

MINUTE RECORD

REGULAR BOARD MEETING
VILLAGE BOARD OF TRUSTEES
JUNE 11, 2019 7:00 PM

The regular meeting of the Chairman and Board of Trustees of the Village of Shelton, Nebraska, was convened in open and public session in the Community Room of the Shelton Municipal Building at 219 "C" Street in Shelton, Nebraska, on June 11, 2019. Chairman Roe called the meeting to order at 7:00 P.M. at which time he informed the public of the posting of the Open Meeting Act on the bulletin board in the back of the room and led the audience in the Pledge of Allegiance. He then directed the Village Clerk to call roll which reflected the following: Present: Trustees: Roe, Cline, Oberg, Doremus and Keslar. Absent: None.

Notice of this meeting was given in advance thereof by publication in the Shelton Clipper on June 6, 2019 and posting at 2:30 pm on June 7, 2019 in five (5) public places in the Village of Shelton, Nebraska, as follows: Larry's Market, Shelton Clipper, Post Office, Cornerstone Bank, and Village Office, all as shown by the Certificate of Posting attached to these minutes. Notice of this meeting was simultaneously given to the Chairman and all members of the Village Board of Trustees and a copy of their acknowledgement of receipt of notice of the meeting and the agenda are attached to these minutes. Availability of the agenda was communicated in the advanced notice and in the notice of this meeting to the Village Board of Trustees.

All proceedings shown were taken while the convened meeting was open to the attendance of the public.

2. **CONSENT AGENDA.** The consent agenda was presented as follows:
 - A. **WAIVE READING & APPROVE MINUTES OF REGULAR MEETING OF May 9, 2019 AND SPECIAL MEETING OF May 20, 2019**
 - B. **ACCEPT FINANCIAL REPORT**

It was moved by Trustee Doremus with a second from Trustee Keslar to approve the consent agenda as presented. Chairman Roe called for the vote and it was recorded as follows: Ayes: Roe, Cline, Oberg, Doremus and Keslar. Nays: None. Absent: None. Motion Carried.

3. **LARM DISASTER RELIEF ASSISTANCE FUND CHECK PRESENTATION.** Beth Bonderson, LARM Board member and Diane Becker, LARM staff member presented the Board with a check for \$500. This was part of the special program LARM initiated to help with the March disaster.

4. REPORTS:

4A. ATTORNEY/EDPARTMENT HEADS. Written reports from the Village Attorney and Department heads were received as well as verbal reports from the Utility Superintendent and Clerk.

4B. FIRE DEPARTMENT. Fire Chief Jason Wiehn gave a verbal report on the activities which were conducted in the past month and reviewed any up coming events for the department.

5. **"WELCOME TO SHELTON" SIGN PLACEMENT.** Village Clerk Doremus reported to the Board that when the Lions Club contacted the Union Pacific Railroad to gain permission to place the sign in the area of the Park which the Village leases from the Railroad, they were told that anything new in the leased area would result in a change to the lease amount which would increase the amount to \$6,000 per year. She called to confirm that

MINUTE RECORD

JUNE 11, 2019

- PAGE 2 -

information and was told the same but if we continue the lease as it stands now it would continue to be the \$10 per year. She was told that the Railroad was not in favor of leases anymore and that is why the cost has gone so high for any new leases.

6. FOURTH OF JULY FIREWORKS. Village Clerk Doremus wanted to inform the board as to why the claim for Fireworks appeared on the Claims list. She assured them that the same amount was received from the Shelton Recreations Association and that we, as a municipality, order and pay for the fireworks.

7. 2011 EXPEDITON BID OPENING. Chairman Roe opened four bids in the open meeting and read allowed the bids as follows: \$3,050 from Martin Phillis; \$5,500 from David Doremus; \$2,000 from Alex Slagle; and \$5,500 from Brandon Bombeck. Since the top bid was tied, no action was taken. Village Clerk Doremus will check with the attorney to see what the next step should be.

8. DECLARING PROPERTY AT 316 FOURTH STREET A NUISANCE PROPERTY. This property was where the Fire Department had performed a controlled burn, and nothing had been done to fill in the foundation or clear the rubbish. After discussion it was directed to have the Police Department contact the owner and report back to the board next month before any formal proceedings were initiated.

9. PURCHASE AGREEMENT FOR LOTS 6 & 7, CAMPBELL'S 1ST ADDITION. Matt Andrews addressed the board with the idea that since he was purchasing two lots, he could build two homes rather than just one. If the lots would accommodate two homes, they were in agreement and would have the purchase agreement read that one home would be built during the first year and one would be built during the second year. (one home/year). A comparable home with the current neighborhood would also be included in the agreement.

10. APPLICATION FOR TIF RELATING TO THE PURCHASE OF LOTS 6 & 7, CAMPBELL'S 1ST ADDITION. Darren Robinson with the Buffalo County Rural Development Association spoke to the board with regards to including the necessary utility work associated with placing the two homes on the two lots. He indicated that he and Mr. Andrews would have an application ready for the next board meeting.

