

MINUTE RECORD

REGULAR BOARD MEETING
VILLAGE BOARD OF TRUSTEES
JANUARY 9, 2025 7:00 PM

The regular meeting of the Chairman and Board of Trustees of the Village of Shelton, Nebraska, was convened in open and public session in the Community Room of the Shelton Municipal Building at 219 "C" Street in Shelton, Nebraska at 7:00 o'clock P.M. on January 9, 2025.

Notice of this meeting was given in advance thereof by publication in the Shelton Clipper on January 2, 2025, and by posting at 11:30 am on January 2, 2025 in five (5) public places in the Village of Shelton, Nebraska, as follows: Larry's Market, Shelton Clipper, Post Office, Cornerstone Bank, and Village Office, all as shown by the Certificate of Posting attached to these minutes. Notice of this meeting was simultaneously given to the Chairman and all members of the Village Board of Trustees and a copy of their acknowledgement of receipt of notice of the meeting and the agenda are attached to these minutes. Availability of the agenda was communicated in the advanced notice and in the notice of this meeting to the Village Board of Trustees.

All proceedings shown were taken while the convened meeting was open to the attendance of the public.

1. CALL MEETING TO ORDER AND ROLL CALL Chairman Roe called the meeting to order at which time he informed the public of the posting of the Open Meeting Act on the bulletin board in the back of the room and led the audience in the Pledge of Allegiance. He then directed the Village Clerk to call roll which reflected the following: Present: Trustee Roe, Oberg, Rabbe and Keslar. Absent: None.

2. CHAIRMAN NOMINATES CANDIDATE TO FILL BOARD TRUSTEE VACANCY. Chairman Roe informed the board that at this time he did not have anyone to nominate to fill the vacancy.

3. CHAIRMAN NOMINATES CANDIDATE TO FILL THE HOUSING AUTHORITY BOARD VACANCY. Chairman Roe nominated Cindy Keslar to fill the Housing Authority Board. Trustee Oberg, with a second from Trustee Rabbe moved to appoint Cindy Keslar as a new member of the Housing Authority Board. Ayes: Roe Oberg and Rabbe. Nays: None. Abstained: Keslar. Absent: None.

4. CONSENT AGENDA. It was then moved by Trustee Rabbe to approve the consent agenda which included: A) Waive reading and approve minutes of the regular meeting of December 12, 2024 and; B) Accept Financial Report. This received a second from Trustee Keslar with the vote as follows: AYES: Roe, Oberg, Rabbe and Keslar. NAYS: None. ABSENT: None. Motion Carried.

5. REPORTS: Written and verbal reports were received from the Attorney, Administrative Clerk, Fire Department, Utility Superintendent, Police and Library.

6. FIREMEN'S CADET PROGRAM/APPROVING A. GANGWISH FOR PROGRAM. Fire Chief Heminger presented to the board the Cadet Handbook they had developed for the new Firefighter Cadet Program. After receiving positive feedback from the Trustees, Trustee Keslar moved to accept Alexander Gangwish as the first Cadet for the program. This received a second from Trustee Oberg with the votes as follows: AYES: Roe, Oberg, Rabbe and Keslar. NAYS: None. ABSENT: None. Motion Carried.

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7. MUTUAL AID AGREEMENT WITH PLATTE VALLEY MUTUAL AID DISTRICT. After Fire Chief Heminger answered any questions the Trustees had regarding this agreement, Chairman Roe indicated it was time to consider Resolution No. 25-01-09.

RESOLUTION NO. 25-01-09:

BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA,

1. That the Platte River Valley Mutual Aid District Mutual Aid Agreement between the communities and rural fire protection districts of Hall, Hamilton, Howard, Buffalo and Merrick County (s), Namely: Alda, Aurora, Cairo, Chapman, Doniphan, Grand Island City, Grand Island Suburban, Phillips and Wood River and the Village of Shelton in the form presented to this Governing Body hereby is approved and accepted.

2. That the Chairman of the Governing Body and Village Clerk hereby are authorized and directed to execute such Agreement, on behalf of, and in the name of the Village of Shelton, Nebraska and that an executed copy of said Agreement be affixed to this resolution and, by reference, made a part of these official proceedings.

It was then moved by Trustee Rabbe, with second from Trustee Keslar to approve and adopt Resolution No. 25-01-09 as presented. AYES: Roe, Oberg, Rabbe and Keslar. NAYS: None. ABSENT: None. Motion Carried.

8. AWARD BIDS FOR HANDICAP PARKING AT LIBRARY/UP DATE ON OTHER AREAS OF LIBRARY ARPA PROJECT. Tyler Hillmer with Miller & Associates joined the meeting via cell phone and presented the two bids received for the project. The two bids were from Tri-City Concrete for \$24,332.00 and Saul Ramos Construction for \$41,290.70. It was his recommendation to award the ADA Handicap Parking Project to the low bidder. After discussion, Chairman Roe indicated it was time to consider Resolution No. 25-01-09A.

