

# MINUTE RECORD

REGULAR BOARD MEETING  
VILLAGE BOARD OF TRUSTEES  
JANUARY 15, 2024 7:00 PM

The regular meeting of the Chairman and Board of Trustees of the Village of Shelton, Nebraska, was convened in open and public session in the Community Room of the Shelton Municipal Building at 219 "C" Street in Shelton, Nebraska at 7:00 o'clock P.M. on January 15, 2024 (originally scheduled for January 11, 2024 but postponed due to weather to the 15<sup>th</sup>).

Notice of this meeting was given in advance thereof by publication in the Shelton Clipper on January 4, 2024, and by posting of the original date and time at 10:30 am on January 5, 2024 (the notice of the postponement was posted at 11:30 am on January 11, 2024) in five (5) public places in the Village of Shelton, Nebraska, as follows: Larry's Market, Shelton Clipper, Post Office, Cornerstone Bank, and Village Office, all as shown by the Certificate of Posting attached to these minutes. Notice of this meeting was simultaneously given to the Chairman and all members of the Village Board of Trustees and a copy of their acknowledgement of receipt of notice of the meeting and the agenda are attached to these minutes. Availability of the agenda was communicated in the advanced notice and in the notice of this meeting to the Village Board of Trustees.

All proceedings shown were taken while the convened meeting was open to the attendance of the public.

**1. CALL MEETING TO ORDER AND ROLL CALL** Chairman Roe called the meeting to order at which time he informed the public of the posting of the Open Meeting Act on the bulletin board in the back of the room and led the audience in the Pledge of Allegiance. He then directed the Village Clerk to call roll which reflected the following: Present: Trustee Keslar, Oberg, Roe, and Anderson. Absent: None.

**2. CONSENT AGENDA.** It was then moved by Trustee Keslar to approve the consent agenda which included: A) Waive reading and approve minutes of the regular meeting of December 14, 2023; and B) Accept Financial. This received a second from Trustee Anderson with the vote as follows: AYES: Keslar, Oberg, Roe and Anderson. NAYS: None. ABSENT: None. Motion Carried.

**3. REPORTS:** Written and verbal reports were received from the Administrative Clerk, Utility Superintendent and Library.

**8. NEW POOL PROJECT.** Larry Steele and Megan Shada from Miller & Associates presented to the Board options for renovating or constructing a new pool along with costs and funding options. After much discussion, it was moved by Trustee Keslar, with a second from Trustee Roe to move forward with the option of a new bathhouse and pool constructed to the east of the present pool location. AYES: Keslar, Oberg, Roe and Anderson. NAYS: None. ABSENT: None. Motion Carried.

**4. DAMAGE TO FIREHALL DOOR.** An estimate for the panel replacement in one of the overhead doors at the firehall was presented. After discussion, Chairman Roe indicated it was time to consider Resolution No. 24-01-11.

RESOLUTION NO. 24-01-11:

WHEREAS, the Governing Body of the Village of Shelton, Nebraska has determined that the repair of overhead doors at the Fire Hall is necessary and essential to the efficient and proper operation of the Village.

# MINUTE RECORD

JANUARY 15, 2024  
- PAGE 2 -

WHEREAS, after investigation of the facts and discussion of the alternatives, the Governing Body has decided to have this work to be done;  
NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA:

**SECTION 1.** That the Village of Shelton, Nebraska shall immediately acquire the services of Central Nebraska Inc. of Grand Island, Nebraska for the repair of one overhead door at the Fire Hall for a cost not to exceed \$983.00.

**SECTION 2.** That the Chairman, Utility Superintendent and Clerk be and hereby are authorized, and directed to acquire the aforementioned services for and on behalf of, and in the name of the Village of Shelton, Nebraska, and to execute such documents, orders, and contracts in the name of the Village of Shelton, Nebraska, as may be necessary, proper, or convenient to undertake and complete the above stated project.

It was then moved by Trustee Anderson, with a second from Trustee Oberg to approve and adopt Resolution No. 24-01-11 as presented. AYES: Keslar, Oberg, Roe and Anderson. NAYS: None. ABSENT: None. Motion Carried.

**5. NEW CHLORINATOR FOR POOL.** It was explained that due to a power surge last summer, the chlorinator needed to be replaced. It had been turned into the insurance which was paid for it minus our \$500 deductible. After discussion, Chairman Roe indicated it was time to consider Resolution No. 24-01-11A.

**RESOLUTION NO. 24-01-11A:**

WHEREAS, the Governing Body of the Village of Shelton, Nebraska has determined that the maintenance of equipment is necessary and essential to the efficient and proper operation of the Village.

WHEREAS, after investigation of the facts and discussion of the alternatives, the Governing Body has decided to have the necessary purchase of equipment made.

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA:

**SECTION 1.** That the Village of Shelton, Nebraska shall immediately acquire replacement controller for a chlorinator not to exceed \$4,320.00 from Deterdings of Kearney, NE.

**SECTION 2.** That the Chairman, Utility Superintendent and Village Clerk are authorized, and directed to acquire the aforementioned equipment for and on behalf of, and in the name of the Village of Shelton, Nebraska, and to execute such documents, orders, and contracts in the name of the Village of Shelton, Nebraska, as may be necessary, proper, or convenient to undertake and complete such purchase.

