

MINUTE RECORD

REGULAR BOARD MEETING
VILLAGE BOARD OF TRUSTEES
September 13, 2018 7:00 PM

The regular meeting of the Chairman and Board of Trustees of the Village of Shelton, Nebraska, was convened in open and public session in the Community Room of the Shelton Municipal Building at 219 "C" Street in Shelton, Nebraska, on September 13, 2018. Chairman Roe called the meeting to order at 7:00 P.M. at which time he informed the public of the posting of the Open Meeting Act on the bulletin board in the back of the room and led the audience in the Pledge of Allegiance. He then directed the Village Clerk to call roll which reflected the following: Present: Trustees: Roe, Holley and Doremus. Absent: Oberg and Keslar

Notice of this meeting was given in advance thereof by publication in the Shelton Clipper on September 6, 2018 and by posting at 10:30 am on September 6, 2018 in four (4) public places in the Village of Shelton, Nebraska, as follows: Larry's Market, Shelton Clipper, Cornerstone Bank, and Village Office, all as shown by the Certificate of Posting attached to these minutes. Notice of this meeting was simultaneously given to the Chairman and all members of the Village Board of Trustees and a copy of their acknowledgement of receipt of notice of the meeting and the agenda are attached to these minutes. Availability of the agenda was communicated in the advanced notice and in the notice of this meeting to the Village Board of Trustees.

All proceedings shown were taken while the convened meeting was open to the attendance of the public.

2. CONSENT AGENDA. The consent agenda was presented as follows:

- A. WAIVE READING & APPROVE MINUTES OF REGULAR MEETING OF AUGUST 9, 2018
- B. ACCEPT FINANCIAL STATEMENT AS PRESENTED
- C. RENEW CD #74609 AND CD #74611 FOR 33 MONTHS
- D. AMEND BUFFALO COUNTY LAW ENFORCEMENT CONTRACT HOURLY RATE.
- E. APPROVE AMANDA DEMILT AS A NEW MEMBER OF THE SHELTON VOLUNTEER FIRE AND RESCUE DEPARTMENT
- F. DESIGNATE CLERK AS COMMUNITY'S REPRESENTATIVE/ DELEGATE TO THE NEBRASKA COOPERATIVE GOVERNMENT ANNUAL MEETING
- G. RESOLUTION TO AUTHORIZE MILLER & ASSOCIATES TO SURVEY & PLAT PROPERTIES SOUTH OF 9TH STREET FOR PROPOSED ANNEXATION FOR \$1,850.

RESOLUTION NO.19-09-13:

WHEREAS, the Governing Body of the Village of Shelton, Nebraska has determined that the purchase of surveying and platting services is necessary and essential to the proposed annexation of certain properties.

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA:

SECTION 1. That the Village of Shelton, Nebraska shall immediately acquire, for the purchase price not to exceed \$1,850 services from Miller and Associates of Kearney, Nebraska as presented in the attached proposal.

SECTION 2. That the Chairman and Clerk hereby are authorized, and directed to acquire the aforementioned services for and on behalf of, and in the name of the Village of Shelton, Nebraska, and to execute such documents, orders, and contracts in the name of the Village of Shelton, Nebraska, as may be necessary, proper, or convenient to undertake and complete such services.

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H. RESOLUTION TO AUTHORIZE OVERLAY OF ½ MILE OF ASPHALT ROAD IN FRONT OF SCHOOL FOR APPROXIMATE COST OF \$84,000.

RESOLUTION NO. 18-09-13A:

WHEREAS, the Governing Body of the Village of Shelton, Nebraska has determined that the maintenance of properties is necessary and essential to the efficient and proper operation of the Village.

WHEREAS, after investigation of the facts and discussion of the alternatives, the Governing Body has decided to have the necessary maintenance done.

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF SHELTON, NEBRASKA:

SECTION 1. That the Village of Shelton, Nebraska shall immediately authorize Buffalo County Highway Department to do a three-inch asphalt overlay of the Village's portion of 100th Road from Shelton Road to Wiseman Road for a cost of approximately \$84,000.