RESOLUTION NO. 25-01-09A:

Whereas, the Village Board of the Village of Shelton, Nebraska, wishes to do ADA parking at the Library

Whereas, the Village of Shelton, Nebraska, has received and opened bids on January 8, 2025, and

Whereas, Tri-City Concrete has submitted the low bid of \$24,332 for this project,

NOW, THEREFORE, BE IT RESOLVED BY

The Village Board of the Village of Shelton shall award Tri-City Concrete the bid for the ADA parking Project, and

That the Chairman, Utility Superintendent and Village Clerk be authorized and directed to execute such documents and contract for and on behalf of, and in the name of the Village of Shelton, Nebraska, and that an executed copies of said documents be affixed to this resolution and, by reference, made a part of these official Proceedings.

It was then moved by Trustee Keslar, with a second from Trustee Oberg to approve and adopt Resolution No. 25-01-09A as presented. AYES: Roe, Oberg, Rabbe and Keslar. NAYS: None. ABSENT: None. Motion Carried.

Mr. Hillmer then presented the board with some options regarding lift chairs and an elevator for the Library. Needing two lift chairs (one for going up to the main area and one for going down to the basement) was estimated to put the project over budget. An alternative was to look at an elevator (platform lift) which was estimated to be close to \$40,000. After discussion, it was directed to have the elevator option looked into more.

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9. GAP IN PAVING AT 179 C ST. After the December meeting, the Village Attorney prepared a letter to the property owner but after the Chairman had a further discussion with the property owner asked the letter not to sent until more discussion was had. It was reported by Mr. Hillmer of Miller & Associates that the 2nd Street Project done in 2006 ended before reaching the area of the property at 179 C Street. It was then moved by Trustee Keslar to postpone any action on this agenda item to the February regular meeting. This received a second from Trustee Rabbe with the vote as follows: AYES: Roe, Oberg, Rabbe and Keslar. NAYS: None. ABSENT: None. Motion Carried.

10. EXTENTION OF CONDITIONAL USE PERMIT TO HAVE A SEMI TRAILER ON THE GROUND. Mr. Follmer, who made a verbal request with Utility Superintendent Gillming, had been out of town so was unable to present his formal request to the board. It was then moved by Trustee Keslar, with a second from Trustee Rabbe to postpone any action on this agenda item to the February regular meeting. This received a second from Trustee Rabbe with the vote as follows: AYES: Roe, Oberg, Rabbe and Keslar. NAYS: None. ABSENT: None. Motion Carried.

11. PURCHASE OF TWO NEW HANDGUNS FOR THE POLICE DEPARTMENT. After discussion, Chairman Roe indicated it was time to consider Resolution No. 25-01-09B.

RESOLUTION NO 25-01-09B:

WHEREAS, the Governing Body of the Village of Shelton, Nebraska has determined that the purchase of certain equipment is necessary and essential to the efficient and proper operation of the Village.

WHEREAS, after investigation of the facts and discussion of the alternatives, the Governing Body has decided to purchase the necessary equipment:

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA:

SECTION 1. That the Village of Shelton, Nebraska shall immediately acquire, for the purchase price not to exceed \$2,046.22 two Glock 45 guns with accessories from GT Distributors of Pflugerville, TX.

SECTION 2. That the Chairman, Police Chief and Administrative Clerk hereby are authorized, and directed to acquire the aforementioned equipment for and on behalf of, and in the name of the Village of Shelton, Nebraska, and to execute such documents, orders, and contracts in the name of the Village of Shelton, Nebraska, as may be necessary, proper, or convenient to undertake and complete such purchase.

It was then moved by Trustee Oberg to approve and adopt Resolution No. 25-01-09B as presented. This received a second from Trustee Keslar with the vote as follows: AYES: Roe, Oberg, Rabbe and Keslar. NAYS: None. ABSENT: None. Motion Carried.

12. PHELPS DRIVE WATER REPAIR. Utility Superintendent Gillming presented the board with two bids. One bid was from Saul Ramos Construction to install 5 water taps and excavate and replace a section of the street for a cost of \$40,314.75. The second bid from Burton Asphalt was to excavate and replace the entire street for \$83,750. After discussion, it was moved by Trustee Rabbe to accept the bid to replace the 5 water service taps from Saul Ramos Construction. This received a second from Trustee Keslar with the vote as follows: AYES: Roe, Oberg, Rabbe and Keslar. NAYS: None. ABSENT: None. Motion Carried.

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14. MOBILE HOME/CAMPER ZONING ORDINANCE DEFINITIONS. It was pointed out to the Trustees that in the Zoning Ordinance there exists contradictory definitions concerning a Mobile Home, Recreational Vehicle (RV) and a Camper. It was the hope that some clarity could be achieved as to what the intent was for the ordinance. After discussion, it was moved by Trustee Roe, with a second from Trustee Keslar to have the Planning Commission look at the issue to see what needed to be done to add clarity. AYES: Roe, Oberg, Rabbe and Keslar. NAYS: None. ABSENT: None. Motion Carried.

13. EMPLOYEE WAGES/BENEFITS. After much discussion, it was moved by Trustee Keslar that all full-time hourly employees should receive a 7% raise and the “in lieu of health insurance” benefit would be raised to \$1,300 per month. This received a second from Trustee Rabbe, with the vote as follows: AYES: Roe, Oberg, Rabbe and Keslar. NAYS: None. ABSENT: None. Motion Carried.

