

MINUTE RECORD

REGULAR BOARD MEETING
VILLAGE BOARD OF TRUSTEES
JUNE 10, 2021

The regular meeting of the Chairman and Board of Trustees of the Village of Shelton, Nebraska, was convened in open and public session in the Community Room of the Shelton Municipal Building at 219 "C" Street in Shelton, Nebraska at 7:00 o'clock P.M. on June 10, 2021. In the absence of Chairman Roe, Vice Chairman Keslar then called the meeting to order at which time he informed the public of the posting of the Open Meeting Act on the bulletin board in the back of the room and led the audience in the Pledge of Allegiance. Village Clerk Doremus was directed to call roll which reflected the following: Present: Trustee Keslar, Oberg, Doremus, and Reutzel. Absent: Roe.

Notice of this meeting was given in advance thereof by publication in the Shelton Clipper on June 3, 2021 and by posting at 10:35 A.M. on June 3, 2021 in five (5) public places in the Village of Shelton, Nebraska, as follows: Larry's Market, Shelton Clipper, Cornerstone Bank, Post Office, and Village Office, all as shown by Affidavit of Publication and the Certificate of Posting attached to these minutes. Notice of this meeting was simultaneously given to the Chairman and all members of the Village Board of Trustees and a copy of their acknowledgement of receipt of notice of the meeting and the agenda are attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice of this meeting to the Village Board of Trustees.

All proceedings shown were taken while the convened meeting was open to the attendance of the public.

2. CONSENT AGENDA. It was then moved by Trustee Doremus to approve the consent agenda which included: A) Waive Reading and approve minutes of Regular meeting of April 11, 2021; and B) Accept Financial Report.

This received a second from Trustee Oberg with the vote as follows: Ayes: Keslar, Oberg, Doremus, and Reutzel. Absent: Roe. Motion Carried

3. RENEWAL OF BOND CD #86697 & #92110. After discussion, it was moved by Trustee Doremus, with a second from Trustee Oberg to add \$100,000 to each CD and renew #86697 for 23 months at an interest rate of .50 and renew #92110 for 36 months at the interest rate of .55. Ayes: Keslar, Oberg, Doremus, and Reutzel. Absent: Roe. Motion Carried

4. REPORTS. Written and verbal reports were received from the Fire Department, Pool, Attorney, Administrative Clerk, Police Chief and Utility Superintendent.

It being of the hour of 7:10 PM Trustee Doremus moved to adjourn the Board of Trustees meeting in order to hold a Public Hearing. This was seconded by Trustee Oberg with the vote as follows: Ayes: Keslar, Oberg, Doremus, and Reutzel. Absent: Roe. Motion Carried and Vice Chairman Keslar adjourned the meeting and called to order a Public Hearing.

PUBLIC HEARING REGARDING LIQUOR LICENSE APPLICATION FOR SANDY'S SPORTS CAFÉ LLC DBA SANDY'S SPORTS CAFE. Mrs. Clark was available to answer any questions or address any concerns the board and public had regarding her application. Having had all questions answered and hearing no further comments from the Public, Vice Chairman Keslar closed the Public Hearing and called the Board of Trustees meeting back to order at 7:12 pm.

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Vice Chairman Keslar then informed the public of the posting of the Open Meeting Act on the bulletin board in the back of the room and directed the Village Clerk to call roll which reflected the following: Present: Trustees: Keslar, Reutzel, Oberg and Doremus. Absent: Roe.

5. REQUEST FOR A CLASS C LIQUOR LICENSE FROM SANDY'S SPORTS CAFÉ LLC DBA SANDY'S SPORTS CAFE, 117 HIGHWAY 30, SHELTON, NE. It was then moved by Trustee Doremus to recommend approval to the Liquor Control Commission of a Class C Liquor license for Sandy's Sports Café LLC dba Sandy's Sports Cafe. This received a second from Trustee Oberg with the vote as follows: AYES: Keslar, Reutzel, Oberg and Doremus. NAYS: None. ABSENT: Roe. Motion Carried.

6. SALE OF SURPLUS 93 FORD EMERGENCY UNIT. Fire Department President Marlin Schroeder reported that they were still in the process of taking offers and plan to review any received at their July meeting.

7. PURCHASE OF 6 SETS OF BUNKER GEAR. Fire Department President Schroeder reported that the firemen would like to purchase 3 sets of Structural Fire Bunker Gear and 3 sets of Rescue Bunker Gear. The Rural Fire Department will also be purchasing 3 sets of Structural Fire Bunker Gear from their budget. After discussion, Vice Chairman Keslar indicated it was time to consider Resolution NO. 21-06-10.

