

MINUTE RECORD

REGULAR BOARD MEETING
VILLAGE BOARD OF TRUSTEES
JULY 12, 2018 7:00 PM

The regular meeting of the Chairman and Board of Trustees of the Village of Shelton, Nebraska, was convened in open and public session in the Community Room of the Shelton Municipal Building at 219 "C" Street in Shelton, Nebraska, on July 12, 2018. Chairman Roe called the meeting to order at 7:00 P.M. at which time he informed the public of the posting of the Open Meeting Act on the bulletin board in the back of the room and led the audience in the Pledge of Allegiance. He then directed the Village Clerk to call roll which reflected the following: Present: Trustees: Roe, Holley, Oberg, Doremus and Keslar. Absent: None.

Notice of this meeting was given in advance thereof by publication in the Shelton Clipper on July 5, 2018 all as shown by the Certificate of Posting attached to these minutes. Notice of this meeting was simultaneously given to the Chairman and all members of the Village Board of Trustees and a copy of their acknowledgement of receipt of notice of the meeting and the agenda are attached to these minutes. Availability of the agenda was communicated in the advanced notice and in the notice of this meeting to the Village Board of Trustees.

All proceedings shown were taken while the convened meeting was open to the attendance of the public.

2. CONSENT AGENDA. It was moved by Trustee Holly and seconded by Trustee Doremus to approve the consent agenda which was comprised of: A) Waive reading and approve of Minutes of the Regular Meeting of June 14, 2018 and the Special Meeting of June 27, 2018, B) Accept Financial Statement. Roll call by clerk resulted as follows: AYES: Roe, Holley, Oberg, Doremus and Keslar. NAYS: None. ABSENT: None. Motion Carried.

3. ATTORNEY/DEPARTMENT HEAD REPORTS. Verbal reports were given by Attorney Truell, Utility Superintendent Sell and Village Clerk Doremus. Written reports were also received from Utility Superintendent Sell and Administrative Clerk Doremus. Mr. Truell reported on an issue that had occurred regarding our new drug testing procedure which had occurred that day. After discussion the Chairman Roe directed the Attorney to investigate what was needed to terminate our contract with our current drug testing company. Mr. Sell informed the Board of several paving projects which he would like to work into the budget, as well as a bid he had received for mowing our cemetery.

4. FIRE DEPARTMENT COMMUNICATIONS. Fire Chief Wiehn gave a verbal report on activities in his department which included changing and updating the reception and meeting rooms at the Fire Hall and the Fourth of July hamburger feed after the parade.

5. PLANNING COMMISSION COMMUNICATIONS. Dwight Walton addressed the Board indicating they had been working on the zoning regulations and comprehensive plan with SCEDD. A "Town Hall" meeting for the public has been scheduled for July 24, 2018 to get community input.

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5A., 5B., 5C. PROPOSED ZONING AND SUBDIVISION REGULATIONS: PROPOSED COMPREHENSIVE PLAN AND: SHELTON BLIGHT STUDY. Administrative Clerk Doremus distributed these items to the board for their review and comments at a future date.

6. PROPOSED ANNEXATION AREAS. The Village Staff had been asked to put together a map indicated possible areas which might be considered for annexation. After the Board's review Chairman Roe asked the Trustees to check their calendars to see when a Public hearing might be scheduled for the public, so we could proceed with the annexation process.

7. CEMETERY DIRECTORY. Utility Superintendent Sell and Administrative Clerk Doremus relayed to the board that they had spoken with Cyndy Ryan who has been heading up this project. She indicated she needed to meet with Dan to go over where to set posts to section off areas for reference and that she needed a list of the recent burials from the office. All this should be accomplished by the end of August.

8. MILLER & ASSOCIATES AGREEMENT FOR ON SITE SERVICES DURING WATER TOWER REHAB. After discussion Chairman Roe indicated it was time to consider Resolution No. 18-07-12.

