

MINUTE RECORD

REGULAR BOARD MEETING
VILLAGE BOARD OF TRUSTEES
MAY 9, 2019 7:00 PM

The regular meeting of the Chairman and Board of Trustees of the Village of Shelton, Nebraska, was convened in open and public session in the Community Room of the Shelton Municipal Building at 219 "C" Street in Shelton, Nebraska, on May 9, 2019. Chairman Roe called the meeting to order at 7:00 P.M. at which time he informed the public of the posting of the Open Meeting Act on the bulletin board in the back of the room and led the audience in the Pledge of Allegiance. He then directed the Village Clerk to call roll which reflected the following: Present: Trustees: Roe, Doremus and Cline. Absent: Keslar and Oberg.

Notice of this meeting was given in advance thereof by publication in the Shelton Clipper on May 2, 2019 and posting at 1:15 pm on May 6, 2019 in five (5) public places in the Village of Shelton, Nebraska, as follows: Larry's Market, Shelton Clipper, Post Office, Cornerstone Bank, and Village Office, all as shown by the Certificate of Posting attached to these minutes. Notice of this meeting was simultaneously given to the Chairman and all members of the Village Board of Trustees and a copy of their acknowledgement of receipt of notice of the meeting and the agenda are attached to these minutes. Availability of the agenda was communicated in the advanced notice and in the notice of this meeting to the Village Board of Trustees.

All proceedings shown were taken while the convened meeting was open to the attendance of the public.

- 2. CONSENT AGENDA.** The consent agenda was presented as follows:
- A. WAIVE READING & APPROVE MINUTES OF REGULAR MEETING OF APRIL 11, 2019 AND SPECIAL MEETING OF April 25, 2019**
 - B. ACCEPT FINANCIAL REPORT**

It was moved by Trustee Doremus with a second from Trustee Cline to approve the consent agenda as presented. Chairman Roe called for the vote and it was recorded as follows: Ayes: Roe, Doremus and Cline. Nays: None. Absent: Oberg and Keslar. Motion Carried.

3. SEWER IMPROVEMENT CD #84011 RENEWAL. Administrative Clerk Doremus explained that this CD was up for renewal. She then informed them that within this fiscal year there may be a need to use some of these funds for the improvement in the lift station. After consideration of interest rates and the accessibility to the funds, it was moved by Trustee Doremus to authorized Village Clerk, Bonnie Doremus to cash in CD #84011 and reinvest the funds with NPAIT. This received a second from Trustee Cline with the vote as follows: AYES: Roe, Cline and Doremus. NAYS: None. ABSENT: Oberg and Keslar. Motion Carried.

4. REPORTS:

4A. ATTORNEY/EDPARTMENT HEADS. A verbal report was given by the Village Attorney Truell and written and verbal reports were given by the Department Heads.

4B. FIRE DEPARTMENT. Fire Chief Jason Wiehn gave a verbal report on the activities which were conducted in the past month and reviewed any up coming events for the department.

4C. SHELTON HOUSING AUTHORITY. Interim Executive Director Brenda Piel addressed the Board and presented the Annual Report for the Year Ending March 31, 2019.

TRUSTEE OBERG ARRIVED AT 7:11 PM.

MINUTE RECORD

MAY 9, 2019
- PAGE 2 -

5. 2019 POOL HOURS AND FEES. Pool Manager Brenda Moeller recommended to the board to keep the hours (Sunday through Saturday 12 PM to 7 PM) and fees the same as last year with the exception of the Pool Party fees. She would recommend we raise the prices on the parties. The fees would then be as follows:

Daily pass:	5 and under	free
	6 and over	\$2.00
Season pass:	Family	\$120.00
	Individual	60.00
Monthly pass:	Family	45.00
	Individual	35.00
Weekly pass:	Individual	10.00

Private parties 7 PM – 8:30 PM - \$100 (Wednesday & Sunday evenings) (Saturday 10 AM – 11:30 AM option available when no Wednesday or Sunday option in available).

Private/Public (non-profit) \$150 (example: Church sponsored event open to the public, etc.)

After discussion, it was moved by Trustee Oberg, with a second from Trustee Doremus to adopt the managers recommendations for the 2019 pool season. AYES: Roe, Cline, Oberg and Doremus. NAYS: None. ABSENT: Keslar. Motion Carried.

6. AUDIT REPORT. Kay Stahly with Dana F Cole and Company went over the highlights of the 2017/2018 Audit report with the Board.

