

# MINUTE RECORD

REGULAR BOARD MEETING  
VILLAGE BOARD OF TRUSTEES  
MARCH 9, 2023 7:00 PM

The regular meeting of the Chairman and Board of Trustees of the Village of Shelton, Nebraska, was convened in open and public session in the Community Room of the Shelton Municipal Building at 219 "C" Street in Shelton, Nebraska, on March 9, 2023. Vice Chairman Keslar called the meeting to order at 7:00 P.M. at which time he informed the public of the posting of the Open Meeting Act on the bulletin board in the back of the room and led the audience in the Pledge of Allegiance. He then directed the Village Clerk to call roll which reflected the following: Present: Trustees: Oberg, Keslar, Leibfarth and Doremus  
Absent: Roe.

Notice of this meeting was given in advance thereof by publication in the Shelton Clipper on March 2, 2023 and posting at 10:30 am on March 3, 2023 in five (5) public places in the Village of Shelton, Nebraska, as follows: Larry's Market, Shelton Clipper, Post Office, Cornerstone Bank, and Village Office, all as shown by the Certificate of Posting attached to these minutes. Notice of this meeting was simultaneously given to the Chairman and all members of the Village Board of Trustees and a copy of their acknowledgement of receipt of notice of the meeting and the agenda are attached to these minutes. Availability of the agenda was communicated in the advanced notice and in the notice of this meeting to the Village Board of Trustees.

All proceedings shown were taken while the convened meeting was open to the attendance of the public.

**2. CONSENT AGENDA.** It was then moved by Trustee Doremus to approve the consent agenda which included: A) Waive Reading and approve minutes of Regular meeting of February 9, 2023; B) Accept Financial Report; and C) Approval of Vernon Resh as new member of the Shelton Fire and Rescue. This received a second from Trustee Oberg with the vote as follows: Ayes: Doremus, Oberg, Leibfarth and Keslar. Nays: None. Absent: Roe. Motion Carried.

**3. CREATION OF NEW ACCOUNT FOR "NEW POOL DONATIONS".** Bonnie Doremus, Administrative Clerk reported to the board that an account needed to be set up for any donations for the new pool. After discussion, it was moved by Trustee Doremus to have the funds invested in NFIT or NPAIT as soon as the dollar amount was enough and to create a Savings account with Cornerstone Bank to hold the funds until that time. This received a second from Trustee Oberg with the vote as follows: Ayes: Doremus, Oberg, Leibfarth and Keslar. Nays: None. Absent: Roe. Motion Carried.

**4. REPORTS.** Written and verbal reports were received from the Administrative Clerk, Police Department, Utility Department, Fire Department and Library. Bonnie Doremus, Administrative Clerk, reported to the Board that CD#102408 was up for renewal. This is an eleven-month CD. It was the Trustee's consensus to allow this CD to "roll-over" to another eleven-month CD at 4.00%.

**PUBLIC HEARING:** It being of the hour of 7:10 PM, Trustee Doremus moved to adjourn the Board of Trustees meeting in order to hold a public hearing. This received a second from Trustee Oberg with the vote as follows: Ayes: Doremus, Oberg, Leibfarth and Keslar. Nays: None. Absent: Roe. Motion Carried. Vice Chairman Keslar then adjourned the Board of Trustees meeting and declared the Public Hearing officially open. He stated that the purpose of the Public Hearing was to hear any public comments for or against the issuing of a Class D liquor license for Copper Penny. Morgan Karlberg was available to answer any concerns or questions relating to the application. After discussion and having all the public questions and concerns answered, Vice Chairman Keslar declared the Public Hearing closed at 7:15 PM.

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Vice Chairman Keslar then called the Board of Trustees meeting back to order at 7:15 P.M. at which time he informed the public of the posting of the Open Meeting Act on the bulletin board in the back of the room and directed the Village Clerk to call roll which reflected the following: Present: Trustees: Oberg, Keslar, Leibfarth and Doremus Absent: Roe.