It was then moved by Trustee Oberg to approve and adopt Resolution No. 24-01-11A as presented. This received a second from Trustee Anderson with the vote as follows: AYES: Keslar, Oberg, Roe and Anderson. NAYS: None. ABSENT: None. Motion Carried.

**6. ATV REGULATIONS/APPLICATIONS TO RIDE WITHIN MUNICIPALITY.** After discussion, the Clerk was directed to relay to the Village Attorney to draw up an ordinance to reflect that this would be an annual permit, the applicant would need to be at least 21 years of age with a valid driver's license, inspection of the ATV/golf cart/side by side would be done by the Police Department and they could only ride from sunrise to sunset.

# MINUTE RECORD

JANUARY 15, 2024

- PAGE 3 -

**7. EMPLOYEE WAGES.** After discussion, Chairman Roe indicated it was time to consider Ordinance no. 865. Whereupon, it was moved by Trustee Anderson seconded by Trustee Keslar that the minutes of the proceedings of the Chairman and Board of Trustees of the Village of Shelton, Buffalo County, Nebraska, in the matter of passing and approving Ordinance No. 865 be preserved and kept in a separate and distinct volume known as "Ordinance Record, Village of Shelton, Nebraska"; and that said separate and distinct volume be incorporated in and made a part of these proceedings the same as though it were spread at large herein. The Chairman instructed the Village Clerk to call the roll and the following was recorded as the vote on this motion: AYES: Anderson, Keslar, Oberg and Roe. NAYS: None. ABSENT: None. Whereupon the Chairman declared the Motion Carried. Further, a motion was made by Trustee Anderson, seconded by Trustee Keslar that the statutory rules in regard to the passage and adoption of Ordinances be suspended, so that said Ordinance No. 865 might be introduced, read by title, and approved and passed at the same meeting. Trustee Anderson called for the question. The Chairman put the question to the vote and instructed the Village Clerk to call roll and the following was the vote on this motion: AYES: Anderson, Keslar, Oberg and Roe. NAYS: None. ABSENT: None. Whereupon, the Chairman declared the Motion Carried.

Following the reading of Ordinance No. 865 by title on the First Reading, the suspension of the rules so that the same may be read by title on the Second and Third Readings, allowing for final passage at the same meeting, Trustee Anderson called for the question as to the approval and passage of Ordinance No. 865 and the following vote was recorded: AYES: Anderson, Oberg and Roe. NAYS: None. ABSTAIN: Keslar. ABSENT: None. Whereupon, the Chairman declared that three members of the Board having voted in the affirmative for the passage and approval of Ordinance No. 865 and declared said Ordinance duly passed and adopted as an Ordinance of the Village of Shelton, Nebraska.

Whereupon, it was moved by Trustee Anderson, seconded by Trustee Keslar that said Ordinance No. 865 be published in pamphlet form. AYES: Anderson, Keslar, Oberg and Roe. NAYS: None. ABSENT: None. Motion Carried.

**9. ARPA FUNDS.** Village Clerk Doremus explained to the Board that the remaining ARPA funds, which they had designated for the new swimming pool project (approximately \$100,000) needed to be under contract by the end of this year or the funds would need to be returned to the State. It was decided that we should try to get the engineering position of the new pool under contract by then.

**10. AYRES STREET DAMAGES.** Nothing here to report.

**11. CLAIMS.** After review, it was moved by Trustee Oberg, seconded by Trustee Anderson to pay the claims as presented. Ayes: Roe, Oberg, Anderson and Keslar. Nays: None. Absent: None. Motion Carried.

**12. ADJOURNMENT.** All agenda items having been considered, Trustee Oberg with a second from Trustee Keslar, moved to adjourn the meeting. Ayes: Roe, Oberg, Anderson and Keslar. Nays: None. Absent: None. Motion Carried. Whereupon, the Chairman declared the motion carried and the meeting duly adjourned at 8:25 P.M.

RESPECTFULLY SUBMITTED

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BONNIE DOREMUS, MMC  
VILLAGE CLERK

# MINUTE RECORD

JANUARY 15, 2024

- PAGE 4 -

APPROVED:

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WILLIAM C. ROE  
CHAIRMAN

## CERTIFICATION

I, the undersigned, Village Clerk for the Village of Shelton, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Chairman and Board of Trustees of the Village of Shelton at the regular meeting held on January 15, 2024 at the Community Room, 219 "C" Street, Shelton, NE and that all the subjects included in the foregoing proceedings were contained in said agenda for at least twenty-four hours prior to said meeting; that said minutes from which the foregoing proceedings have been extracted were available for public inspection within ten working days of the meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; that the notice of the meeting was posted by Assistant Clerk Smith on January 4, 2024 (postponement of meeting posted January 11, 2024) in five public places in the Village of Shelton, as follows: Village Office, Cornerstone Bank, Shelton Clipper, Post Office, and Larry's Market.

Dated this 18<sup>th</sup> day of January, 2024.

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BONNIE DOREMUS, MMC  
VILLAGE CLERK