

MINUTE RECORD

REGULAR BOARD MEETING
VILLAGE BOARD OF TRUSTEES
JULY 8, 2021

The regular meeting of the Chairman and Board of Trustees of the Village of Shelton, Nebraska, was convened in open and public session in the Community Room of the Shelton Municipal Building at 219 "C" Street in Shelton, Nebraska at 7:00 o'clock P.M. on July 8, 2021. Chairman Roe then called the meeting to order at which time he informed the public of the posting of the Open Meeting Act on the bulletin board in the back of the room and led the audience in the Pledge of Allegiance. He then directed the Village Clerk to call roll which reflected the following: Present: Trustee Roe, Doremus, Oberg and Keslar. Absent: Reutzel.

Notice of this meeting was given in advance thereof by publication in the Shelton Clipper on July 1, 2021, and posting at 10:30 A.M. on July 6, 2021, in five (5) public places in the Village of Shelton, Nebraska, as follows: Larry's Market, Shelton Clipper, Cornerstone Bank, Post Office, and Village Office, all as shown by Affidavit of Publication and the Certificate of Posting attached to these minutes. Notice of this meeting was simultaneously given to the Chairman and all members of the Village Board of Trustees and a copy of their acknowledgement of receipt of notice of the meeting and the agenda are attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice of this meeting to the Village Board of Trustees.

All proceedings shown were taken while the convened meeting was open to the attendance of the public.

2. CONSENT AGENDA. It was then moved by Trustee Doremus to approve the consent agenda which included: A) Waive Reading and approve minutes of Regular meeting of June 10, 2021; and B) Accept Financial Report.

This received a second from Trustee Keslar with the vote as follows: Ayes: Roe, Keslar, Doremus and Oberg. Absent: Reutzel. Motion Carried.

3. REPORTS. Written and verbal reports were received from the Fire Department, Attorney, Administrative Clerk, Police Chief and Utility Superintendent.

4. SALE OF SURPLUS 93 FORD EMERGENCY UNIT. Fire Department President Marlin Schroeder reported that they had an offer from Rick Thill of Omaha to buy this vehicle for \$1,500. The Fire Department indicated they would like to have the Village accept this bid. After discussion, Chairman Roe indicated it was time to consider Resolution No. 21-07-08.

RESOLUTION NO. 21-07-08:

WHEREAS, on the 13th day of June, 2021, Rick Thill of Omaha, NE made an offer to purchase Village of Shelton surplus property consisting of on 1993 Ford Cutaway Van E350; and

WHEREAS, said Rich Thill has offered the sum of \$1,500 for the purchase of the above vehicle in "as is" condition and agrees to remove all lettering indicating the Village's use of the vehicle as an ambulance or rescue unit; and

WHEREAS, the Board of Trustees for the Village of Shelton, Buffalo County, Nebraska, finds said offer to be fair and reasonable and would appear to be a fair market price for said property.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees and the Chairman for the Village of Shelton, Buffalo County, Nebraska that the Chairman and Village Clerk are hereby authorized to sign over a title and bill of sale of the 1993 Ford Cutaway Van E350 to Rich Thill, for a sum of one thousand five hundred dollars (\$1,500.00).

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It was then moved by Trustee Oberg, with a second from Trustee Keslar to approve and adopt Resolution No. 21-07-08 as presented. Ayes: Roe, Keslar, Doremus and Oberg. Absent: Reutzel. Motion Carried.

8. OWNER OCCUPIED REHAB (OOR) PROJECT PROPOSED AMENDED BUDGET. Lori Ferguson from South Central Economic Development District (SCEDD) presented to the board an amended budget that the State would like us to approve which moved our matching funds from demolition to rehab and added two more homes to the project. After discussion, it was moved by Trustee Keslar to approve the amended budget as it was presented. This received a second from Trustee Oberg with the vote as follows: Ayes: Roe, Keslar, Doremus and Oberg. Absent: Reutzel. Motion Carried.

