for other services provided by the Village; and WHEREAS, it has been determined that these rates would be set by Resolution. NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA that these rate for household garbage collection to be effective March 1, 2022 be set as follows:

Weekly service to one household with one tote	\$14.00
Senior weekly service with one tote	\$13.00
Monthly service to one household with one tote	\$10.50
Weekly service to one household with two totes	\$15.50
Senior weekly service with two totes	\$14.50
Recycling Tote	\$ 2.50

It was then moved by Trustee Roe, with a second from Trustee Keslar to approve and adopt Resolution No. 22-01-13A as presented. Ayes: Roe, Keslar and Doremus. Nays: None. Absent: Reutzel and Oberg. Motion Carried.

7. HIRING KYLE WIEHN AS MAINTENANCE WORKER. After discussion, it was moved by Trustee Keslar to hire Kyle Wiehn at \$15.00 per hour as a Village Maintenance Worker. This received a second from Trustee Doremus with the vote as follows: Ayes: Roe, Keslar and Doremus. Nays: None. Absent: Reutzel and Oberg. Motion Carried.

MINUTE RECORD

JANUARY 13, 2022

- PAGE 3 -

8. INCREASING HEALTH INSURANCE ALLOWANCE. Chairman Roe stated that in an effort to keep current employees and to be competitive with other employees that the insurance stipend needed to be increased. Currently it is at \$800 and is proposing to increase it to \$1200. He explained that the budget would allow for this in view of the fact that the new Utility Superintendent felt he could run the department with three rather than four workers. After discussion, Chairman Roe indicated that it was time to consider Resolution No. 22-01-13B.

RESOLUTION NO. 22-01-13B:

WHEREAS, a revision in the Health Insurance policy within the Personnel Manual of the Village of Shelton has been reviewed by the Chairman and the Board of Trustees; and

WHEREAS, the Chairman and Board of Trustees of the Village of Shelton, Nebraska hereby determines that it is in the best interest of the citizens of the Village of Shelton, Nebraska to revise this area of the personnel manual for its employees beginning February 1, 2022.

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA that a revision to the area regarding Health Insurance within the Personnel Policy Manual shall be made to read as follows:

HEALTH INSURANCE

The Village does not provide health insurance for the employees of the Village or their families. The Village is not responsible for health insurance for its employees or for the cost of their medical care.

In lieu of health insurance, the Village will pay to each full-time employee twelve hundred dollars (\$1,200) per month. This will be provided as "other pay" on the pay checks and by law is subject to payroll taxes.

It was then moved by Trustee Keslar, with a second from Trustee Doremus to approve and adopt Resolution No. 22-01-13B as presented. Ayes: Roe, Keslar and Doremus. Nays: None. Absent: Reutzler and Oberg. Motion Carried.

9. ORDINANCE TO SET NEW WAGES FOR VILLAGE EMPLOYEES. After some discussion and due to the fact that it required four Trustees to vote in the confirmative to allow the suspension of the rules, which would allow the ordinance to be introduced and passed at the same meeting, Chairman Roe declared no action and requested it to be placed on the February agenda.

10., 11., 12. APPROVAL OF PAYMENTS TO CDS INSPECTIONS FOR HOUSING MANAGEMENT SERVICES AND MID PLAINS ROOFING & REMODELING FOR WORK COMPLETED ON #SHEL-HR-07 AND APPROVAL OF REQUEST FOR NAHTF FUNDS. After discussion, it was moved by Trustee Doremus, with a second from Trustee Keslar to approve payments to CDS Inspections and Mid Plains Roofing and Remodeling and approve drawdown request. Ayes: Roe, Doremus and Keslar. Nays: None. Absent: Reutzler and Oberg. Motion Carried.

13. CLAIMS. After review, it was moved by Trustee Doremus, seconded by Trustee Keslar to pay the claims as presented. Ayes: Roe, Keslar and Doremus. Nays: None. Absent: Reutzler and Oberg. Motion Carried.

MINUTE RECORD

JANUARY 13, 2022

- PAGE 4 -

14. ADJOURNMENT. All agenda items having been considered, Trustee Doremus with a second from Trustee Keslar moved to adjourn the meeting. AYES: Roe, Doremus and Keslar. NAYS: None. ABSENT: Reutzler and Oberg. Whereupon, the Chairman declared the motion carried and the meeting duly adjourned at 7:36 P.M.

RESPECTFULLY SUBMITTED

BONNIE DOREMUS, MMC
VILLAGE CLERK

APPROVED:

WILLIAM C. ROE
CHAIRMAN

CERTIFICATION

I, the undersigned, Village Clerk for the Village of Shelton, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Chairman and Board of Trustees of the Village of Shelton at the regular meeting held on January 13, 2022 at the Community Room, 219 "C" Street, Shelton, NE and that all the subjects included in the foregoing proceedings were contained in said agenda for at least twenty-four hours prior to said meeting; that said minutes from which the foregoing proceedings have been extracted were available for public inspection within ten working days of the meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; that the notice of the meeting was posted by Assistant Clerk/Treasurer Lisa Smith on January 7, 2022 in five public places in the Village of Shelton, as follows: Village Office, Cornerstone Bank, Shelton Clipper, Post Office, and Larry's Market.

Dated this 17th day of January, 2022.

BONNIE DOREMUS, MMC
VILLAGE CLERK