

MINUTE RECORD

REGULAR BOARD MEETING
VILLAGE BOARD OF TRUSTEES
OCTOBER 10, 2019 7:00 PM

The regular meeting of the Chairman and Board of Trustees of the Village of Shelton, Nebraska, was convened in open and public session in the Community Room of the Shelton Municipal Building at 219 "C" Street in Shelton, Nebraska, on October 10, 2019. Chairman Roe called the meeting to order at 7:00 P.M. at which time he informed the public of the posting of the Open Meeting Act on the bulletin board in the back of the room and led the audience in the Pledge of Allegiance. He then directed the Village Clerk to call roll which reflected the following: Present: Trustees: Roe, Cline, Oberg, Doremus and Keslar. Absent: None.

Notice of this meeting was given in advance thereof by publication in the Shelton Clipper on October 3, 2019 and posting at 9:25 am on October 4, 2019 in five (5) public places in the Village of Shelton, Nebraska, as follows: Larry's Market, Shelton Clipper, Post Office, Cornerstone Bank, and Village Office, all as shown by the Certificate of Posting attached to these minutes. Notice of this meeting was simultaneously given to the Chairman and all members of the Village Board of Trustees and a copy of their acknowledgement of receipt of notice of the meeting and the agenda are attached to these minutes. Availability of the agenda was communicated in the advanced notice and in the notice of this meeting to the Village Board of Trustees.

All proceedings shown were taken while the convened meeting was open to the attendance of the public.

2. **CONSENT AGENDA.** The consent agenda was presented as follows:
 - A. **WAIVE READING & APPROVE MINUTES OF REGULAR MEETING OF SEPTEMBER 12, 2019**
 - B. **ACCEPT FINANCIAL REPORT**
 - C. **APPROVE NEW HOURLY RATE FOR MONTHLY BUFFALO COUNTY LAW ENFORCEMENT COVERAGE**
 - D. **APPROVE NEW MEMBER TO FIRE DEPARTMENT: ANDREW BRAUN**

It was moved by Trustee Doremus with a second from Trustee Oberg to approve the consent agenda as presented. Chairman Roe called for the vote and it was recorded as follows: Ayes: Roe, Cline, Oberg, Doremus and Keslar. Nays: None. Absent: None. Motion Carried.

3. **REPORTS**
 - A. **FIRE DEPARTMENT REPORT ON PRIOR MONTH'S ACTIVITIES.** A Verbal report given by Chuck Roe.
 - B. **ATTORNEY REPORT ON PRIOR MONTH'S ACTIVITIES.** A verbal report was given by Attorney Truell.
 - C. **ADMINISTRATIVE REPORT ON PRIOR MONTH'S ACTIVITIES.** A written and verbal report was given by Administrative Clerk Doremus.
 - D. **POLICE REPORT ON PRIOR MONTH'S ACTIVITIES.** A written and verbal report was given by Police Chief Clark
 - E. **UTILITY SUPERINTENDENT REPORT FOR PRIOR MONTH'S ACTIVITIES IN THE AREAS OF THE CEMETERY, PARKS, POOL, SEWER, WATER, STREETS AND LIBRARY.** A written and verbal report was given by Utility Superintendent Sell.

4. **REPAIR OF SEEPING MANHOLES.** Utility Superintendent Sell reported to the board that he has five manholes in the north area of town which are seeping water due to high ground water levels and damaged seals. It would cost anywhere between \$500 and \$1,000 per manhole. After discussion relating to the cost of pumping this seeping water and the lagoon maintenance, it was moved by Trustee Keslar with a second from Trustee Doremus to have these manholes fixed. Ayes: Roe, Cline, Oberg, Doremus and Keslar. Nays: None. Absent: None. Motion Carried.

MINUTE RECORD

OCTOBER 10, 2019

- PAGE 2 -

5. HEARTLAND DISPOSAL REQUEST FOR AN INCREASE OF \$1.00 PER MONTH PER RESIDENT RECEIVING RESIDENTIAL WASTE REMOVAL SERVICE. Brett Darrough from Heartland Disposal informed the board that due to a large increase in the landfill rates and the pool recycling markets they were asking for a \$1.00 per month per resident increase in their rate to the Village. After discussion, Chairman Roe indicated it was time to consider Resolution No. 19-10-10.

RESOLUTION NO. 19-10-10:

BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA,

1. The Addendum to the Contract with the Village of Shelton, Nebraska, and Heartland Disposal, Inc for solid waste collection dated December 10, 2015 in the form presented to this Governing Body, be, and the same here is, approved and accepted.
2. That the Chairman of the Governing Body and Village Clerk be, and they hereby are, authorized and directed to execute such Addendum on behalf of, and in the name of the Village of Shelton, Nebraska and that an executed copy of said Addendum be affixed to this resolution and, by reference, made a part of these official proceedings.

