

# MINUTE RECORD

REGULAR BOARD MEETING  
VILLAGE BOARD OF TRUSTEES  
JUNE 11, 2020 7:00 PM

The regular meeting of the Chairman and Board of Trustees of the Village of Shelton, Nebraska, was convened in open and public session in the Community Room of the Shelton Municipal Building at 219 "C" Street in Shelton, Nebraska, on June 11, 2020. Chairman Roe called the meeting to order at 7:00 P.M. at which time he informed the public of the posting of the Open Meeting Act on the bulletin board in the back of the room and led the audience in the Pledge of Allegiance. He then directed the Village Clerk to call roll which reflected the following: Present: Trustees: Roe, Doremus, Cline and Oberg. Trustee Keslar was present via Zoom Platform. Absent: None.

Notice of this meeting was given in advance thereof by posting at 10:00 am on June 8, 2020 in five (5) public places in the Village of Shelton, Nebraska, as follows: Larry's Market, Shelton Clipper, Post Office, Cornerstone Bank, and Village Office, all as shown by the Certificate of Posting attached to these minutes. Notice of this meeting was simultaneously given to the Chairman and all members of the Village Board of Trustees and a copy of their acknowledgement of receipt of notice of the meeting and the agenda are attached to these minutes. Availability of the agenda was communicated in the advanced notice and in the notice of this meeting to the Village Board of Trustees.

All proceedings shown were taken while the convened meeting was open to the attendance of the public.

2. **CONSENT AGENDA.** The consent agenda was presented as follows:
  - A. **WAIVE READING & APPROVE MINUTES OF REGULAR MEETING OF May 14, 2020 and SPECIAL MEETING OF June1, 2020**
  - B. **ACCEPT FINANCIAL REPORT**

It was moved by Trustee Doremus, with a second from Trustee Oberg to approve the consent agenda as presented. Ayes: Roe, Oberg, Doremus, Cline and Keslar. Nays: None. Absent: None. Motion Carried.

3. **REPORTS.** Oral and written reports were received from Administrative Clerk Doremus and Utility Superintendent Sell. Oral reports were given by Fire Chief Wiehn and Village Attorney Truell.

4. **NEW AMBULANCE AND RESCUE TRUCK PURCHASE COMMITTEE.** Several members of the Shelton Fire and Rescue Department were present to impress on the Trustees the need to replace these two vehicles. They were asking to have a committee formed to meet and explore funding options for their purchases. Trustee Doremus volunteered to serve with Trustee Roe serving as a representative for both the Fire Department and the Board. Administrative Clerk Doremus will also serve on the committee with Kristin Brandt and Jason Wiehn representing the Fire Department.

5. **NUISANCE COMPLAINT REGARDING 104 C STREET.** Since Police Chief Clark was not present and neither of the parties concerning this property, Chairman Roe asked this agenda item to be placed on the July regular meeting.

6. **FOURTH OF JULY PREPERATIONS.** At the present time, the Fireworks are going to be held at the regular time but due to the COVID-19 the gates would be locked which would limit the spectators to their cars or homes. Plans for the Parade are proceeding with the hopes some of the restrictions will be lifted by then. The 5K run was also a "go" and the Fire Department is planning their feed at the Fire Hall encouraging people to treat it similar to a "order and pick up" so as not to encourage crowd gathering.

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**11. PAY REQUEST FROM MIDLAND CONTRACTING, INC.** Reed Miller from Miller & Associates Consulting Engineers addressed the board regarding the project. Currently it is approximately 50% finished and the crews have left, planning to return after the July 4<sup>th</sup> celebrations. He was able to answer any questions the Board had regarding the progress which then led Chairman Roe to indicated it was time to consider Resolution No. 20-06-11A.

