

MINUTE RECORD

REGULAR BOARD MEETING
VILLAGE BOARD OF TRUSTEES
JULY 11, 2019 7:00 PM

The regular meeting of the Chairman and Board of Trustees of the Village of Shelton, Nebraska, was convened in open and public session in the Community Room of the Shelton Municipal Building at 219 "C" Street in Shelton, Nebraska, on July 11, 2019. Chairman Roe called the meeting to order at 7:00 P.M. at which time he informed the public of the posting of the Open Meeting Act on the bulletin board in the back of the room and led the audience in the Pledge of Allegiance. He then directed the Village Clerk to call roll which reflected the following: Present: Trustees: Roe, Oberg, Doremus and Keslar. Absent: Cline.

Notice of this meeting was given in advance thereof by publication in the Shelton Clipper on July 4, 2019 and posting at 11:55 pm on July 3, 2019 in five (5) public places in the Village of Shelton, Nebraska, as follows: Larry's Market, Shelton Clipper, Post Office, Cornerstone Bank, and Village Office, all as shown by the Certificate of Posting attached to these minutes. Notice of this meeting was simultaneously given to the Chairman and all members of the Village Board of Trustees and a copy of their acknowledgement of receipt of notice of the meeting and the agenda are attached to these minutes. Availability of the agenda was communicated in the advanced notice and in the notice of this meeting to the Village Board of Trustees.

All proceedings shown were taken while the convened meeting was open to the attendance of the public.

- 2. CONSENT AGENDA.** The consent agenda was presented as follows:
- A. WAIVE READING & APPROVE MINUTES OF REGULAR MEETING OF June 11, 2019**
 - B. ACCEPT FINANCIAL REPORT**

It was moved by Trustee Doremus with a second from Trustee Oberg to approve the consent agenda as presented. Chairman Roe called for the vote and it was recorded as follows: Ayes: Roe, Oberg, Doremus and Keslar. Nays: None. Absent: Cline. Motion Carried.

3. REPORTS:

3A. ATTORNEY/EDPARTMENT HEADS. Written reports from the Village Attorney and Department heads were received as well as verbal reports from the Utility Superintendent and Clerk.

3B. FIRE DEPARTMENT. Fire Chief Jason Wiehn gave a verbal report on the flooding events during the past couple of days as well as activities the Fire Department did over the Fourth of July.

The staff and fire department were commended by the board on all the hard work and long hours they had put in during the flooding crisis of the Wood River.

4. BID OPENING FOR 2011 EXPEDITION. Due to the fact that the high bid for the expedition last month was a tie, the two bidders were asked to resubmit a new bid this month. Chairman Roe opened these two bids in open session which revealed the following: Brandon Bombeck - \$6226.00: David Doremus - \$5550.69. After consideration of the bids, it was moved by Trustee Doremus with a second from Trustee Keslar to award the bid to Brandon Bombeck. Ayes: Roe, Doremus, Oberg and Keslar. Nays: None. Absent: Cline. Motion Carried.

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6. LIONS CLUB “WELCOME TO SHELTON” SIGN. Several members of the Lions Club were present to discuss the placement of the sign. Currently they are looking to place the sign on the east edge of town on the south side of the Highway. There was a concern if the sign would fit in the area they were looking at and was wondering if a variance would be possible for the setbacks. Because of the new zoning ordinance, it was unsure if that was a possibility. The Village Clerk would check with the Planning Commission to see if it was.

9. LEASE AGREEMENT WITH PRAIRIE HILLS WIRELESS LLC FOR SPACE ON WATER TOWER. Kent Urwiller from Prairie Hills Wireless LLC was present and had provided a copy of a lease agreement for the Board to consider. After discussion, Trustee Keslar proposed the following changes to the proposed lease agreement: The rental section would provide for a monetary amount of \$1200 per year to be paid annually every January, with the current year to be prorated and due upon signing. With these changes Chairman Roe indicated it was time to consider Resolution No. 19-07-11.