5. APPROVE SANDY'S SPORT CAFÉ LLC DBA SANDY'S SPORT CAFÉ TO BECOME AN AUTHORIZED OUTLET LOCATION FOR LOTTERY SALES. It was explained that the Board was required to authorize this location under the new management's name so she would be able to offer Keno in her establishment. After discussion, it was moved by Trustee Oberg, with a second from Trustee Doremus to approve Sandy's Sports Café LLC dba Sandy's Sport Café as an authorized outlet location for Lottery Sales. AYES: Roe, Doremus, Oberg and Keslar. NAYS: None. ABSENT: Reutzel. Motion Carried.

6. AMERICAN RESCUE PLAN ACT (ARPA) FUNDS. Administrative Clerk Doremus explained that the Village was due to receive an estimated \$93,000 this month and an additional \$93,000 next year at this time. This money must be obligated by December 31, 2024 and spent by December 31, 2026. She reported that she had signed all the papers since the deadline for the application had been July 2, 2021. After discussion, Chairman Roe indicated it was time to consider Resolution No. 21-07-08A.

RESOLUTION NO. 21-07-08A:

WHEREAS, the Village of Shelton, Nebraska recognizes that the Federal funds offered through the American Rescue Plan Act (ARPA) would benefit the welfare of the citizens of the Village; and

WHEREAS, funding for the qualifying projects are subject to certain requirements and obligations;

NOW, THEREFORE, BE IT RESOLVED by the Chairperson and Village Board of Trustees of the Village of Shelton, Nebraska that they should execute the acceptance of such funds and all other documents needed to secure these funds.

BE IT FURTHER RESOLVED THAT Bonnie Doremus, Administrative Clerk, be appointed as the authorized representative for the Village of Shelton and directed to sign all necessary documents, to furnish such assurances to the State of Nebraska and/or Federal Government as may be required by law or regulations, and to receive payment on behalf of the applicant.

It was then moved by Trustee Keslar, with a second from Trustee Doremus to approve and adopt Resolution No. 21-07-08A as presented. Ayes: Roe, Keslar, Doremus and Oberg. Absent: Reutzel. Motion Carried.

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7. PURCHASE OF POLICE CAMERA SYSTEM (BODY & INCAR). After discussion Chairman Roe indicated it was time to consider Resolution NO. 21-07-08B.

RESOLUTION NO. 21-07-08B:

WHEREAS, the Governing Body of the Village of Shelton, Nebraska has determined that the maintenance of equipment is necessary and essential to the efficient and proper operation of the Village.

WHEREAS, after investigation of the facts and discussion of the alternatives, the Governing Body has decided to have the necessary purchase of equipment made.

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA:

SECTION 1. That the Village of Shelton, Nebraska shall immediately acquire, one body and one in-car camera from Watch Guard of Allen, TX for total cost not to exceed \$5,900.

SECTION 2. That the Chairman, Police Chief and Village Clerk are authorized, and directed to acquire the aforementioned equipment for and on behalf of, and in the name of the Village of Shelton, Nebraska, and to execute such documents, orders, and contracts in the name of the Village of Shelton, Nebraska, as may be necessary, proper, or convenient to undertake and complete such purchase.

It was then moved by Trustee Doremus, with a second from Trustee Oberg to approve and adopt Resolution No. 21-07-08B as presented. Ayes: Roe, Keslar, Doremus and Oberg. Absent: Reutzel. Motion Carried.

9. & 10. APPROVE PAYMENT TO CDS INSPECTIONS FOR OOR REHAB GRANT HOUSING MANAGEMENT SERVICES RELATING TO HR-02 AND APPROVE PAYMENT TO PM RENOVATIONS FOR REHAB WORK RELATING TO HR-02. After discussion it was moved by Trustee Doremus to approve these two payment requests which totaled \$8,573.36 with the Village's matching funds pledged to the Project. This received a second from Trustee Oberg with the vote as follows: Ayes: Roe, Keslar, Doremus and Oberg. Absent: Reutzel. Motion Carried.