**RESOLUTION NO. 20-06-11A:**

BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA:

1. Midland's Contracting, Inc. has theretofore delivered to the Village their invoice consisting of services and materials as of May 29, 2020 for the Water System Improvement Project and the invoice set out below is hereby approved, and the Governing Board finds services have been received by the Village and work has been performed and claims therefore are hereby allowed as follows:

MIDLAND'S CONTRACTING, INC	
Completed & Stored to date .....	\$267,200.75
Less 10% retainage .....	(26,720.07)
Less prior payments .....	(177,154.62)
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Total claim	\$ 63,326.05

2. That the Village Clerk be, and hereby is, authorized and directed to issue and deliver payment in the amount of \$63,326.05 to Midland's Contracting of Kearney, Nebraska within ten days from the date thereof for the work performed as set forth and approved.

It was then moved by Trustee Doremus, with a second from Trustee Oberg to approve and adopt Resolution No. 20-06-11A as presented. Ayes: Roe, Oberg, Doremus, Cline and Keslar. Nays: None. Absent: None. Motion Carried.

**7. SUMMER PARK/POOL PREPERATIONS.** It was reported that the Pool had opened that day and preparations for the ball games and concession stand were on track for next week. Village Clerk Doremus reported that the organizers of the Farmer's Market had requested to use the Park Pavilion this year. They were planning on having this every Tuesday through mid-August beginning July 7<sup>th</sup>. After discussion, it was moved by Trustee Doremus to allow to have the Farmer's Market at the Park Pavilion. This received a second from Trustee Cline with the vote as follows: Ayes: Roe, Oberg, Doremus, Cline and Keslar. Nays: None. Absent: None. Motion Carried.

**8. ORDINANCE TO SET WAGES.** After discussion, Chairman Roe indicated it was time to consider Ordinance #836. Whereupon, it was moved by Trustee Oberg, seconded by Trustee Doremus that the minutes of the proceedings of the Chairman and Board of Trustees of the Village of Shelton, Buffalo County, Nebraska, in the matter of passing and approving Ordinance No. 836 be preserved and kept in a separate and distinct volume known as "Ordinance Record, Village of Shelton, Nebraska"; and that said separate and distinct volume be incorporated in and made a part of these proceedings the same as though it were spread at large herein. The Chairman instructed the Clerk to call the roll and the following was recorded as the vote on this motion: AYES: Roe, Doremus, Oberg, Cline and Keslar. NAYS: None. ABSENT: None. Whereupon the chairman declared the Motion Carried.

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Further, a motion was made by Trustee Oberg, seconded by Trustee Doremus that the statutory rules in regard to the passage and adoption of Ordinances be suspended, so that said Ordinance No. 836 might be introduced, read by title, and approved and passed at the same meeting. Trustee Oberg called for the question. The Chairman put the question to the vote and instructed the Clerk to call roll and the following was the vote on this motion: AYES: Roe, Doremus, Oberg, Cline and Keslar. NAYS: None. ABSENT: None. Whereupon, the Chairman declared the Motion Carried.

Following the reading of Ordinance No. 836 by title on the First Reading, the suspension of the rules so that the same may be read by title on the Second and Third Readings, allowing for final passage at the same meeting, Trustee Oberg called for the question as to the approval and passage of Ordinance No. 836 and the following vote was recorded: AYES: Roe, Doremus, Oberg, Cline and Keslar. NAYS: None. ABSENT: None. Whereupon, the Chairman declared that five members of the Board having voted in the affirmative for the passage and approval of Ordinance No. 836 and declared said Ordinance duly passed and adopted as an Ordinance of the Village of Shelton, Nebraska.

Whereupon, it was moved by Trustee Oberg, seconded by Trustee Doremus that said Ordinance No. 836 be published in pamphlet form. AYES: Roe, Doremus, Oberg, Cline and Keslar. NAYS: None. ABSENT: None. Motion Carried.