RESOLUTION NO. 19-07-11:

BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA,

1. That the Water Tower Lease Agreement between the Village of Shelton, Nebraska, and Prairie Hill,
2. LLC in the form amended now before this Governing Body be, and the same hereby is, approved and accepted.
2. That the Chairman of the Governing Body and Village Clerk be, and they hereby are, authorized and directed to execute such Agreement, on behalf of, and in the name of the Village of Shelton, Nebraska and that an executed copy of said agreement be affixed to this resolution and, by reference, made a part of these official proceedings.

It was then moved by Trustee Keslar, with the second from Trustee Oberg to approve and adopt Resolution No. 19-07-11 as presented. Ayes: Roe, Doremus, Oberg and Keslar. Nays: None. Absent: Cline. Motion Carried.

PUBLIC HEARING. Chairman Roe adjourned the Board of Trustees meeting at 7:45 PM to hold a public hearing to hear comments for or against the adoption of the Planning Commission’s recommendation for changes to the Zoning Ordinance. There was no public in attendance to give comments. Trustee Doremus expressed concern regarding the change not to allow fences in the front yard. After much discussion and having all concerns expressed, Trustee Keslar moved to close the Public Hearing. This received a second from Trustee Doremus with the vote as follows: Ayes: Roe, Doremus, Oberg and Keslar. Nays: None. Absent: Cline. Motion Carried.

Chairman Roe then adjourned the Public Hearing at 8:04 PM at which time he informed the public of the posting of the Open Meeting Act on the bulletin board in the back of the room. He then directed the Village Clerk to call roll which reflected the following: Present: Trustees: Roe, Oberg, Doremus and Keslar. Absent: Cline.

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5. ORDINANCE TO IMPLEMENT PLANNING COMMISSION'S RECOMMENDED CHANGES TO THE ZONING ORDINANCE.

It was moved by Trustee Keslar to adopt all of the Planning Commission's recommended changes with the exception of the one relating to having no fences in the front yards. This was seconded by Trustee Doremus with the vote as follows: Ayes: Roe, Doremus, Oberg and Keslar. Nays: None. Absent: Cline. Motion Carried.

Chairman Roe then indicated it was time to consider Ordinance No. 830. Whereupon, it was moved by Trustee Oberg, seconded by Trustee Doremus that the minutes of the proceedings of the Chairman and Board of Trustees of the Village of Shelton, Buffalo County, Nebraska, in the matter of passing and approving Ordinance No. 830 be preserved and kept in a separate and distinct volume known as "Ordinance Record, Village of Shelton, Nebraska"; and that said separate and distinct volume be incorporated in and made a part of these proceedings the same as though it were spread at large herein. The Chairman instructed the Clerk to call the roll and the following was recorded as the vote on this motion: AYES: Roe, Doremus, Oberg and Keslar. NAYS: None. ABSENT: Cline. Whereupon the chairman declared the Motion Carried.

Further, a motion was made by Trustee Oberg, seconded by Trustee Doremus that the statutory rules in regard to the passage and adoption of Ordinances be suspended, so that said Ordinance No. 830 might be introduced, read by title, and approved and passed at the same meeting. Trustee Oberg called for the question. The Chairman put the question to the vote and instructed the Clerk to call roll and the following was the vote on this motion: AYES: Roe, Doremus, Oberg and Keslar. NAYS: None. ABSENT: Cline. Whereupon, the Chairman declared the Motion Carried.

Following the reading of Ordinance No. 830 by title on the First Reading, the suspension of the rules so that the same may be read by title on the Second and Third Readings, allowing for final passage at the same meeting, Trustee Oberg called for the question as to the approval and passage of Ordinance No. 830 and the following vote was recorded: AYES: Roe, Doremus, Oberg and Keslar. NAYS: None. ABSENT: Cline. Whereupon, the Chairman declared that four members of the Board having voted in the affirmative for the passage and approval of Ordinance No. 830 and declared said Ordinance duly passed and adopted as an Ordinance of the Village of Shelton, Nebraska.