**5. RECOMMENDATION TO LIQUOR COMMISSION FOR APPROVAL OR DENIAL A CLASS D LIQUOR LICENSE FOR COPPER PENNY.** It was then moved by Trustee Doremus, with a second from Trustee Oberg to recommend to the Nebraska Liquor Commission approval of Copper Penny's application for a Class D Liquor License. Ayes: Doremus, Oberg, Leibfarth and Keslar. Nays: None. Absent: Roe. Motion Carried.

**6. SPECIAL DESIGNATED LIQUOR LICENSE APPLICATION.** Village Clerk Doremus explained that they had not actually received an application from MNO Of Wood River for Sacred Heart in conjunction with their annual Fish Fry but had placed it on the agenda with the thought it might be presented to the Board. After discussion, it was determined that the board did not need to approve this permit.

**7. NEW POOL PROJECT COMMITTEE PROPOSAL FOR JUNE 3<sup>RD</sup> BBQ/DANCE.** Brenda Moeller and Lexie Wiseman presented the committee's plan for a BBQ competition & Street Dance (with a live band) to be held June 3, 2023 to raise funds for the new pool. They were proposing to use the Tennis Court Enclosure for the Beer Garden and would like to close off Coady Street from Fifth Street to the Water Tower from the night before (about 9:00 pm on June 2<sup>nd</sup>) through Saturday at midnight. After some discussions and concerns, the board did not have any issues with the project and gave their consent to proceed with it. They also asked to have them coordinate with Police Chief Clark and the utility department for the project.

**8. OPENING OF BIDS FOR SURPLUS 2003 PICKUP.** Village Clerk Doremus reported there were five bids received at which time Vice Chairman Keslar opened the sealed bids with the bidder and amount was read as: Stewart Auto Sales - \$5,015; Brett Gillming - \$3131.31; Ryan's Used Cars - \$4,552.50; Mathew Nokes - \$1,100 and; Brandon Quick - \$2,500. After careful consideration, it was moved by Trustee Doremus to sell our 2003 surplus pickup to Stewart Auto Sales for \$5,015. This received a second from Trustee Oberg with the vote as follows: Ayes: Doremus, Oberg, Leibfarth and Keslar. Nays: None. Absent: Roe. Motion Carried.

**9. HIRING OF POOL MANAGER.** Trustee Oberg reported that two applications had been received. It was his recommendation to hire April Johnson as the 2023 Pool Manager. After discussion it was moved by Trustee Doremus, with a second from Trustee Oberg to hire April Johnson as Pool Manager for the 2023 Season. Ayes: Doremus, Oberg, Leibfarth and Keslar. Nays: None. Absent: Roe. Motion Carried. The second applicant had consented to work as an Assistant for April for the season.

**10. DRAINAGE ISSUES IN MUNICIPALITY.** Several areas in town were brought up and discussed. It was agreed to keep discussions on going for the next board meeting.

**11. ORDINANCE TO SET NEW WAGES FOR LIBRARY EMPLOYEES.** Whereupon, it was moved by Trustee Oberg seconded by Trustee Doremus that the minutes of the proceedings of the Vice Chairman and Board of Trustees of the Village of Shelton, Buffalo County, Nebraska, in the matter of passing and approving Ordinance No. 857 be preserved

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and kept in a separate and distinct volume known as "Ordinance Record, Village of Shelton, Nebraska"; and that said separate and distinct volume be incorporated in and made a part of these proceedings the same as though it were spread at large herein. The Vice Chairman instructed the Village Clerk to call the roll and the following was recorded as the vote on this motion: **AYES:** Doremus, Keslar, Oberg and Leibfarth. **NAYS:** None. **ABSENT:** Roe. Whereupon the Vice Chairman declared the Motion Carried.