SECTION 2. That the Chairman and Clerk are hereby authorized, and directed to execute such documents, orders, and contracts in the name of the Village of Shelton, Nebraska, as may be necessary, proper, or convenient to undertake and complete such a project.

With the removal of the approval of Amanda Demilt as a new member of the SVFR from the consent agenda it was then moved by Trustee Doremus, with a second from Trustee Holley to approve the consent agenda. AYES: Roe, Holley and Doremus. NAYS: None. ABSENT: Keslar and Oberg. Motion Carried.

3. ATTORNEY REPORT/DEPARTMENT HEAD REPORTS. Keith Smith from Truell, Murray and Associates was present and indicated that he was filling in for Mr. Truell this month. Written and Verbal reports were given by Village Clerk Doremus, Utility Superintendent Sell and Police Chief Clark.

4. FIRE DEPARTMENT COMMUNICATIONS. Fire Chief Wiehn gave a report on the various activities in his department.

6. LIONS CLUB COMMUNICATIONS. Nate Kosse, Lion Club President addressed the board explaining that they would like to fund raise and place a "Welcome to Shelton" sign in Railroad Park. It was the consensus of the board that this would be a good project and gave their approval to proceed.

10. HIRING OF PART TIME HELP AND POTENTIAL ASSISTANT UTILITY SUPERINTENDENT. Utility Superintendent Sell reported to the board that they had received the applications and he would be setting up interviews sometime next week. He welcomed any board members who were interested to sit in on the interviewing process.

5. PUBLIC HEARINGS FOR 2018/2019 PROPOSED BUDGET & TO SET FINAL TAX REQUEST. It being of the hour of 7:15 PM, Chairman Roe indicated he would entertain a motion to adjourn in order to hold public hearings on the proposed budget and final tax request. This motion was made by Trustee Doremus, with a second from Trustee Holley with the vote as follows: AYES: Roe, Holley and Doremus. NAYS: None. ABSENT: Keslar and Oberg. Motion Carried.

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TRUSTEE OBERG JOINED THE MEETING VIA TELEPHONE AT 7:15 PM.

Chairman Roe stated the purpose for the Public Hearings to hear any comments for or against the proposed budget and tax asking amounts for the 2018/2019 fiscal year.

5A. ADJOURN PUBLIC HEARINGS AND ROLL CALL/ACKNOWLEDGMENT OF OPEN MEETING ACT. Hearing no comments for or against the proposed budget and tax asking for the 2018/2019 fiscal year, Chairman Roe closed the public hearings at 7:18 and called the Board of Trustees meeting back to order with the acknowledgement of the Open Meeting Act and roll call reflecting the following: Present: Trustees: Roe, Holley, Oberg and Doremus. Absent: Keslar

5B. MOTION TO EXCEED ALLOWABLE GROWTH RATE 1% FOR 2018/2019 BUDGET. After discussion, it was moved by Trustee Doremus with a second from Trustee Holley to exceed the allowable growth rate by an additional 1% for the 2018/2019 budget. AYES: Roe, Holley, Oberg and Doremus. NAYS: None. ABSENT: Keslar. Motion Carried.

5C. APPROVAL AND RESOLUTION TO SET FORMAL PROPERTY TAX REQUEST FOR 2018-2019 BUDGET. Chairman Roe then indicated it was time to consider Resolution No. 18-09-13.

RESOLUTION NO. 18-09-13B:

WHEREAS, Nebraska Revised Statue 77-1601.02 provided that the property tax request for the prior year shall be the property tax request for the current year for the purposes of the levy set by the County Board of Equalization unless the Governing Body of the Village of Shelton passes by a majority vote a resolution or ordinance setting the tax request at a different amount; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request; and

WHEREAS, it is in the best interest of the Village of Shelton that the property tax request for the current year be a different amount than the property tax for the prior year;

NOW, THEREFORE, The Governing Body of the Village of Shelton, by a majority vote, resolves that:

1. The 2018/2019 property tax request be set as follows:

General	\$243,197.90
Bond	\$88,678.00
Total	\$331,875.90

2. A copy of this resolution be certified and forwarded to the County Clerk prior to October 13, 2018.

It was then moved by Trustee Doremus with a second from Trustee Holley to approve and adopt Resolution No. 18-09-13B as presented. AYES: Roe, Holley, Oberg and Doremus. NAYS: None. ABSENT: Keslar. Motion Carried.