It was then moved by Trustee Keslar to approve and adopt Resolution No. 19-10-10 as presented. This received a second from Trustee Oberg with the vote as follows: Ayes: Roe, Cline, Oberg, Doremus and Keslar. Nays: None. Absent: None. Motion Carried.

6. INCREASE RESIDENTIAL GARBAGE RATES TO RESIDENTS. Village Clerk Doremus reported that she felt that there was still enough margin in the new rate the Village will be charged by Heartland Deposal and the current rate the Village charges the residents to still pay for the labor costs for the billing, delivering totes, etc. It was her recommendation not to pass this on the residents and reevaluate when the new contract is presented in December 2020. After discussion, it was moved by Trustee Doremus to absorb the increase in cost and not pass this on to the residents. This received a second from Oberg with the vote as follows: Ayes: Roe, Cline, Oberg, Doremus and Keslar. Nays: None. Absent: None. Motion Carried.

7. WATER PROJECT (REPLACING WATER MAIN ON C STREET FROM 2ND TO 8TH STREET AND ON RAILROAD STREET PLUS VALVE AND FIRE HYDRANT REPLACEMENTS WITH MAPPING OF SYSTEM). Reed Miller with Miller and Associates, Consulting Engineers informed the board that they should have the specs ready by the December meeting which would allow bids to be let early next year.

8. LEASE AGREEMENT WITH GANGWISH SEED FARMS, INC FOR THE PLACEMENT OF THE "WELCOME TO SHELTON" SIGN. Village Clerk Doremus informed the board that the Nebraska Department of Roads wanted a lease signed by the Village and landowner before they would approve the placement of the sign. After review of the proposed lease, Chairman Roe indicated it was time to consider Resolution No. 19-10-10A.

RESOLUTION NO. 19-10-10A:

BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA,

1. That the Lease Agreement between the Village of Shelton, Nebraska and Gangwish Seed Farms, Inc, Inc. of Shelton,

MINUTE RECORD

OCTOBER 10, 2019
- PAGE 3 -

Nebraska for a 99-year lease for the land to place a "Welcome To Shelton" in the form presented to this Governing Body be, and the same hereby is, approved and accepted.

2. That the Chairman of the Governing Body and Village Clerk be, and they hereby are, authorized and directed to execute such Agreement, on behalf of, and in the name of the Village of Shelton, Nebraska and that an executed copy of said agreement be affixed to this resolution and, by reference, made a part of these official proceedings.

It was then moved by Trustee Doremus, with a second from Trustee Keslar to approve and adopt Resolution No. 19-10-10A as presented. Ayes: Roe, Cline, Oberg, Doremus and Keslar. Nays: None. Absent: None. Motion Carried.

9. NEBRASKA DEPARTMENT OF ROADS ACQUISITION/LANDHOLD INTEREST CONTRACT FOR A PORTION OF RAILROAD PARK FOR ROAD IMPROVEMENTS TO HIGHWAY 30. It was explained that when the State works on Highway 30 next year, they would need a small portion of the corner of Railroad Park to build the pedestrian sidewalk approach. After discussion, Chairman Roe indicated it was time to consider Resolution No. 19-10-10B.

RESOLUTION NO. 19-10-10B:

BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA,

1. That the Acquisition Contract for the Leasehold Interest between the Village of Shelton, Nebraska, and Nebraska Department of Transportation in the form now before this Governing Body be, and the same hereby is, approved and accepted.
2. That the Chairman of the Governing Body and Village Clerk be, and they hereby are, authorized and directed to execute such Contract, on behalf of, and in the name of the Village of Shelton, Nebraska and that an executed copy of said contract be affixed to this resolution and, by reference, made a part of these official Proceedings.

It was then moved by Trustee Doremus, with a second from Trustee Keslar to approve and adopt Resolution No. 19-10-10B as presented. Ayes: Roe, Cline, Oberg, Doremus and Keslar. Nays: None. Absent: None. Motion Carried.

10. AGENDA AND PROCEEDURE TO PLACE ITEMS ON THE AGENDA. Village Clerk Doremus reported to the board that at the Annual League of Nebraska Municipalities Conference she attended in September they were recommending to list items on the agenda very specific which in turn limited the discussion on the agenda topic. After discussion and consulting with the Village Attorney, the board felt that this board had not violated the Open Meetings Act in any way by the way we word our agenda. Ms. Doremus also indicated that we should have in writing how to place items on the agenda. After discussion, Village Attorney Truell was directed to prepare an ordinance for the next meeting to allow agenda items to be placed on the agenda by the Chairman or two Board members and also allow a public request form to be available. This Public Request would need to be approved by the Chairman before placed on the agenda.

11. CLAIMS. After review, it was moved by Trustee Doremus, seconded by Trustee Keslar to pay the claims as presented. Ayes: Roe, Cline, Oberg, Doremus and Keslar. Nays: None. Absent: None. Motion Carried.