Chairman Roe then indicated it was time to consider Resolution No. 25-01-09C.

RESOLUTION NO. 25-01-09C:

WHEREAS, a revision in the Health Insurance policy within the Personnel Manual of the Village of Shelton has been reviewed by the Chairman and the Board of Trustees; and WHEREAS, the Chairman and Board of Trustees of the Village of Shelton, Nebraska hereby determines that it is in the best interest of the citizens of the Village of Shelton, Nebraska to revise this area of the personnel manual for its employees beginning February 1, 2025.

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA that a revision to the area regarding Health Insurance within the Personnel Policy Manual shall be made to read as follows:

HEALTH INSURANCE

The Village does not provide health insurance for the employees of the Village or their families. The Village is not responsible for health insurance for its employees or for the cost of their medical care.

In lieu of health insurance, the Village will pay to each full-time employee thirteen hundred dollars (\$1,300.00) per month. This will be provided as “other pay” on the pay checks and by law is subject to payroll taxes.

It was then moved by Trustee Rabbe, with a second from Trustee Keslar to approve and adopt Resolution No 25-01-09C as presented. AYES: Roe, Oberg, Rabbe and Keslar. NAYS: None. ABSENT: None. Motion Carried.

Chairman Roe then indicated it was time to consider Ordinance No 871 in order to designate salaries and wages.

Whereupon, it was moved by Trustee Rabbe seconded by Trustee Keslar that the minutes of the proceedings of the Chairman and Board of Trustees of the Village of Shelton, Buffalo County, Nebraska, in the matter of passing and approving Ordinance No. 871 be preserved and kept in a separate and distinct volume known as “Ordinance Record, Village of Shelton, Nebraska”; and that said separate and distinct volume be incorporated in and made a part of these proceedings the same as though it were spread at large herein. The Chairman instructed the Village Clerk to call the roll and the following was recorded as the vote on this motion: AYES: Keslar, Rabbe, Oberg and Roe. NAYS: None. ABSENT: None. Whereupon the Chairman declared the Motion Carried.

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Further, a motion was made by Trustee Rabbe, seconded by Trustee Keslar that the statutory rules in regard to the passage and adoption of Ordinances be suspended, so that said Ordinance No. 871 might be introduced, read by title, and approved and passed at the same meeting. Trustee Rabbe called for the question. The Chairman put the question to the vote and instructed the Village Clerk to call roll and the following was the vote on this motion: AYES: Keslar, Rabbe, Oberg and Roe. NAYS: None. ABSENT: None. Whereupon, the Chairman declared the Motion Carried.

Following the reading of Ordinance No. 871 by title on the First Reading, the suspension of the rules so that the same may be read by title on the Second and Third Readings, allowing for final passage at the same meeting, Trustee Rabbe called for the question as to the approval and passage of Ordinance No. 871 and the following vote was recorded: AYES: Keslar, Rabbe, Oberg and Roe. NAYS: None. ABSENT: None. Whereupon, the Chairman declared that four members of the Board having voted in the affirmative for the passage and approval of Ordinance No. 871 and declared said Ordinance duly passed and adopted as an Ordinance of the Village of Shelton, Nebraska.

Whereupon, it was moved by Trustee Rabbe, seconded by Trustee Keslar that said Ordinance No. 871 be published in pamphlet form. AYES: Keslar, Rabbe, Oberg and Roe. NAYS: None. ABSENT: None. Motion Carried.

15. CLAIMS. After review, it was moved by Trustee Oberg, seconded by Trustee Rabbe to pay the claims as presented. Ayes: Roe, Oberg, Rabbe and Keslar. Nays: None. Absent: None. Motion Carried.

16. ADJOURNMENT. All agenda items having been considered, Trustee Oberg, with a second from Trustee Rabbe, moved to adjourn the meeting. Ayes: Roe, Oberg, Rabbe and Keslar. Nays: None. Absent: None. Motion Carried. Whereupon, the Chairman declared the motion carried and the meeting duly adjourned at 8:36 P.M.

RESPECTFULLY SUBMITTED

BONNIE DOREMUS, MMC
VILLAGE CLERK

APPROVED:

WILLIAM C. ROE
CHAIRMAN

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CERTIFICATION

I, the undersigned, Village Clerk for the Village of Shelton, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Chairman and Board of Trustees of the Village of Shelton at the regular meeting held on January 9, 2025 at the Community Room, 219 "C" Street, Shelton, NE and that all the subjects included in the foregoing proceedings were contained in said agenda for at least twenty-four hours prior to said meeting; that said minutes from which the foregoing proceedings have been extracted were available for public inspection within ten working days of the meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; that the notice of the meeting was posted by Assistant Clerk Smith on January 2, 2025 in five public places in the Village of Shelton, as follows: Village Office, Cornerstone Bank, Shelton Clipper, Post Office, and Larry's Market.

Dated this 16th day of January, 2025.

BONNIE DOREMUS, MMC
VILLAGE CLERK