11. REQUEST TO RENT SPACE ON THE WATER TOWER. Kent Urwiller of Ravenna addressed the board and asked to place high speed internet equipment on the top of our water tower. He and his wife own Prairie Hills Wireless LLC and would like to give the people of Shelton another alternative for wireless internet. Currently they have equipment near the north end of town but need somewhere in the south end to cover that area. As payment for the lease of space, free internet service could be provided for the municipal facilities or a monetary amount could be arrived at. After discussion, it was decided to wait until next month's meeting to allow time for research on the possible regulations and to get references and a copy of a lease agreement.

12. ORDINANCE TO SET WAGES. Whereupon, it was moved by Trustee Oberg, seconded by Trustee Doremus that the minutes of the proceedings of the Chairman and Board of Trustees of the Village of Shelton, Buffalo County, Nebraska, in the matter of passing and approving Ordinance No. 829 be preserved and kept in a separate and distinct volume

MINUTE RECORD

JUNE 11, 2019
- PAGE 3 -

known as "Ordinance Record, Village of Shelton, Nebraska"; and that said separate and distinct volume be incorporated in and made a part of these proceedings the same as though it were spread at large herein. The Chairman instructed the Clerk to call the roll and the following was recorded as the vote on this motion: AYES: Roe, Cline, Doremus, Oberg and Keslar. NAYS: None. ABSENT: None. Whereupon the chairman declared the Motion Carried.

Further, a motion was made by Trustee Oberg, seconded by Trustee Doremus that the statutory rules in regard to the passage and adoption of Ordinances be suspended, so that said Ordinance No. 829 might be introduced, read by title, and approved and passed at the same meeting. Trustee Oberg called for the question. The Chairman put the question to the vote and instructed the Clerk to call roll and the following was the vote on this motion: AYES: Roe, Cline, Doremus, Oberg and Keslar. NAYS: None. ABSENT: None. Whereupon, the Chairman declared the Motion Carried.

Following the reading of Ordinance No. 829 by title on the First Reading, the suspension of the rules so that the same may be read by title on the Second and Third Readings, allowing for final passage at the same meeting, Trustee Oberg called for the question as to the approval and passage of Ordinance No. 829 and the following vote was recorded: AYES: Roe, Cline, Doremus, Oberg and Keslar. NAYS: None. ABSENT: None. Whereupon, the Chairman declared that five members of the Board having voted in the affirmative for the passage and approval of Ordinance No. 829 and declared said Ordinance duly passed and adopted as an Ordinance of the Village of Shelton, Nebraska.

Whereupon, it was moved by Trustee Oberg, seconded by Trustee Doremus that said Ordinance No. 829 be published in pamphlet form. AYES: Roe, Cline, Doremus, Oberg and Keslar. NAYS: None. ABSENT: None. Motion Carried.

13. STREET REPAIRS. Utility Superintendent Sell reported to the Board that he was still trying to get some bids on different options (repairing, compared to replacing) the area of Third Street as it angles off of Railroad going east. Replacing that small area would be close to \$20,000 plus.

14. WATER PROJECT. There were no updates to report on this project.

15. EMPLOYEE EVALUATIONS. The board was reminded that it was time for employee evaluations. After discussion, a time of 2:00 PM on July 10th was set for the board to meet with the Department Head and perform the annual evaluations.

16. CLAIMS. After review, it was moved by Trustee Doremus, seconded by Trustee Oberg to pay the claims as presented. Ayes: Roe, Cline, Oberg, Doremus and Keslar. Nays: None. Absent: None. Motion Carried.

MINUTE RECORD

JUNE 11, 2019
- PAGE 4 -

17. ADJOURNMENT. All agenda items having been considered, Trustee Doremus with a second from Trustee Oberg moved to adjourn the meeting. **AYES:** Oberg, Cline, Keslar and Doremus. **NAYS:** Roe. **ABSENT:** None. Motion Carried. Whereupon, the Chairman declared the motion carried and the meeting duly adjourned at 8:30 P.M.

RESPECTFULLY SUBMITTED

BONNIE DOREMUS, MMC
VILLAGE CLERK

APPROVED:

WILLIAM C. ROE
CHAIRMAN

CERTIFICATION

I, the undersigned, Village Clerk for the Village of Shelton, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Chairman and Board of Trustees of the Village of Shelton at the regular meeting held on June 11, 2019 and that all the subjects included in the foregoing proceedings were contained in said agenda for at least twenty-four hours prior to said meeting; that said minutes from which the foregoing proceedings have been extracted were available for public inspection within ten working days of the meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; that the notice of the meeting was posted by Village Clerk Bonnie Doremus at 2:30 P.M. on June 7, 2019 in five public places in the Village of Shelton, as follows: Village Office, Shelton Clipper, Post Office, Cornerstone Bank, and Larry's Market.

