

MINUTE RECORD

REGULAR BOARD MEETING
VILLAGE BOARD OF TRUSTEES
OCTOBER 10, 2024 7:00 PM

The regular meeting of the Chairman and Board of Trustees of the Village of Shelton, Nebraska, was convened in open and public session in the Community Room of the Shelton Municipal Building at 219 "C" Street in Shelton, Nebraska, on October 10, 2024. Chairman Roe called the meeting to order at 7:00 P.M. at which time he informed the public of the posting of the Open Meeting Act on the bulletin board in the back of the room and led the audience in the Pledge of Allegiance. He then directed the Village Clerk to call roll which reflected the following: Present: Trustees: Roe, Oberg, Anderson, Keslar and Rabbe. Absent: None.

Notice of this meeting was given in advance thereof by publication in the Shelton Clipper on October 3, 2024 and by posting at 10:45 am on October 3, 2024 in five (5) public places in the Village of Shelton, Nebraska, as follows: Larry's Market, Shelton Clipper, Post Office, Cornerstone Bank, and Village Office, all as shown by the Certificate of Posting attached to these minutes. Notice of this meeting was simultaneously given to the Chairman and all members of the Village Board of Trustees and a copy of their acknowledgement of receipt of notice of the meeting and the agenda are attached to these minutes. Availability of the agenda was communicated in the advanced notice and in the notice of this meeting to the Village Board of Trustees.

All proceedings shown were taken while the convened meeting was open to the attendance of the public.

7:00 P.M. PUBLIC HEARING FOR THE ONE- AND SIX- YEAR STREET IMPROVEMENT PROGRAM. It was moved by Trustee Oberg, with a second from Trustee Anderson to adjourn the Board of Trustees meeting to conduct a public hearing relating to the One- and Six Year Street Improvement Program. Ayes: Roe, Oberg, Anderson, Keslar and Rabbe. Nays: None. Absent: None. The motion carried and Chairman Roe adjourned the Board of Trustees at 7:01 pm to hold a Public Hearing. Reed Miller with Miller & Associates presented to the Board a plan of maintenance for the first year and a plan to resurface areas of "A" and "C" streets and a few other areas of town to be done for the six-year plan. After a discussion, having all the questions answered and hearing no further comments from the public, Chairman Roe closed the Public Hearing and called the Board of Trustees meeting back to order at 7:06 pm. A roll call reflected the following: Present: Roe, Oberg, Anderson, Keslar and Rabbe. Absent: None.

2. RESOLUTION TO ACCEPT ONE- AND SIX- YEAR STREET IMPROVEMENT PROGRAM. Chairman Roe indicated it was now time to consider Resolution No. 24-10-10.

RESOLUTION NO. 24-10-10:

BE IT RESOLVED by the Village Board of Trustees of Shelton, Nebraska that the attached One- and Six- Year Street Improvement Program is hereby approved and adopted by said Board of Trustees. The said Board of Trustees attests that the Notice of Public Hearing was posted in the following three public places:

Larry's Market
Cornerstone Bank of Shelton
Shelton Clipper.

It was then moved by Trustee Rabbe, with a second from Oberg to approve and adopt Resolution No. 24-10-10 as presented. Ayes: Roe, Oberg, Anderson, Keslar and Rabbe. Nays: None. Absent: None. Motion Carried.

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3. BUFFALO COUNTY ARPA FUNDS LIBRARY PROJECT. Reed Miller of Miller & Associates presented the board with an agreement for their services for this project. It was reported that they were hoping to have a surveying team out soon to get the parking area started. After some discussion, Chairman Roe indicated it was time to consider Resolution 24-10-10A.

RESOLUTION 24-10-10A:

BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA,

1. The Agreement for Professional Services for the PROJECT generally described as "Library Parking Addition and ADA Modifications" between the Village of Shelton, Nebraska, and Miller & Associates, Consulting Engineers, PC, in the form presented to this Governing Body hereby is approved and accepted.

2. That the Chairman of the Governing Body and Village Clerk be, and they hereby are, authorized and directed to execute such Amendment, on behalf of, and in the name of the Village of Shelton, Nebraska and that an executed copy of said agreement be affixed to this resolution and, by reference, made a part of these official proceedings.

It was then moved by Trustee Rabbe, with a second from Trustee Anderson to approve and adopt Resolution 24-10-10A as presented. Ayes: Roe, Oberg, Anderson, Keslar and Rabbe. Nays: None. Absent: None. Motion Carried.

4. CONSENT AGENDA. It was then moved by Trustee Keslar to approve the consent agenda which included: A) Waive Reading and approve minutes of Regular meeting of September 12, 2024 and B) Accept Financial Report. This received a second from Trustee Oberg with the vote as follows: Ayes: Roe, Rabbe, Oberg, Keslar and Anderson. Nays: None. Absent: None. Motion Carried.