Further, a motion was made by Trustee Oberg, seconded by Trustee Doremus that the statutory rules in regard to the passage and adoption of Ordinances be suspended, so that said Ordinance No. 857 might be introduced, read by title, and approved and passed at the same meeting. Trustee Oberg called for the question. The Vice Chairman put the question to the vote and instructed the Village Clerk to call roll and the following was the vote on this motion: **AYES:** Doremus, Keslar, Oberg and Leibfarth. **NAYS:** None. **ABSENT:** Roe. Whereupon, the Vice Chairman declared the Motion Carried.

Following the reading of Ordinance No. 857 by title on the First Reading, the suspension of the rules so that the same may be read by title on the Second and Third Readings, allowing for final passage at the same meeting, Trustee Oberg called for the question as to the approval and passage of Ordinance No. 857 and the following vote was recorded: **AYES:** Doremus, Keslar, Oberg and Leibfarth. **NAYS:** None. **ABSENT:** Roe. Whereupon, the Vice Chairman declared that four members of the Board having voted in the affirmative for the passage and approval of Ordinance No. 857 and declared said Ordinance duly passed and adopted as an Ordinance of the Village of Shelton, Nebraska.

Whereupon, it was moved by Trustee Oberg, seconded by Trustee Doremus that said Ordinance No. 857 be published in pamphlet form. **AYES:** Doremus, Keslar, Oberg and Leibfarth. **NAYS:** None. **ABSENT:** Roe. Motion Carried.

**12. ORDINANCE TO DEFINE WATER LINES AND OWNERSHIP.** After discussion and feeling the need to understand this ordinance better, it was moved by Trustee Doremus to postpone any action on this ordinance to the April meeting. This received a second from Trustee Oberg with the vote as follows; **AYES:** Doremus, Keslar, Oberg and Leibfarth. **NAYS:** None. **ABSENT:** Roe. Motion Carried.

**13. RESURFACING OF AYRES STREET.** Since the Attorney and Chairman was not present at this meeting, it was moved by Trustee Doremus to postpone any action on this agenda item to the April meeting. This received a second from Trustee Oberg with the vote as follows; **AYES:** Doremus, Keslar, Oberg and Leibfarth. **NAYS:** None. **ABSENT:** Roe. Motion Carried.

**14. CLAIMS.** After review, it was moved by Trustee Doremus, seconded by Trustee Oberg to pay the claims as presented. **AYES:** Doremus, Keslar, Oberg and Leibfarth. **NAYS:** None. **ABSENT:** Roe. Motion Carried.

**15. ADJOURNMENT.** All agenda items having been considered, Trustee Doremus, with a second from Trustee Oberg, moved to adjourn the meeting. **AYES:** Doremus, Keslar, Oberg and Leibfarth. **NAYS:** None. **ABSENT:** Roe. Whereupon, the Vice Chairman declared the motion carried and the meeting duly adjourned at 8:03 P.M.

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RESPECTFULLY SUBMITTED

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BONNIE DOREMUS, MMC  
VILLAGE CLERK

APPROVED:

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CLIFF KESLAR  
VICE CHAIRMAN

## CERTIFICATION

I, the undersigned, Village Clerk for the Village of Shelton, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Vice Chairman and Board of Trustees of the Village of Shelton at the regular meeting held on March 9, 2023 at the Community Room, 219 "C" Street, Shelton, NE and that all the subjects included in the foregoing proceedings were contained in said agenda for at least twenty-four hours prior to said meeting; that said minutes from which the foregoing proceedings have been extracted were available for public inspection within ten working days of the meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; that the notice of the meeting was posted by Assistant Clerk Smith on March 3, 2023 in five public places in the Village of Shelton, as follows: Village Office, Cornerstone Bank, Shelton Clipper, Post Office, and Larry's Market.

Dated this 20<sup>th</sup> day of March, 2023.

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BONNIE DOREMUS, MMC  
VILLAGE CLERK