RESOLUTION NO. 18-07-12:

BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA,

1. The agreement for the Provision of Limited Professional Services regarding On-Site Tank Painting Observations for Shelton's Elevated Water Storage Facility between the Village of Shelton and Miller & Associates, Consulting Engineers, PC, in the form presented to this Governing Body hereby is approved and accepted.

2. That the Chairman of the Governing Body and Village Clerk be, and they hereby are, authorized and directed to execute such Agreement, on behalf of, and in the name of the Village of Shelton, Nebraska and that an executed copy of said agreement be affixed to this resolution and, by reference, made a part of these official proceedings.

It was then moved by Trustee Doremus to approve and adopt Resolution No. 18-07-12 as presented. This received a second from Trustee Holley with the vote as follows: AYES: Roe, Holley, Oberg, Doremus and Keslar. NAYS: None. ABSENT: None. Motion Carried.

9. PUBLIC EDUCATION FOR THE CITY SALES TAX VOTE. It was suggested that some of the ways to get the issue to the public would be an article in the Clipper, on the Website, Town Hall meeting and flyers in water bills. It was agreed that a work session to determine talking points and projects needed to be scheduled in the next month or so.

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10. REVISED EMPLOYEE MANUAL. The Trustees had no additions or changes to relay with regards to the draft they had been given last month of the employee manual. After discussion it was directed to have the necessary resolution or ordinance needed to adopt the manual at the August meeting.

11. SET MEETING FOR BUDGET WORK SESSION. After discussion a Budget Work Session was scheduled for July 26, 2018 at 7:00 pm.

12. REQUEST FROM PATRICK & CATHERIN SPELLMAN TO WAIVE 120 DAY OBJECTION PERIOD FOR LOT SPLIT. Administrative Clerk Doremus explained to the Board that last month's request, due to miscommunication, did not include the addition 15 feet the owners were wanting. After discussion, it was moved by Trustee Doremus, with a second from Trustee Keslar to waive the statutory 120-day objection period for the lot split. **AYES:** Roe, Holley, Oberg, Doremus and Keslar. **NAYS:** None. **ABSENT:** None. Motion Carried.

13. CLAIMS. It was moved by Trustee Holley with a second from Trustee Doremus to approve claims as presented. **AYES:** Roe, Holley, Oberg, Doremus, and Keslar. **NAYS:** None. **ABSENT:** None. Motion Carried.

14. ADJOURNMENT. All agenda items having been considered, Trustee Keslar with a second from Trustee Oberg moved to adjourn the meeting. **AYES:** Roe, Holley, Oberg, Doremus, and Keslar. **NAYS:** None. **ABSENT:** None. Motion Carried. Whereupon, the Chairman declared the motion carried and the meeting duly adjourned at 8:06 P.M.

RESPECTFULLY SUBMITTED

BONNIE DOREMUS, MMC
VILLAGE CLERK

APPROVED:

WILLIAM C. ROE
CHAIRMAN

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CERTIFICATION

I, the undersigned, Village Clerk for the Village of Shelton, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Chairman and Board of Trustees of the Village of Shelton at the regular meeting held on July 12, 2018 and that all the subjects included in the foregoing proceedings were contained in said agenda for at least twenty-four hours prior to said meeting; that said minutes from which the foregoing proceedings have been extracted were available for public inspection within ten working days of the meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

Dated this 13th day of July, 2018.