RESOLUTION NO. 21-06-10:

WHEREAS, the Governing Body of the Village of Shelton, Nebraska has determined that the purchase of certain equipment is necessary and essential to the efficient and proper operation of the Village.

WHEREAS, after investigation of the facts and discussion of the alternatives, the Governing Body has decided to purchase the necessary equipment:

NOW, THEREFORE, BE IT RESOLVED BY THE VICE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA:

SECTION 1. That the Village of Shelton, Nebraska shall immediately acquire, for the purchase price not to exceed \$10,000 six (6) sets of Bunker gear from Heiman, Inc. of Sioux Falls, SD.

SECTION 2. That the Chairman, Fire Chief and Administrative Clerk hereby are authorized, and directed to acquire the aforementioned equipment for and on behalf of, and in the name of the Village of Shelton, Nebraska, and to execute such documents, orders, and contracts in the name of the Village of Shelton, Nebraska, as may be necessary, proper, or convenient to undertake and complete such purchase.

It was then moved by Trustee Doremus, with a second from Trustee Oberg to approve and adopt Resolution No. 21-06-10 as presented. AYES: Keslar, Reutzel, Oberg and Doremus. NAYS: None. ABSENT: Roe. Motion Carried.

8. PURCHASE OF NEW POOL CHLORINATOR CONTROLLER. Due to an issue with the old chlorinator, it was reported that this was treated as an emergency purchase and that after consulting with individual board members, the chlorinator control has been replaced already. This resolution is to record the purchase. Vice Chairman Keslar indicated it was time to consider Resolution No. 21-06-10A.

RESOLUTION NO. 21-06-10A:

WHEREAS, the Governing Body of the Village of Shelton, Nebraska has determined that the maintenance of equipment is necessary and essential to the efficient and proper operation of the Village.

WHEREAS, after investigation of the facts and discussion of the alternatives, the Governing Body has decided to have the necessary purchase of equipment made.

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NOW, THEREFORE, BE IT RESOLVED BY THE VICE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA:

SECTION 1. That the Village of Shelton, Nebraska shall immediately acquire, a chlorinator controller from Recreonics of Louisville, KY for total cost not to exceed \$2,088.19.

SECTION 2. That the Chairman and Village Clerk are authorized and directed to acquire the aforementioned equipment for and on behalf of, and in the name of the Village of Shelton, Nebraska, and to execute such documents, orders, and contracts in the name of the Village of Shelton, Nebraska, as may be necessary, proper, or convenient to undertake and complete such purchase.

It was then moved by Trustee Oberg, with a second from Trustee Doremus to approve and adopt Resolution No. 21-06-10A as presented. **AYES:** Keslar, Reutzal, Oberg and Doremus. **NAYS:** None. **ABSENT:** Roe. Motion Carried.

9. PURCHASE OF POLICE RADIOS. Police Chief Clark reported that these new radios would be part of the County/Statewide communication up grade. He was asking for one new in-car radio and one portable. After discussion Vice Chairman Keslar indicated it was time to consider Resolution No. 21-06-10B.

RESOLUTION NO. 21-06-10B:

WHEREAS, the Governing Body of the Village of Shelton, Nebraska has determined that the maintenance of equipment is necessary and essential to the efficient and proper operation of the Village.

WHEREAS, after investigation of the facts and discussion of the alternatives, the Governing Body has decided to have the necessary purchase of equipment made.

NOW, THEREFORE, BE IT RESOLVED BY THE VICE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA:

SECTION 1. That the Village of Shelton, Nebraska shall immediately acquire, one portable and one in-car radio plus subscription fees from Motorola Solutions of Chicago, IL for total cost not to exceed \$16,000.

SECTION 2. That the Chairman, Police Chief and Village Clerk are authorized, and directed to acquire the aforementioned equipment for and on behalf of, and in the name of the Village of Shelton, Nebraska, and to execute such documents, orders, and contracts in the name of the Village of Shelton, Nebraska, as may be necessary, proper, or convenient to undertake and complete such purchase.

It was then moved by Trustee Doremus, with a second from Trustee Oberg to approve and adopt Resolution No. 21-06-10B as presented. **AYES:** Keslar, Reutzal, Oberg and Doremus. **NAYS:** None. **ABSENT:** Roe. Motion Carried.