TRUSTEE OBERG THEN LEFT THE MEETING AT 7:20 PM.

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7. SECD BOARD & SCEDD COMMUNICATIONS. The SECD Board was not represented but Sharon Hueftle from SCEDD was present to address the board and comment on how far we have come in the past two years with the community survey, comprehensive plan, zoning regulations and blight study.

8. PLANNING COMMISSION COMMUNICATIONS. Clark Plihal and Dwight Walton were present to represent the Planning Commission and help with the discussion regarding the proposed plans they had worked with SCEDD which were being presented.

8A, 8B & 8C. NEW ZONING & SUBDIVISION REGULATIONS, COMPREHENSIVE PLAN AND FUTURE USE MAP AND BLIGHT STUDY RESULTS. South Central Economic Development District had enlisted Bobbie Petit to help complete our project since Jennifer Hiatt had left their employment. Ms. Petit presented an overall presentation of these documents to help the Trustees and public to understand why and how these documents were put together. With regard to the zoning and subdivision regulations, some of this is dictated by law. The Village Board has decision on the districts, setbacks, etc. and what can be placed in each district (referred to in the ordinance as the matrix). After discussion it was decided to have all the comments to the Planning Commission, so they might be able to compose a revised version to present to the Board at the October meeting.

TRUSTEE OBERG ARRIVED AT 8:20 PM

11. CLAIMS. It was moved by Trustee Doremus with a second from Trustee Holley to approve claims as presented. **AYES:** Roe, Holley, Oberg and Doremus. **NAYS:** None. **ABSENT:** None. Motion Carried.

9. PUBLIC EDUCATION FOR SALES TAX VOTE. After discussion of the draft presented to the Trustees, it was approved. It was directed to have this published in the paper, placed on the website and mailed out to the utility customers toward the middle of October.

12. ADJOURNMENT. All agenda items having been considered, Trustee Holley with a second from Trustee Doremus moved to adjourn the meeting. **AYES:** Roe, Holley, Oberg, and Doremus. **NAYS:** None. **ABSENT:** Keslar. Motion Carried. Whereupon, the Chairman declared the motion carried and the meeting duly adjourned at 9:08 P.M.

RESPECTFULLY SUBMITTED

BONNIE DOREMUS, MMC
VILLAGE CLERK

APPROVED:

WILLIAM C. ROE
CHAIRMAN

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CERTIFICATION

I, the undersigned, Village Clerk for the Village of Shelton, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Chairman and Board of Trustees of the Village of Shelton at the regular meeting held on September 13, 2018 and that all the subjects included in the foregoing proceedings were contained in said agenda for at least twenty-four hours prior to said meeting; that said minutes from which the foregoing proceedings have been extracted were available for public inspection within ten working days of the meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; that the notice of the meeting was posted by myself at 10:30 P.M. on September 6, 2018 in four public places in the Village of Shelton, as follows: Village Office, Shelton Clipper, Cornerstone Bank, and Larry's Market.

Dated this 14th day of September, 2018.