Whereupon, it was moved by Trustee Oberg, seconded by Trustee Doremus that said Ordinance No. 830 be published in pamphlet form. AYES: Roe, Doremus, Oberg and Keslar. NAYS: None. ABSENT: Cline. Motion Carried.

7. PROPERTY AT 316 FOURTH STREET. After last month's meeting, the property owner was contacted and immediately remedied any issues which would have led the board to declare the property as a nuisance property.

8. PURCHASE AGREEMENT FOR LTS 6 & 7, BLOCK 5, CAMPBELLS 1ST ADDITION. After discussion it was moved by Trustee Doremus, with a second from Trustee Oberg to approve the purchase agreement as presented. AYES: Roe, Doremus, Oberg and Keslar. NAYS: None. ABSENT: Cline. Motion Carried.

10. SUBMITTING A PRE-APPLICATION FOR THE CDBG OWNER OCCUPIED REHAB FUNDS.

It was explained that this is just a simple "notice of intent" to apply. After discussion, Trustee Doremus moved to have Lori Ferguson submit the pre-application for the CDBG OOR funds. This received a second from Trustee Keslar with the vote as follows: AYES: Roe, Doremus, Oberg and Keslar. NAYS: None. ABSENT: Cline. Motion Carried.

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11. WATER PROJECT. Village Clerk Doremus reported that the State did not need loan papers signed right away and advised to wait since they felt the rate of Administrative fees would be going down. She also reported that Miller & Associates was doing the survey work in order to draw up the specs for the project and that the GPS mapping system is due to begin in August.

12. CLAIMS. After review, it was moved by Trustee Doremus, seconded by Trustee Oberg to pay the claims as presented. Ayes: Roe, Oberg, Doremus and Keslar. Nays: None. Absent: Cline. Motion Carried.

13. DEPARTMENT HEAD EVALUATIONS. The board then proceeded to meet with the Department Heads to evaluate job performance and address any concerned they or the Department Head might have.

14. ADJOURNMENT. All agenda items having been considered, Trustee Oberg with a second from Trustee Doremus moved to adjourn the meeting. **AYES:** Roe, Oberg, Keslar and Doremus. **NAYS:** None. **ABSENT:** Cline. Motion Carried. Whereupon, the Chairman declared the motion carried and the meeting duly adjourned at 9:20 P.M.

RESPECTFULLY SUBMITTED

BONNIE DOREMUS, MMC
VILLAGE CLERK

APPROVED:

WILLIAM C. ROE
CHAIRMAN

CERTIFICATION

I, the undersigned, Village Clerk for the Village of Shelton, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Chairman and Board of Trustees of the Village of Shelton at the regular meeting held on July 11, 2019 and that all the subjects included in the foregoing proceedings were contained in said agenda for at least twenty-four hours prior to said meeting; that said minutes from which the foregoing proceedings have been extracted were available for public inspection within ten working days of the meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; that the notice of the meeting was posted by Village Clerk Bonnie Doremus at 11:55 A.M. on July 3, 2019 in five public places in the Village of Shelton, as follows: Village Office, Shelton Clipper, Post Office, Cornerstone Bank, and Larry's Market.

Dated this 12th day of July, 2019

BONNIE DOREMUS, MMC
VILLAGE CLERK

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CLAIMS:

BLACK HILLS ENERGY	MONTHLY SERVICE	\$1,658.41
BONNIE DOREMUS	CONF/ANNEX EXPENSES	\$240.85
BUFFALO COUNTY HWY DEPT	9TH ST OVERLAY	\$84,000.00
BUFFALO CO SHERIFF'S OFFICE	ENFORCEMENT/JUN/JULY	\$926.79
BUSINESS WORLD PRODUCTS	OFFICE SUPPLIES	\$115.91
CASH-WA DISTRIBUTING CO	POOL CONCESSIONS	\$240.80
CHARTER COMMUNICATIONS	JUN/JULY SERVICES	\$225.95
CHEMSEARCH	SEWER MAINT	\$712.00
CLIPPER PUBLISHING,INC	JUNE PUBLICATIONS	\$199.21
CNA SURETY DIRECT BILL	BOND/DOREMUS	\$375.00
CONSTRUCTION RENTAL	REPAIR/MAINT/SUPPLIES	\$69.51
CULLIGAN OF GRAND ISLAND	WATER/POOL	\$9.50
CUTTING EDGE CLEANING	JUNE COMM RM CLEANING	\$135.00
DEARBORN LIFE INSURANCE CO	FIREMEN LIFE INS/JULY	\$37.84
DETERDINGS KRNY	POOL CHEMICALS	\$35.07
DYNAMIC T'S SCREEN PRINTING	SAFETY T-SHIRTS	\$126.00
FAIRBANKS FARM EQUIPMENT	PARK EQUIP R/M	\$59.98
GODFREY ELECTRIC LLC	LIFT STATION REPAIR	\$1,095.15
GRADUATE	FINANCE CONFERENCE	\$376.00
HEIN CONSTRUCTION LLC	CRACK SEALING	\$13,999.80
HI-TECH INC.	BACK STOP R/M	\$85.20
HOLMES PLBG & HTG SUPPLY CO	POOL BATHRM REPAIR	\$303.05
ISLAND SPRINKLER SUPPLY	PARK R/M	\$181.00
JANICE DITTMER	LIBRARY PUZZLES	\$14.00
JOHN DEERE FINANCIAL	R/M-CEME EQUIP	\$44.10
K & K CONVENIENCE STORE	JUNE FUEL	\$1,422.45
LARRY'S MARKET	SUPPLIES	\$114.91
LASERTEC OF NE, INC	COPIER CONTRACT	\$59.67
LEAGUE OF NEB MINICIPALITIES	FIN CONF MATERIALS	\$192.65
LISA SMITH	FIN CONF EXP	\$206.00
LOVE SIGNS OF GRAND ISLAND	HALF OF WELCOME SIGN	\$3,790.00
MCI	MONTHLY SERVICE	\$34.79
MENARDS - GRAND ISLAND	SUPPLIES	\$125.10
MENARDS - KEARNEY	SUPPLIES	\$577.16
MID NE GARAGE DOORS	SHOP R/M	\$428.00
MUNCIPAL SERVICE & SUPPLY CO.	R/M SEWER	\$197.05
NE CENTRAL TELEPHONE CO	MONTHLY SERV/GEN	\$595.75
NEBRASKA DEPT OF REVENUE	SALES TAX	\$2,268.72
NE PUBLIC HEALTH ENVIRO LAB	WATER TEST	\$482.00
NEBRASKA PUBLIC POWER DIST	MONTHLY SERVICE	\$5,345.43
ONE CALL CONCEPTS	JUNE LOCATES	\$25.75
OPEN AIR NURSERY	FLOWERS	\$100.00
VILLAGE OF SHELTON	POSTAGE/SUPPLIES	\$166.25
PRESTO X	FIREHALL PEST CONTROL	\$36.00
SCHWAN'S HOME SERVICE INC.	POOL CONCESSIONS	\$201.58
SOS PORTABLE TOILETS, INC.	MAY SERVICE/CEME	\$150.00
TRADE WELL PALLET, INC	MULCH	\$90.00
TRUELL, MURRY & ASSOC	JUNE ATTORNEY FEES	\$270.00
US BANK	SUPPLIES	\$563.74
VERIZON	MONTHLY SERVICE	\$418.70
WALMART COMMUNITY/RFCSLLC	MAY POOL SUPPLIES	\$391.33
WILLIS REPAIR	SUPPLIES	\$84.60
TOTAL ACCOUNTS PAYABLE		\$123,603.75
JUNE PAYROLL CHECKS		\$41,708.14

***** REPORT TOTAL *****

\$165,311.89

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