

# MINUTE RECORD

REGULAR BOARD MEETING  
VILLAGE BOARD OF TRUSTEES  
JULY 13, 2023 7:00 PM

The regular meeting of the Chairman and Board of Trustees of the Village of Shelton, Nebraska, was convened in open and public session in the Community Room of the Shelton Municipal Building at 219 "C" Street in Shelton, Nebraska, on July 13, 2023. Chairman Roe called the meeting to order at 7:00 P.M. at which time he informed the public of the posting of the Open Meeting Act on the bulletin board in the back of the room and led the audience in the Pledge of Allegiance. He then directed the Village Clerk to call roll which reflected the following: Present: Trustees: Roe, Oberg, Keslar, Doremus and Leibfarth Absent: None.

Notice of this meeting was given in advance thereof by publication in the Shelton Clipper on July 6, 2023 and by posting at 10:45 am on July 6, 2023 in five (5) public places in the Village of Shelton, Nebraska, as follows: Larry's Market, Shelton Clipper, Post Office, Cornerstone Bank, and Village Office, all as shown by the Certificate of Posting attached to these minutes. Notice of this meeting was simultaneously given to the Chairman and all members of the Village Board of Trustees and a copy of their acknowledgement of receipt of notice of the meeting and the agenda are attached to these minutes. Availability of the agenda was communicated in the advanced notice and in the notice of this meeting to the Village Board of Trustees.

All proceedings shown were taken while the convened meeting was open to the attendance of the public.

**2. CONSENT AGENDA.** It was then moved by Trustee Doremus to approve the consent agenda which included: A) Waive Reading and approve minutes of Regular meeting of June 8, 2023, B) Accept Financial Report

**C) RESOLUTION APPROVING PAYMENT TO MILLER & ASSOCIATES FOR POOL EVALUATION AND PLANNING (RESOLUTION No. 23-07-13):**

**BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA:**

1. The Engineers for the Village, Miller & Associates, have theretofore delivered to the Village their invoice No. 23 0595 for the Swimming Pool Evaluation consisting of facilitating the Kick-Off Meeting, drafting Community input survey, site visit and drafting a bathhouse floor plan through May 31, 2023, as per our Agreement dated April 13, 2023, is hereby approved.
2. That the Village Clerk be, and hereby is, authorized and directed to issue and deliver payment in the amount of \$7,808.30 to Miller & Associates of Kearney, Nebraska within ten days from the date thereof for the work performed as set forth and approved.

**D) RESOLUTION APPROVING PAYMENT OT WIRESMITH ELECTRIC, LLC FOR BALL PARK ELECTRICAL SERVICE AND GROUNDS TO LIGHTS. (RESOLUTION NO. 23-07-13A);**

WHEREAS, the Governing Body of the Village of Shelton, Nebraska has determined that the maintenance of certain assets is necessary and essential to the efficient and proper operation of the Village.

WHEREAS, after investigation of the facts and discussion of the alternatives, the Governing Body has decided to have the necessary purchase of certain assets made.

**NOW THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA:**

1. Contractor WireSmith Electric LLC of Gibbon, have theretofore delivered to the Village their invoice No. 337 for the new electrical service and grounds for ball park lights and such invoice is approved; and

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2. That the Village Clerk be, and hereby is, authorized and directed to issue and deliver payment in the amount of \$20,500 to WireSmith Electric LLC of Gibbon, Nebraska within ten days from the date thereof for the work performed as set forth and approved.

**E) RESOLUTION APPROVING PURCHASE OF AMBULANCE EQUIPMENT FROM BOUND TREE (RESOLUTION NO. 23-07-13B);**

WHEREAS, the Shelton Ambulance Fund (Give Where You Live) have raised funds in the amount of \$8,614.84 for the purchase of Ambulance Equipment; and  
WHEREAS, after investigation of the facts and discussion of the alternatives, the Governing Body has decided to purchase the Ambulance Equipment.  
NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA:

**SECTION 1.** That the Village of Shelton, Nebraska shall acquire, for the purchase price not to exceed \$8,614.84, Ambulance Equipment from Bound Tree Medical, LLC of Chicago, IL

**SECTION 2.** That the Chairman, Unit Commander and Clerk be and hereby are authorized, and directed to acquire the aforementioned equipment for and on behalf of, and in the name of the Village of Shelton, Nebraska, and to execute such documents, orders, and contracts in the name of the Village of Shelton, Nebraska, as may be necessary, proper, or convenient to undertake and complete such purchase.

This received a second from Trustee Oberg with the vote as follows: Ayes: Roe, Leibfarth, Oberg, Doremus and Keslar. Nays: None. Absent: None. Motion Carried.