7. WATER RATE STUDY/ORDINANCE TO CHANGE WATER RATES. After discussion, the board was presented with an ordinance which raised water rates effective June 1, 2019 and again June 1, 2020.

14. HIRING SUMMER PARK/CEMETERY HELP/ORDINANCE TO SET WAGES. Utility Superintendent Sell recommended to the board the hiring of Sam Kucera and Kyle Wiehn as the summer help for the season. An ordinance was presented to fix their wage at \$11.00 per hour.

Chairman Roe then indicated it was time to Consider Ordinances No. 827 and No. 828. Whereupon, it was moved by Trustee Oberg, seconded by Trustee Doremus that the minutes of the proceedings of the Chairman and Board of Trustees of the Village of Shelton, Buffalo County, Nebraska, in the matter of passing and approving Ordinances No. 827 and No. 828 be preserved and kept in a separate and distinct volume known as "Ordinance Record, Village of Shelton, Nebraska"; and that said separate and distinct volume be incorporated in and made a part of these proceedings the same as though it were spread at large herein. The Chairman instructed the Clerk to call the roll and the following was recorded as the vote on this motion: AYES: Roe, Oberg, Doremus and Cline. NAYS: None. ABSENT: Keslar. Motion Carried.

Further, a motion was made by Trustee Oberg seconded by Trustee Doremus that the statutory rules in regard to the passage and adoption of Ordinances be suspended, so that said Ordinances No. 827 and No. 828 might be introduced, read by title, and approved and passed at the same meeting. Trustee Oberg called for the question. The Chairman put the question to the vote and instructed the Clerk to call roll and the following was the vote on this motion: AYES: Roe, Oberg, Doremus and Cline. NAYS: None. ABSENT: Keslar. Motion Carried.

MINUTE RECORD

MAY 9, 2019

- PAGE 3 -

Following the reading of Ordinances No. 827 and No. 828 by title on the First Reading, the suspension of the rules so that the same may be read by title on the Second and Third Readings, allowing for final passage at the same meeting, Trustee Oberg called for the question as to the approval and passage of Ordinances No. 827 and No. 828 and the following vote was recorded for Ordinance No. 827 and 828: AYES: Roe, Oberg, Cline and Doremus. NAYS: None. ABSENT: Keslar. Motion Carried. Whereupon, the Chairman declared that four members of the Board having voted in the affirmative for the passage and approval of Ordinances No. 827 and No. 828 and said Ordinances duly passed and adopted as Ordinances of the Village of Shelton, Nebraska.

Whereupon, it was moved by Trustee Oberg, seconded by Trustee Doremus that said Ordinances No. 827 and No. 828 be published in pamphlet form. AYES: Roe, Oberg, Doremus and Cline. NAYS: None. ABSENT: Keslar. Motion Carried.

8. WATER PROJECTS. Miller and Associates, Village Engineers for the project had prepared a proposed implementation schedule to present to the board. The schedule indicated that a final design for the project would be completed by September, bids to be awarded in November/December with construction to begin in February 2020. Substantial completion then is scheduled to be in August or September of the same year.

9. COMMUNITY DEVELOPMENT – CDA POLICIES AND PROCEDURES/APPLICATION FOR TIF. Attorney Jim Truell presented to the board a copy of what Grand Island used for their TIF (Tax Increment Financing) application. After discussion, it was directed to adapt this application to Shelton's TIF program.

10. SALE OF VILLAGE LOTS (LTS 6 & 7, CAMPBELL'S 1ST ADDITION). An offer from Matt Andrews Construction of \$10,000 for the lots was presented to the Board. After discussion regarding the condition of building a residential home on the lots and the need for the Village to retain ownership of the area the well house sits on, it was moved by Trustee Doremus to accept this offer. This received a second from Trustee Roe with the vote as follows: AYES: Roe, Oberg, Doremus and Cline. NAYS: None. ABSENT: Keslar. Motion Carried. The Village Attorney was directed to prepare an ordinance reflecting this action for either a special meeting or the next regular meeting of June 11, 2019.