BONNIE DOREMUS, MMC
VILLAGE CLERK

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CLAIMS:

ACE IRRIGATION & MFG. CO.	KESLAR CULVERT	1,169.90
AMERICAN FIRE & SAFETY	FIRE EXTINGUISHERS	50.00
ASK SUPPLY CO. LLC	SUPPLIES/SHOP	547.08
AUTUMN PENA	REIMBURSE COMM RM RENTAL	25.00
BLACK HILLS ENERGY	MONTHLY SERVICE	1,463.21
BUFFALO OUTDOOR POWER	MOWER R/M	155.64
CASH-WA	POOL CONCESSIONS	380.10
CENTRAL STATES LAB	SEWER MAINTENANCE	3,188.43
CHARTER COMMUNICATIONS	MONTHLY SERVICE	154.99
CHUCK ROE	AMBULANCE SUPP/FIN CONFERENCE	78.87
CINDY BRANDT	CLEANING FIRE HALL	100.00
CLEVENGER PROPANE	PROPANE	70.00
CLIPPER PUBLISHING,INC	PUBLICATIONS	187.41
CONSTRUCTION RENTAL G.I.	OIL MIX/PARK	26.07
CULLIGAN OF GI	OPERATING SUPPLIES-WATER	56.50
CUTTING EDGE CLEANING	COMM RM CLEANING	120.00
DANA F COLE & COMPANY	BAL 16/17 AUDIT	2,900.00
DEARBORN NATIONAL	LIFE INS/FIREMEN	55.04
DEMCO, INC	LIBRARY SUPPLIES	98.74
DETERDINGS KRNK	POOL CHEMICALS	36.87
FAIRBANKS FARM EQUIPMENT	SWITCH/MOWER	13.95
GODFREY ELECTRIC LLC	R/M LEFT PUMP	648.63
GRADUATE	FIN CONFERENCE RM/PKG	654.00
HEIMAN FIRE EQUIPMENT	FIRE SUPPLIES	250.55
HOLMES PLBG & HTG SUPPLY CO	POOL R/M	6.51
JOHN DEERE FINANCIAL	PULLY PART	48.66
MIDLAND CONTRACTING, INC	SEWER R/M	18,508.90
K & K CONVENIENCE STORE	JUNE FUEL	1,402.47
K & K CONVENIENCE STORE	FIREMEN MAY FUEL	81.04
LARRY'S MARKET	SUPPLIES	163.00
LASERTEC OF NE, INC	PAGEPACK CONTRACT	66.14
LISA SMITH	FINANCE CONF MILEAGE/MEALS	147.54
MATHESON TRI-GAS INC	AMBULANCE SUPPLIES	40.70
MCI MONTHLY	SERVICE	29.74
MENARDS KEARNEY	POOL R/M	16.31
MID NE AGGREGATE	GRAVEL	193.43
MUNICIPAL SUPPLY INC	WATER R/M	266.17
NE CENTRAL TELEPHONE CO	MONTHLY SERVICE	574.89
NE PUBLIC HEALTH ENVIRO LAB	WATER TESTS	19.00
NMC	STREET BROOM RENTAL	700.00
NPPD	MONTHLY SERVICE	4,719.22
ONE CALL CONCEPTS	JUNE LOCATES	21.54
PETTY CASH	JUNE POSTAGE/POOL SUPP	216.39
POLICE PETTY CASH	OFFICE EXP/FUEL	125.08
PRESTO X	FIRE HALL MONTHLY SERV	35.00
SCHWAN'S	POOL CONCESSIONS	369.93
SHELTON VFD	FIRE HALL TVS	759.95
SOS PORTABLE TOILETS	JUNE SERVICE/CEMETERY	75.00
SCEED	COMPREHENSIVE PLANNING & ETC	12,000.00

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TRACTOR SUPPLY	PARK/WATER SUPPLIES	210.96
TRADE WELL PALLET, INC	MULCH	270.00
TRUELL, MURRY & ASSOC	JUNE LEGAL SERVICE	230.00
US BANK CUSTOM	LIBRARY/POOL SUPPLIES	904.78
VERIZON	MONTHLY SERVICE	403.78
WALMART COMMUNITY	POOL SUPPLIES	159.19
WE CARE TREE CARE	TREE/BEHIND OFFICE	200.00
WILLIS REPAIR	FIRE EQUIP R/M	47.88
WILLIS REPAIR	PARK/STREET R/M	74.26

TOTAL 57,845.84