BONNIE DOREMUS, MMC
VILLAGE CLERK

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
BLACK HILLS ENERGY	MONTHLY SERVICE	131.66
BOKF, NA	SHELHWYREF16-PRINCIPAL	74,423.75
BOOK SYSTEMS, INC.	HOSTING/TECH SUPPORT	995
BUFFALO CO SHERIFF'S OFFICE	SEPT LAW ENFORCEMENT	1,029.80
BUILDERS - KEARNEY	ENTRY LOCK/COMM RM	25.99
BUSINESS WORLD PRODUCTS	OFFICE SUPPLIES	324.56
CENTRAL STATES LAB. LLC	SEWER R/M	3,363.01
CHARTER COMMUNICATIONS	MONTHLY SERVICE	154.99
CHEMSEARCH	SEWER R/M	1,268.75
CHEMSEARCH	SEWER R/M	1,268.75
CINDY BRANDT	FIRE HALL CLEANING	100
CLEVENGER'S	MOWER R/M	24.54
CLIPPER PUBLISHING, INC	GENERAL PUBLICATIONS	257.5
CNA SURETY DIRECT BILL	EMPLOYEE BLANKET BOND	154.5
CONSTRUCTION RENTAL	STREET EQUIP R/M	375.85
CUTTING EDGE CLEANING	AUG/SEPT COMM RM CLEANING	240
DEARBORN NATIONAL	SEPT FIREMANS LIFE INS	55.04
DETERDINGS KRNY	POOL CHEMEICALS	294.27
DYNAMIC T'S SCREEN PRINTING	SHOP SUPPLIES-SAFETY T/HOODIES	367.5
FAIRBANKS FARM EQUIPMENT	PARK EQUIP REPAIR	4.85
FAMILY CIRCLE MAG	SUBSCRIPTION	10
FIREHOUSE INNOVATIONS, CORP	MULTI-FORCE DOOR	7,145.00

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GODFREY ELECTRIC LLC	SEWER TRANSFER PANEL	970.92
GRAND ISLAND INDEPENDENT	FALL SPORTS SPONSOR	33
GREAT PLAINS NURSERY	TREES	1,805.00
HEIMAN FIRE EQUIPMENT	FIRE SUPPLIES/BUNKER GEAR	4,891.85
EMERGENCY SERVICES MARKETING	SUBSCRIPTION	305
JOHN DEERE FINANCIAL	SREET EQUIP R/M	2.21
K & K CONVENIENCE STORE	AUGUST FUEL	1,336.25
LANDMARK IMPLEMENT, INC	GATOR LEASE	1,000.08
LEAGUE ASSOC OF RISK MNGMT	ANNUAL CONTRIBUTION	55,886.27
LARRY'S MARKET	LIBRARY SUPPLIES	36.62
LASERTEC OF NE, INC	AUGUST CHARGE	130.76
LEAGUE OF NEBR MUNICIPALITIES	UTILITY MEMBERSHIP	641
LOCKMOBILE	REPAIR FIRE DOORS	235
MCI	MONTHLY SERVICE/POLICE	41.5
MENARDS - GRAND ISLAND	POOL R/M	228.71
MENARDS - HASTINGS	R/M- PARK	49.83
MENARDS - KEARNEY	PARK OP SUPPLIES	85.89
MILLER & ASSOCIATES	1&6 YEAR STR PLAN	1,670.60
NE CENTRAL TELEPHONE CO	GEN/MONTHLY SERVICE	500.6
NEBRASKA DEPT OF REVENUE	SALES TAX	2,400.17
NE PUBLIC HEALTH ENVIRO LAB	WATER TESTS	247
NE RURAL WATER ASSOCIATION	ANNUAL MEMBERSHIP	175
NEBRASKA PUBLIC POWER DIST	STR LIGHTS MONTHLY SER	5,940.52
ONE CALL CONCEPTS	AUG LOCATES	14.4
PETTY CASH	POSTAGE/WATER	164.32
PRESTO X	FIRE HALL PEST CONTROL	35
RON HUDSON	TREE WEBBING	50
SOS PORTABLE TOILETS, INC.	PORTABLE TOILET/CEM	75
TRACTOR SUPPLY CREDIT PLAN	SEWER R/M	27.98
TRUELL, MURRY & ASSOC	AUG ATTORNY FEES	270
US BANK	NORTHERN TOOLS/TRASH PUMP	3,470.62
VAN DIEST SUPPLY COMPANY	PARK HERBICIDE	1,068.00
VERIZON	UTILITY/MONTHLY SERV	403.24
WALMART COMMUNITY/RFCSELLC	POOL SUPPLIES	32.62
WILLIS REPAIR	PICKUP - R/M	166.33
**** PAID TOTAL ****		175,137.85