11. RECOMMENDED CHANGES TO ZONING ORDINANCE. Minutes of the May 2 Planning Commission meeting were received indicating the proposed changes they recommend the Village Board adopt to the Zoning Ordinance. Village Clerk Doremus indicated that she was told a Public Hearing was held on the subject, but the Planning Commission minutes do not reflect that. She would recommend that they amend the minutes to reflect this before the board took any action. After discussion, it was moved by Trustee Roe to accept these recommendations provided the Planning Commission minutes were amended to reflect that a Public Hearing was held on the proposed revisions. This received a second from Trustee Doremus with the vote as follows: AYES: Roe, Oberg, Doremus and Cline. NAYS: None. ABSENT: Keslar. Motion Carried. An ordinance would be prepared for the next regular meeting to adopt these changes.

12. DECLARING 2011 EXPEDITION AS SURPLUS/SALE. After discussion as to how to Board wanted to sell the surplus property (by private, negotiating offers or by sealed bids), the sealed bid process was chosen. Chairman Roe then indicated it was time to consider Resolution No. 19-05-09.

MINUTE RECORD

MAY 9, 2019
- PAGE 4 -

RESOLUTION NO. 19-05-09:

WHEREAS, the Village of Shelton is the owner of certain personal estate previously used by the Police Department and described as a 2011 Ford Expedition; and
WHEREAS, said personal property is no longer useful for the purpose for which it was intended; and
WHEREAS, it is the best interests of the Village of Shelton that such personal property be sold.
NOW THEREFORE, BE IT RESOLVED by the Chairman and Board of Trustees of the Village of Shelton, Buffalo County, Nebraska, as follows:

1. The vehicle described as a 2011 Ford Expedition valued in excess of Five Thousand Dollars (\$5,000.00) shall be sold in an "as is condition" without warranty, expressed or implied by:

sealed bid to be received no later than June 7, 2019, at the office of the Village Clerk.

2. The Village Clerk is hereby directed to post Notice of Sale in three prominent places within the Community and publish such Notice of Sale one time on or before May 30, 2019.

It was then moved by Trustee Roe to approve and adopt Resolution No. 19-05-09 as presented. This received a second from Trustee Doremus with the vote as follows: AYES: Roe, Oberg, Doremus and Cline. NAYS: None. ABSENT: Keslar. Motion Carried.

13. STREET REPAIRS. Utility Superintendent Sell reported that he was still waiting on contractors to give him an estimated on the repairs.

15. SPECIAL DESIGNATED LIQUOR LICENSE REQUEST FROM SILVER DOLLAR BAR, LLC FOR MAY 18, 2019. This application was for a wedding reception at the Sacred Heart Parish Hall. After discussion, it was moved by Trustee Doremus to approve the Designated Liquor License as presented. This received a second from Trustee Oberg with the vote as follows: Ayes: Roe, Cline, Doremus and Oberg. Nays: None. Absent: Keslar. Motion Carried.

18. CLAIMS. After review, it was moved by Trustee Doremus, seconded by Trustee Oberg to pay the claims as presented. Ayes: Roe, Oberg, Doremus and Cline. Nays: None. Absent: Keslar. Motion Carried.

19. ADJOURNMENT. All agenda items having been considered, Trustee Doremus with a second from Trustee Cline moved to adjourn the meeting. AYES: Roe, Oberg, Cline and Doremus. NAYS: None. ABSENT: Keslar. Motion Carried. Whereupon, the Chairman declared the motion carried and the meeting duly adjourned at 8:15 P.M.

RESPECTFULLY SUBMITTED

BONNIE DOREMUS, MMC
VILLAGE CLERK

APPROVED:

WILLIAM C. ROE
CHAIRMAN

MINUTE RECORD

MAY 9, 2019
- PAGE 5 -

CERTIFICATION

I, the undersigned, Village Clerk for the Village of Shelton, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Chairman and Board of Trustees of the Village of Shelton at the regular meeting held on May 9, 2019 and that all the subjects included in the foregoing proceedings were contained in said agenda for at least twenty-four hours prior to said meeting; that said minutes from which the foregoing proceedings have been extracted were available for public inspection within ten working days of the meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; that the notice of the meeting was posted by Village Clerk Bonnie Doremus at 1:15 P.M. on May 6, 2019 in five public places in the Village of Shelton, as follows: Village Office, Shelton Clipper, Post Office, Cornerstone Bank, and Larry's Market.