Dated this 19th day of June, 2019

BONNIE DOREMUS, MMC
VILLAGE CLERK

MINUTE RECORD

JUNE 11, 2019
- PAGE 5 -

CLAIMS:

ACE IRRIGATION & MFG. CO.	POLICE VEHICLE PREP	\$ 156.65
ASK SUPPLY CO. LLC	PARK/POOL SUPPLIES	\$ 192.22
BLACK HILLS ENERGY	MONTHLY SERVICE	\$ 636.19
BS & K SIGNS, INC	POLICE DECALS	\$ 445.00
BUFFALO OUTDOOR POWER LLC	MOWER	\$ 6,702.97
BUSINESS WORLD PRODUCTS	OFFICE SUPPLIES	\$ 114.98
CASH-WA DISTRIBUTING CO	POOL CONCESSIONS	\$ 516.25
CENTRAL FIRE & SAFTEY	FIREHALL FIRE EXT	\$ 279.00
CHARTER COMMUNICATIONS	MONTHLY INTERNET	\$ 159.98
CHEMSEARCH	SEWER TREATMENT	\$ 712.00
CINDY BRANDT	JUNE CLEANING	\$ 100.00
CLIPPER PUBLISHING,INC	MAY PUBLICATIONS	\$ 269.77
CNA SURETY DIRECT BILL	L SMITH BOND	\$ 400.00
CULLIGAN OF GRAND ISLAND	POOL WATER	\$ 16.50
CUTTING EDGE CLEANING	MAY COMM RM CLEANING	\$ 135.00
DANA F COLE & COMPANY LLP	17/18 AUDIT	\$ 6,000.00
DANKO EMERGENCY EQUIPMENT	EXTRACTION GLOVES	\$ 45.00
DEARBORN NATIONAL	FIREMEN LIFE INS	\$ 41.28
DETERDINGS KRNY	POOL PAINT	\$ 71.36
DIVERSIFIED DRUG TESTING, LLC	QTR DRUG TESTING	\$ 154.00
FAIRBANKS FARM EQUIPMENT	WEED TRIMMER	\$ 175.99
HOLMES PLBG & HTG SUPPLY CO	PK BATHROOM R/M	\$ 67.64
JACOB GANGWISH	FIRE HALL COPIER INK	\$ 83.12
JOHN DEERE FINANCIAL	EQUIPMENT REPAIR	\$ 919.69
K & K CONVENIENCE STORE	MAY FUEL	\$ 1,545.32
K & K CONVENIENCE STORE	APR/MAY FUEL -FIREMEN	\$ 172.66
KEARNEY CRETE & BLOCK COMPANY	BB FIELD/MARBLE DUST	\$ 41.00
LANDMARK IMPLEMENT, INC	CENETERY MOWER	\$ 2,995.00
LARRY'S MARKET	SUPPLIES	\$ 56.41
LOCKMOBILE	LOCKSET/POOL	\$ 36.00
MCI	APR SERVICE	\$ 83.50
MENARDS - KEARNEY	SUPPLIES	\$ 1,253.57
MUNICIPAL SUPPLY INC	SEWER & WATER R/M	\$ 216.54
NE CENTRAL TELEPHONE CO	MONTHLY SERVICE	\$ 675.54
NEBRASKA DEPT OF REVENUE	SALES TAX	\$ 2,138.19
STATE OF NEBRASKA	SEWER & WATER LOAN PM	\$ 68,235.58
NE STATE VOL FIREFIGHTER	NEW MEMBER	\$ 20.00
NEBRASKA PUBLIC POWER DIST	MONTHLY SERVICE	\$ 4,736.77
ONE CALL CONCEPTS	MAY LOCATES	\$ 14.22
VILLAGE OF SHELTON	POSTAGE REIMBURSEMEN	\$ 192.10
PLATTE VALLEY COMMUNI-KRNY	INSTALL EQUIP/POL	\$ 3,936.27
PRESTO X	MAY/FIREHALL SERV	\$ 36.00
SCHWAN'S HOME SERVICE INC.	POOL CONCESSIONS	\$ 176.10
SLAGLE PLUMBING	PARK RR REPAIR	\$ 185.00
TRUELL, MURRY & ASSOC	MAY ATTORNEY FEES	\$ 240.00
US BANK	SUPPLIES	\$ 1,592.22
VERIZON	NEW PHONE/MONTHLY SEI	\$ 916.16
WALD & CO.INC.	FIREWORKS	\$ 4,800.00
WILLIS REPAIR	R/M TK #41	\$ 32.73
WILLIS REPAIR	R/M & SHOP SUPPLIES	\$ 819.77
TOTAL ACCOUNTS PAYABLE		\$113,541.24
MAY PAYROLL CHECKS (3 PAYDAYS)		\$ 41,176.68
***** REPORT TOTAL *****		\$154,717.92

MINUTE RECORD