10. CONCRETE OVER WATER MAIN/VALVE AND SHUT OFF WEST OF 105 EAST RAILROAD ST. After much discussion which included a letter from our engineer and Attorney's opinion it was decided since the UP Railroad owned this property that to do any work, we would need a Construction permit from the Railroad. It was then moved by Trustee Doremus to contact our Engineering Firm and have them proceed with the necessary work to secure this permit. This received a second from Trustee Oberg with the vote as follows: **AYES:** Keslar, Reutzal, Oberg and Doremus. **NAYS:** None. **ABSENT:** Roe. Motion Carried.

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11. POLICY TO CHARGE BASE WATER FEE WHEN WATER IS OFF TO AN ADDRESS.

Currently if the resident has the water turned off at the curb stop, we are not charging any fee for the water. Many municipalities charge the resident the base fee even if the water is turned off since that is the funding for the water department revenue budget. After discussion, it was moved by Trustee Doremus to table this agenda item to the July meeting. This received a second from Trustee Oberg with the vote as follows: AYES: Keslar, Reutzel, Oberg and Doremus. NAYS: None. ABSENT: Roe. Motion Carried.

12. OWNER OCCUPIED REHAB (OOR) PROJECT STATUS/CHANGES. A letter was shared that Lori Ferguson had received that gave approval for our Extension of the Project to January 17, 2022 and also approved the budget Edits to move moneys allocated to demolition to rehab. This would also amend the change in the homes receiving loans from 4 to 6.

13. REVIEW AD HOC HOUSING COMMITTEE'S RECOMMENDATIONS AND APPROVAL OF HOUSING REHAB APPLICATION. The Ad Hoc Housing Committee which had met earlier in the evening recommended the approval of the new Housing Rehab application. After discussion, it was moved by Trustee Oberg, with a second from Trustee Doremus to accept the Ad Hoc Housing Committee's recommendation and approve the loan application. AYES: Keslar, Reutzel, Oberg and Doremus. NAYS: None. ABSENT: Roe. Motion Carried.

14, 15, 16 AND 17. APPROVE PAYMENT TO CDS INSPECTIONS FOR HOUSING GRANT ADMINISTRATIVE SERVICES RELATED TO #SHEL-HR-04 and 07 APPLICATION/PROJECT; APPROVE PAYMENT OT CDS INSPECTIONS & BEYOND FOR LEAD BASED PAINT WORK RELATING TO HR-04 AND HR-07: APPROVE PAYMENT TO HOMEOWNER FOR HOUSING REHAB WORK RELATED TO #SHELTON HR-04 APPLICATION; APPROVAL FOR NAHTF FUNDS DRAWDOWN #9. After discussion it was moved by Trustee Doremus, with a second from Trustee Oberg to approve the payments to CDS Inspections and a Homeowner and drawdown #9 as they relate to the NAHTF funds for the OOR grant. AYES: Keslar, Reutzel, Oberg and Doremus. NAYS: None. ABSENT: Roe. Motion Carried.

18. CLAIMS. After review, it was moved by Trustee Doremus, seconded by Trustee Oberg to pay the claims as presented. AYES: Keslar, Reutzel, Oberg and Doremus. NAYS: None. ABSENT: Roe. Motion Carried.

19. ADJOURNMENT. All agenda items having been considered, Trustee Doremus with a second from Trustee Oberg moved to adjourn the meeting. AYES: Keslar, Reutzel, Oberg and Doremus. NAYS: None. ABSENT: Roe. Motion Carried. Whereupon the Vice Chairman declared the motion carried and the meeting duly adjourned at 8:20 P.M.

RESPECTFULLY SUBMITTED

BONNIE DOREMUS, MMC
VILLAGE CLERK

APPROVED:

WILLIAM C. ROE
CHAIRMAN

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CERTIFICATION

I, the undersigned, Village Clerk for the Village of Shelton, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Chairman and Board of Trustees of the Village of Shelton at the regular meeting held on June 10, 2021 at the Community Room, 219 "C" Street, Shelton, NE and that all the subjects included in the foregoing proceedings were contained in said agenda for at least twenty-four hours prior to said meeting; that said minutes from which the foregoing proceedings have been extracted were available for public inspection within ten working days of the meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; that the notice of the meeting was published in the Shelton Clipper on June 3, 2021 and posted by Assistant Clerk/Treasurer Lisa Smith on June 3, 2021 in five public places in the Village of Shelton, as follows: Village Office, Cornerstone Bank, Shelton Clipper, Post Office, and Larry's Market.

Dated this 15th day of June, 2021.

BONNIE DOREMUS, MMC
VILLAGE CLERK