Dated this 14th day of May, 2019

BONNIE DOREMUS, MMC
VILLAGE CLERK

MINUTE RECORD

MAY 9, 2019

- PAGE 6-

CLAIMS:

ANGELA KEISER LLC	WEBSITE FEES	\$260.00
ARROW SEED COMPANY, INC	GRASS SEED	\$355.00
AURORA COOPERATIVE	FUEL/FERTILIZER	\$2,395.24
BLACK HILLS ENERGY	MONTHLY SERVICE	\$387.75
BUFFALO CO MUTUAL AID ASSOCIAT	MEMBERSHIP DUES/FD	\$50.00
BUFFALO CO SHERIFF'S OFFICE	CONTRACT (APR & MAY)	\$2,054.98
BUSINESS WORLD PRODUCTS	OFFICE SUPPLIES	\$107.38
CENTRAL DIST. HEALTH DEPARTMEN	WATER TESTS	\$49.50
CENTRAL STATES LAB. LLC	SEWER R/M	\$3,384.01
CHARTER COMMUNICATIONS	INTERNET	\$4.99
CHEMSEARCH	GROUND KILL/SEWER MAINT	\$3,083.25
CINDY BRANDT	APR/MAY CLEANING	\$200.00
CLIPPER PUBLISHING, INC	APRIL PUBLICATIONS	\$545.85
DEARBORN NATIONAL	FD LIFE INSUR	\$37.84
DETERDINGS KRNY	POOL CHEMICALS	\$5,615.55
FYR-TEK INC.	RURAL R/M	\$254.18
HEARTLAND DISPOSAL	SPRING CLEAN UP	\$1,000.71
HEIMAN FIRE EQUIPMENT	HOSE/RURAL	\$904.79
HI-TECH INC.	SEWER JET TRLR REPAIR	\$70.00
ISLAND SPRINKLER SUPPLY	PK SPRINKLER R/M	\$181.00
JOHN DEERE FINANCIAL	STR EQUIP R/M	\$35.76
K & K CONVENIENCE STORE	APRIL FUEL	\$1,064.64
K & K CONVENIENCE STORE	APR FUEL/FIRE DEPT	\$51.04
LANDMARK IMPLEMENT, INC	SKIDSTEER LEASE	\$4,000.00
LEAGUE ASSOC OF RISK MNGMT	INSURANCE	\$369.69
LARRY'S MARKET	SUPPLIES	\$70.39
LASERTEC OF NE, INC	TONER/LIBR	\$189.90
LEAGUE OF NEB MINICIPALITIES	DOREMUS/SMITH - FIN CONF	\$840.00
LOCKMOBILE	KEYS	\$30.80
MENARDS - GRAND ISLAND	SHOP SUPPLIES	\$103.78
MENARDS - KEARNEY	POTHOLE PATCH/SUPPLIES	\$1,973.60
MICHAEL TODD & CO, INC	SIGN REFLECTORS	\$132.80
MID NE AGGREGATE	GRAVEL/STREETS	\$665.74
NE CENTRAL TELEPHONE CO	MONTHLY SERVICE	\$658.67
NEBRASKA DEPT OF REVENUE	SALES TAX	\$2,038.53
NE STATE VOL FIREFIGHTER	2019 FIRE SCHOOL (6)	\$805.00
NMC-THE CAT RENTAL STORE	BROOM RENTAL	\$700.00
NE MOSQUITO/VECTOR CNTL ASSOC	DUES/WORKSHOP	\$60.00
NEBRASKA PUBLIC POWER DIST	MONTHLY SERVICE	\$5,115.63
ONE CALL CONCEPTS	APRIL LOCATES	\$19.97
PETTY CASH	POSTAGE	\$170.04
PRESTO X	PEST CONTROL/FD	\$36.00
STEINBRINK LANDSCAPING	MAPLE TREE	\$217.49
TNEMEC COMPANY, INC	POOL PAINT	\$180.00
TRADE WELL PALLET, INC	WOODCHIPS	\$405.00
TRUELL, MURRY & ASSOC	FEES/MAR & APR	\$950.00
US BANK	BANNER R/M & LIBR SUPPLIES	\$839.09
VERIZON	MONTHLY SERVICE	\$418.70
WILLIS REPAIR	CLEVIS HOOK/FIRE DEPT	\$18.00
WILLIS REPAIR	BL PU R/M & SHOP SUPPLIES	\$303.53
WOODMAN DRILLING & IRR.	LIFT PUMP REPAIR	\$3,061.60
TOTAL ACCOUNTS PAYABLE		\$46,467.41
APRIL PAYROLL		\$27,901.51

MINUTE RECORD

***** REPORT TOTAL *****

\$74,368.92