**3. "NEBRASKA CLASS" ASSETS SECURITIES SYSTEM.** Village Clerk Doremus and Trustee Keslar presented this to the Board as another investment firm which the Village could place their funds to draw interest or dividends. After discussion, it was moved by Trustee Doremus to proceed with getting set up with Nebraska Class in order to use them in the future if we would decide to do so. This received a second from Trustee Oberg with the vote as follows: Ayes: Roe, Leibfarth, Oberg, Doremus and Keslar. Nays: None. Absent: None. Motion Carried.

**4. PERPETUAL CARE FUND.** Trustee Doremus expressed concerns that the pavilion at the Cemetery was in need of some maintenance and felt that these funds could be used for that, as well as repairing head stones. Although the Maintenance Staff had attended workshops and was capable of doing the repairs on the stones, he felt that they just didn't have the time to do so and suggested they hire someone to do it.

**5. REPORTS.** Written and verbal reports were received from the Administrative Clerk, Utility Department, and Library.

**6. CLOSING "C" STREET (FROM HWY 30 TO 1<sup>ST</sup>) FOR THE LINCOLN HWY FESTIVAL/CAR SHOW.** Mark Lovelace representing the Historical Society addressed the Board and requested closing (as they have in the past) for the Car Show on July 31, 2023. After discussion, it was moved by Trustee Oberg, with a second from Trustee Doremus to approve the closing of "C" Street from Highway 30 to First Street for July 31. Ayes: Roe, Leibfarth, Oberg, Doremus and Keslar. Nays: None. Absent: None. Motion Carried.

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**7. DECLARING 204 COADY STREET A NUISANCE PROPERTY.** Chairman Roe reported that the property now had the caution tape around the burnt house and that the police was going to make contact with the owner again to see where the process stood (with the clean up of the property).

**8. RESURFACING OF AYRES STREET.** Trustee Doremus moved to adjourn to executive session due to possible litigation. This received a second from Keslar with the vote as follows: **AYES:** Roe, Oberg, Leibfarth, Doremus and Keslar. **NAYS:** None. **ABSENT:** None. Motion Carried and Chairman Roe adjourned the meeting to go into executive session at 7:35 PM for discussion of the Ayres Street resurfacing and the possible litigation.

7:46 PM the board returned from executive session. Chairman Roe called the meeting back to order with a role call as follows: Present: Roe, Oberg, Doremus, Leibfarth and Keslar. Absent: None. Chairman Roe then declared that the only subject discussed in executive session was that of the Ayres Street resurfacing and possible litigation. It was then that Trustee Doremus, with a second from Trustee Keslar that the Trustees instruct the Village Attorney to file suit against the machine operator, the machine operator's supervisor, the job supervisor and Diamond Engineering for damages caused to Ayres Street. **AYES:** Roe, Doremus, Keslar, Oberg and Leibfarth. **NAYS:** None. **ABSENT:** None. Motion Carried.

**9. CLAIMS.** After review, it was moved by Trustee Doremus, seconded by Trustee Keslar to pay the claims as presented. **AYES:** Roe, Doremus, Keslar, Oberg and Leibfarth. **NAYS:** None. **ABSENT:** None. Motion Carried.

**10. ADJOURNMENT.** All agenda items having been considered, Trustee Doremus, with a second from Trustee Oberg, moved to adjourn the meeting. **AYES:** Roe, Doremus, Keslar, Oberg and Leibfarth. **NAYS:** None. **ABSENT:** None. Whereupon, the Chairman declared the motion carried and the meeting duly adjourned at 7:49 P.M.

RESPECTFULLY SUBMITTED

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BONNIE DOREMUS, MMC  
VILLAGE CLERK

APPROVED:

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WILLIAM C. ROE  
CHAIRMAN

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## CERTIFICATION

I, the undersigned, Village Clerk for the Village of Shelton, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Chairman and Board of Trustees of the Village of Shelton at the regular meeting held on July 13, 2023 at the Community Room, 219 "C" Street, Shelton, NE and that all the subjects included in the foregoing proceedings were contained in said agenda for at least twenty-four hours prior to said meeting; that said minutes from which the foregoing proceedings have been extracted were available for public inspection within ten working days of the meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; that the notice of the meeting was posted by Assistant Clerk Smith on July 6, 2023 in five public places in the Village of Shelton, as follows: Village Office, Cornerstone Bank, Shelton Clipper, Post Office, and Larry's Market.

Dated this 14<sup>th</sup> day of July, 2023.

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BONNIE DOREMUS, MMC  
VILLAGE CLERK