**9. POLICE OFFICER TRAINING CONTRACT.** After a review of the past contracts, the current one was changed to have the contract between the Police Officer and the Village (rather than the Police Department) and to have the term to be three years (rather than the 2 years). After reaching a final draft with these changes Chairman Roe indicated it was time to consider Resolution No. 20-06-11:

WHEREAS, the Village of Shelton, Nebraska wishes to hire and train Erick Peterson as a Police Officer; and

WHEREAS, the Village of Shelton, Nebraska will be investing time and money training Erick Peterson for the position of Police Officer without receiving the services of a fully trained officer; and

WHEREAS, the Board of Trustees of the Village of Shelton has said Training Contract before it and has given it careful review and consideration; and

WHEREAS, it is considered that the best interests of said Village of Shelton will be served by the acceptance of said contract.

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA:

SECTION 1. That the "Training Contract", as aforesaid and the same hereby is, accepted on behalf of said Village;

SECTION 2. That the Chairman of the Board of Trustees of the Village of Shelton is hereby authorized, empowered, and directed to execute said "Training Contract" with Erick Peterson, on behalf of and in the name of the Village of Shelton, Nebraska.

It was then moved by Trustee Doremus, with a second from Trustee Oberg to accept and adopt Resolution No. 20-06-11 as presented. AYES: Roe, Doremus, Oberg, Cline and Keslar. NAYS: None. ABSENT: None. Motion Carried.

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**10. WEST ENTRANCE “WELCOME TO SHELTON SIGN” REPLACEMENT.** A proposal from Tri-City Sign Company (which was the company who made the original signs) for \$1,900 was presented. It was suggested that this could be budgeted for in the next fiscal year. After discussion as to the timing, etc. it was moved by Trustee Roe to have the signs made and erected yet this fiscal year. This received a second from Trustee Doremus with the vote as follows: AYES: Roe, Doremus, Oberg, Cline and Keslar. NAYS: None. ABSENT: None. Motion Carried.

**12. COMMUNITY DEVELOPMENT AGENCY (CDA) BOARD MEETING IN JULY.** It was explained that this board needed to meet to discuss a Workforce Housing Incentive Plan. It was determined that they would meet at 6:30 pm prior to the Regular Board Meeting on July 9, 2020.

**14. DEPARTMENT HEARD EVALUATIONS.** After discussion, it was decided to have the evaluations done at the end of the July regular meeting.

**13. MUNICIPAL ACCOUNTING & FINANCE CONFERENCE.** Village Clerk Doremus reported that this year due to the COVID-19, this conference was being presented as webinars over June, July and August. We would only pay for one attendee and she and the Assistant would attend them.

**15. CLAIMS.** After review, it was moved by Trustee Doremus, seconded by Trustee Oberg to pay the claims as presented. Ayes: Roe, Oberg, Doremus, Cline and Keslar. Nays: None. Absent: None. Motion Carried.

**16. ADJOURNMENT.** All agenda items having been considered, Trustee Roe with a second from Trustee Doremus moved to adjourn the meeting. AYES: Roe, Doremus, Oberg, Cline and Keslar. NAYS: None. ABSENT: None. Whereupon, the Chairman declared the motion carried and the meeting duly adjourned at 8:18 P.M.

RESPECTFULLY SUBMITTED

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BONNIE DOREMUS, MMC  
VILLAGE CLERK

APPROVED:

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WILLIAM C. ROE  
CHAIRMAN

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## CERTIFICATION

I, the undersigned, Village Clerk for the Village of Shelton, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Chairman and Board of Trustees of the Village of Shelton at the regular meeting held on June 11, 2020 at the Community Room, 219 "C" Street, Shelton, NE and that all the subjects included in the foregoing proceedings were contained in said agenda for at least twenty-four hours prior to said meeting; that said minutes from which the foregoing proceedings have been extracted were available for public inspection within ten working days of the meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; that the notice of the meeting was posted by Assistant Clerk/Treasurer Lisa Smith on June 8, 2020 in five public places in the Village of Shelton, as follows: Village Office, Cornerstone Bank, Shelton Clipper, Post Office, and Larry's Market.

Dated this 15th day of June, 2020.

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BONNIE DOREMUS, MMC  
VILLAGE CLERK