MINUTE RECORD

OCTOBER 10, 2019
- PAGE 4 -

12. ADJOURNMENT. All agenda items having been considered, Trustee Keslar with a second from Trustee Doremus moved to adjourn the meeting. AYES: Roe, Oberg, Cline, Keslar and Doremus. NAYS: None. ABSENT: None. Motion Carried. Whereupon, the Chairman declared the motion carried and the meeting duly adjourned at 7:52 P.M.

RESPECTFULLY SUBMITTED

BONNIE DOREMUS, MMC
VILLAGE CLERK

APPROVED:

WILLIAM C. ROE
CHAIRMAN

CERTIFICATION

I, the undersigned, Village Clerk for the Village of Shelton, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Chairman and Board of Trustees of the Village of Shelton at the regular meeting held on October 10, 2019 and that all the subjects included in the foregoing proceedings were contained in said agenda for at least twenty-four hours prior to said meeting; that said minutes from which the foregoing proceedings have been extracted were available for public inspection within ten working days of the meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; that the notice of the meeting was posted by Village Clerk Bonnie Doremus at 9:25 A.M. on October 4, 2019 in five public places in the Village of Shelton, as follows: Village Office, Shelton Clipper, Post Office, Cornerstone Bank, and Larry's Market.

Dated this 15th day of October, 2019

BONNIE DOREMUS, MMC
VILLAGE CLERK

MINUTE RECORD

OCTOBER 10, 2019

- PAGE 5 -

CLAIMS:

AURORA COOPERATIVE	FERTILIZER/PARK	\$286.15
BLACK HILLS ENERGY	MONTHLY SERVICE	\$100.48
BUFFALO CO SHERIFF'S OFFICE	CONTRACT AUG/SEPT	\$1,680.96
BUSINESS WORLD PRODUCTS	OFFICE SUPPLIES	\$45.95
CHARTER COMMUNICATIONS	MONTHLY SERVICE	\$166.40
CHEMSEARCH	SEWER R/M	\$712.00
CINDY BRANDT	FIREHALL CLEANING	\$50.00
CLIPPER PUBLISHING,INC	PRINT/PUBLISH	\$333.70
DEARBORN LIFE INSURANCE CO	FIRE LIFE INS	\$282.08
GODFREY ELECTRIC LLC	LIFT STAT REPAIR	\$385.28
HEARTLAND DISPOSAL	FALL CLEAN UP	\$563.72
HOLMES PLBG & HTG SUPPLY CO	SPLASH PAD R/M	\$54.08
JACOB GANGWISH	OFFICE SUPPLIES/FIRE DEPT	\$246.76
JASON WIEHN	OFFICE EXPENSE/FIRE DEPT	\$15.50
K & K CONVENIENCE STORE	SEPT FUEL	\$956.20
K & K CONVENIENCE STORE	AUG/SEPT FUEL/FIRE DEPT	\$189.51
LARRY'S MARKET	SUPPLIES	\$109.03
LASERTEC OF NE, INC	COPIER CONTRACT	\$56.71
LEAGUE OF NEB MINICIPALITIES	CONFERENCE	\$280.00
LISA SMITH	CONFERENCE EXPENSE	\$157.04
LOCKMOBILE	FIREHALL LOCKS	\$224.00
MCI	MONTHLY SERVICE	\$38.42
MENARDS - GRAND ISLAND	PIPE WRENCHES	\$24.61
MENARDS - HASTINGS	SHOP SUPPLIES	\$50.42
MUNICIPAL SUPPLY INC	PIT EXTENTION	\$33.50
NE CENTRAL TELEPHONE CO	MONTHLY SERVICE	\$596.53
NEB MUNICIPAL CLERK'S ASSOC	2019-2020 DUES	\$70.00
NEBRASKA DEPT OF REVENUE	SALES TAX	\$2,383.00
NE PUBLIC HEALTH ENVIRO LAB	WATER TESTS	\$289.00
NEBRASKA PUBLIC POWER DIST	MONTHLY SERVICE	\$4,801.45
ONE CALL CONCEPTS	SEPT LOCATES	\$3.07
VILLAGE OF SHELTON	POSTAGE	\$172.40
PHILIPS HEALTHCARE	SER AGREEMENT/UNIT	\$878.28
PLATTE VALLEY LAB	WATER TEST	\$20.00
PRESTO X	PEST CONT/FIRE HALL	\$36.00
SOS PORTABLE TOILETS, INC.	SEPT SERVICE/CEME	\$75.00
TRUELL, MURRY & ASSOC	SEPT FEES	\$266.00
US BANK	BACKHOE R/M – LIBR SUPP	\$3,899.79
VERIZON	MONTHLY SERVICE	\$422.42
WILLIS REPAIR	TIRE UNIT 99-1	\$30.00
WILLIS REPAIR	SHOP SUPPLIES	\$66.26
TOTAL ACCOUNTS PAYABLE		\$21,051.70
SEPTEMBER PAYROLL		\$28,283.99
***** REPORT TOTAL *****		\$49,335.69