11. CONCRETE OVER WATER MAIN/VALVE AND SHUT OFF WEST OF 105 EAST RAILROAD ST. Village Clerk Doremus reported that the Engineer was still trying to get in contact with the UPRR to get a construction permit to work on the property.

12. POLICY TO CHARGE BASE WATER FEE WHEN WATER IS OFF TO ADDRESS. After much discussion and reviewing the ordinance, it was decided to not charge the base fee if the water is off for a calendar month. If the water is on to the resident for any part of the month (even if an hour), the resident then would have "access to water" and should be charged the entire monthly base fee. Turn On and Turn Off fees remain at \$25.00 each but all requests should go through the office with a work order. These fees should also be applied for homeowners needing the water turned off and again on to do repairs.

13. LARM INSURANCE RENEWAL. After discussion, Chairman Roe indicated it was time to consider Resolution No. 21-07-08C.

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RESOLUTION NO. 21-07-08C:

WHEREAS, The Village of Shelton is a member of the League Association of Risk Management (LARM);

WHEREAS, section 8.10 of the Interlocal Agreement for the Establishment and Operation of the League Association of Risk Management provides that a member may voluntarily terminate its participation in LARM by written notice of termination given to LARM and the Nebraska Director of Insurance at least 90 days prior to the desired termination given to and that members may agree to extend the required termination notice beyond 90 days in order to realize reduced excess coverage costs, stability of contribution rates and efficiency in operation of LARM; and

WHEREAS, the Board of Directors of LARM has adopted a plan to provide contribution credits in consideration of certain agreements by members of LARM as provided in the attached letter.

BE IT RESOLVED that the governing body of The Village of Shelton, Nebraska, in consideration of the contribution credits provided under the LARM Board's plan, agrees to:

Provide written notice of termination at least 180 days prior to the desired termination date, which date shall be no sooner than September 30, 2023. (180 day and 3-year commitment; 5% discount)

It was then moved by Trustee Oberg, with a second from Trustee Doremus to approve and adopt Resolution No. 21-07-08C as presented. Ayes: Roe, Keslar, Doremus and Oberg. Absent: Reutzel. Motion Carried.

14. EMPLOYEE EVALUATIONS. Chairman Roe indicated that he would get a schedule for the evaluations of the Department Heads within a couple of weeks to the office.

15. CLAIMS. After review, it was moved by Trustee Doremus seconded by Trustee Keslar to pay the claims as presented. Ayes: Roe, Oberg, Keslar and Doremus. Nays: None. Absent: Reutzel. Motion Carried.

16. ADJOURNMENT. All agenda items having been considered, Trustee Oberg with a second from Trustee Doremus moved to adjourn the meeting. AYES: Roe, Oberg, Doremus and Keslar. NAYS: None. ABSENT: Reutzel. Whereupon the Chairman declared the motion carried and the meeting duly adjourned at 8:14 P.M.

RESPECTFULLY SUBMITTED

BONNIE DOREMUS, MMC
VILLAGE CLERK

APPROVED:

WILLIAM C. ROE
CHAIRMAN

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CERTIFICATION

I, the undersigned, Village Clerk for the Village of Shelton, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Chairman and Board of Trustees of the Village of Shelton at the regular meeting held on July 8, 2021 at the Community Room, 219 "C" Street, Shelton, NE and that all the subjects included in the foregoing proceedings were contained in said agenda for at least twenty-four hours prior to said meeting; that said minutes from which the foregoing proceedings have been extracted were available for public inspection within ten working days of the meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; that the notice of the meeting was published in the Shelton Clipper on July 1, 2021 and posted by Administrative Clerk Bonnie Doremus on July 6, 2021 in five public places in the Village of Shelton, as follows: Village Office, Cornerstone Bank, Shelton Clipper, Post Office, and Larry's Market.

Dated this 9th day of July, 2021.

BONNIE DOREMUS, MMC
VILLAGE CLERK