5. REPORTS. Written and verbal reports were received from the Administrative Clerk, Utility Department and Library.

6. GAP IN PAVING AT 179 C STREET. David Andrews addressed the board with a request to fill in the gap to bring his property at 179 C Street up to the curb on Second Street. When Second Street was paved in 2006, he indicated that the area was not addressed properly and that when we did work on C Street this caused the drainage to wash out the area. After discussion, it was moved by Trustee Keslar, with a second from Trustee Rabbe to postpone any action to the November meeting to allow time to investigate the situation. Ayes: Roe, Oberg, Anderson, Keslar and Rabbe. Nays: None. Absent: None. Motion Carried.

7. AUDIT ENGAGEMENT LETTER. After discussion, Chairman Roe indicated it was time to consider Resolution No. 24-10-10B.

RESOLUTION NO. 24-10-10B:

BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA,

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1. That the Engagement Letter with the Village of Shelton, Nebraska, and Dana F. Cole & Co. LLP of Grand Island for the audit for the 2023/2024 fiscal year in the form presented to this Governing Body be, and the same hereby is, approved and accepted.

2. That the Chairman of the Governing Body and Village Clerk be, and they hereby are, authorized and directed to execute such Engagement Letter, on behalf of, and in the name of the Village of Shelton, Nebraska and that an executed copy of said agreement be affixed to this resolution and, by reference, made a part of these official proceedings.

It was then moved by Trustee Oberg to approve and adopt Resolution No. 24-10-10B as presented. This received a second from Trustee Anderson with the vote as follows: Ayes: Roe, Oberg, Anderson, Keslar and Rabbe. Nays: None. Absent: None. Motion Carried.

8. DECLARING 505 A STREET A NUISANCE PROPERTY. The Property owners were present and addressed the Board regarding certain aspects of the clean up they were doing. After discussion, the board indicated that as long as they kept moving forward on the clean-up, they would not be declaring it a nuisance. They will review the progress again next month.

9. DECLARING 514 A STREET A NUISANCE PROPERTY. It was reported that no real progress had been made on this property and there had been no communication with the owners. The board indicated that if nothing was done by the November meeting that they would proceed by declaring it a nuisance property.

10. ZONING/INSPECTION/ENFORCEMENT. Due to illness the Village Attorney was not present so no updates were given on this.

11. RECYCLING SERVICE. The Village Office Staff wanted to see how the Board felt about eliminating the service. Since it is done only once a month, there seems to be a lot of the residents who get missed and when they see it placed in with the regular trash, get upset that it is not actually getting recycled. After much discussion, it was directed to have the office staff contact Heartland Disposals and express these concerns with them.

12. REPLACEMENT OF WATER METERS. Utility Superintendent Gillming informed the board that our meters were going out of warranty and that we are now looking to replace them. We have had some problems with our current meters so our supplier has asked us to try out a different type for a few months before making a decision as to what type of meters we want to replace the old one with.

14. ELECTRONIC NOTIFICATION (TEXMYGOV). Assistant Clerk Smith addressed the board relating to this new system available to text Village residents notifications and other information. After discussion, it was agreed that this may be useful but the cost did not seem to justify it at this time.

15. CLAIMS. After review, it was moved by Trustee Oberg, seconded by Trustee Rabbe to pay the claims as presented. Ayes: Roe, Oberg, Rabbe, Anderson and Keslar. Nays: None. Absent: None. Motion Carried.

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16. ADJOURNMENT. All agenda items having been considered, Trustee Keslar with a second from Trustee Oberg, moved to adjourn the meeting. Ayes: Roe, Oberg, Rabbe, Anderson and Keslar. Nays: None. Absent: None. Motion Carried. Whereupon, the Chairman declared the motion carried and the meeting duly adjourned at 8:00 P.M.

RESPECTFULLY SUBMITTED

BONNIE DOREMUS, MMC
VILLAGE CLERK

APPROVED:

WILLIAM C. ROE
CHAIRMAN

CERTIFICATION

I, the undersigned, Village Clerk for the Village of Shelton, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Chairman and Board of Trustees of the Village of Shelton at the regular meeting held on October 10, 2024 at the Community Room, 219 "C" Street, Shelton, NE and that all the subjects included in the foregoing proceedings were contained in said agenda for at least twenty-four hours prior to said meeting; that said minutes from which the foregoing proceedings have been extracted were available for public inspection within ten working days of the meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; that the notice of the meeting was posted by Assistant Clerk Smith on October 3, 2024 in five public places in the Village of Shelton, as follows: Village Office, Cornerstone Bank, Shelton Clipper, Post Office, and Larry's Market.

Dated this 15th day of October, 2024.

BONNIE DOREMUS, MMC
VILLAGE CLERK