

# MINUTE RECORD

SPECIAL AND REGULAR BOARD MEETINGS  
VILLAGE BOARD OF TRUSTEES  
SEPTEMBER 8, 2022

The special and regular meetings of the Chairman and Board of Trustees of the Village of Shelton, Nebraska, was convened in open and public session in the Community Room of the Shelton Municipal Building at 219 "C" Street in Shelton, Nebraska at 7:00 o'clock P.M. on September 8, 2022.

Chairman Roe then called the special meeting to order at which time he informed the public of the posting of the Open Meeting Act on the bulletin board in the back of the room and led the audience in the Pledge of Allegiance. He then directed the Village Clerk Doremus to call roll which reflected the following: Present: Trustee Roe, Keslar, Oberg and Doremus. Absent: Leibfarth.

Notice of this meeting was given in advance thereof by posting at 10:45 A.M. on September 2, 2022, in five (5) public places in the Village of Shelton, Nebraska, as follows: Larry's Market, Shelton Clipper, Cornerstone Bank, Post Office, and Village Office, all as shown by the Certificate of Posting attached to these minutes. Notice of this meeting was simultaneously given to the Chairman and all members of the Village Board of Trustees and a copy of their acknowledgement of receipt of notice of the meeting and the agenda are attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice of this meeting to the Village Board of Trustees.

All proceedings shown were taken while the convened meeting was open to the attendance of the public.

**7:00 P.M. PUBLIC HEARING FOR PROPOSED 2022/2023 BUDGET.** It being of the hour of 7:00 PM o'clock a motion to adjourn was made by Trustee Doremus and seconded by Trustee Keslar. AYES: Roe, Oberg, Doremus and Keslar. NAYS: None. ABSENT: Leibfarth. Motion Carried. Chairman Roe adjourned the Board of Trustees Meeting and called to order a Public Hearing to hear comments for or against the proposed 2022/2023 budget. Janet Rowling, CPA, PC addressed the Board with regards to the lid laws, restricted funds and any other questions the Trustees and the Public had as they reviewed the proposed 2022/2023 Budget. After discussion and addressing any concerns and hearing no further public comments, Chairman Roe declared the public hearing closed at 7:10 PM and called the Board of Trustees Meeting back to order at which time he informed the public of the posting of the Open Meeting Act on the bulletin board in the back of the room and directed a roll call which reflected as follows: Present: Chairman Roe and Trustees Oberg, Doremus and Keslar. Absent: Leibfarth.

It was then moved by Trustee Keslar, with a second from Trustee Doremus to adjourn this special meeting. AYES: Roe, Oberg, Doremus and Keslar. NAYS: None. ABSENT: Leibfarth. Motion Carried and meeting was adjourned at 7:10 PM.

A regular meeting of the Chairman and Board of Trustees was then convened immediately following the adjournment of the special meeting with a roll reflecting the following: Present: Chairman Roe and Trustees Oberg, Doremus and Keslar. Absent: Leibfarth.

**PUBLIC HEARING TO SET FINAL TAX REQUEST:** In order to hold a Public Hearing relating to the property tax request, a motion to adjourn was made by Trustee Keslar and seconded by Trustee Doremus. AYES: Roe, Oberg, Doremus and Keslar. NAYS: None. ABSENT: Leibfarth. Motion Carried. Chairman Roe adjourned the Board of Trustees Meeting and called to order a Public Hearing to hear comments relating to the property tax request for the 2022/2023 budget. Hearing no comments or questions from the Public, Chairman Roe declared the public hearing closed at 7:15 PM and called the Board of Trustees Meeting back to order at which time he informed the public of the posting of the Open Meeting Act on the bulletin board in the back of the room and directed a roll call which reflected as follows: Present: Chairman Roe and Trustees Oberg, Doremus and Keslar. Absent: Leibfarth.

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**2A. MOTION TO EXCEED ALLOWABLE GROWTH RATE 1% FOR 2022/2023 BUDGET.** After discussion, it was moved by Trustee Keslar with a second from Trustee Doremus to exceed the allowable growth rate by an additional 1% for the 2022/2023 budget. AYES: Roe, Oberg, Doremus and Keslar. NAYS: None. ABSENT: Leibfarth. Motion Carried.

**2B. RESOLUTION TO SET FORMAL PROPERTY TAX REQUEST FOR 2022/2023 BUDGET.** Chairman Roe then indicated it was time to consider Resolution No. 22-09-08.

RESOLUTION NO. 22-09-08:

WHEREAS, Nebraska Revised Statue 77-1601.02 provides that the Governing body of the Village of Shelton passes by a majority vote a resolution or ordinance setting tax request; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request; and

NOW, THEREFORE, The Governing Body of the Village of Shelton resolves that

- 1) The property tax request for the fiscal year 2022/2023 be set as follows:

General	\$323,649.45
Bond	\$123,145.26
Total	\$446,794.71

- 2) The total assessed value of property differs from last year's total assessed value by 8.86 percent
- 3) The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property would be .650237 per \$100 of assessed value.
- 4) The Village of Shelton proposes to adopt a property tax request that will cause the tax rate to be .690243 per \$100 of assessed value.
- 5) Based on the proposed property tax request and changes in other revenue, the total operating budget of the Village of Shelton will increase from last year's distributions by 19.75 percent
- 6) A copy of this resolution be certified and forwarded to the County Clerk on or before October 15, 2022.

It was then moved by Trustee Doremus to approve and adopt Resolution No. 22-09-08 as presented. This received a second from Trustee Oberg with the vote as follows: AYES: Roe, Oberg, Doremus and Keslar. NAYS: None. ABSENT: Leibfarth. Motion Carried.

**2C. ORDINANCE TO ADOPT THE BUDGET STATEMENT TO BE TERMED THE ANNUAL APPROPRIATION BILL AND APPROPRIATE SUMS FOR THE NECESSARY EXPENSES AND LIABILITIES.** Whereupon, it was moved by Trustee Oberg seconded by Trustee Doremus that the minutes of the proceedings of the Chairman and Board of Trustees of the Village of Shelton, Buffalo County, Nebraska, in the matter of passing and approving Ordinance No. 855 be preserved and kept in a separate and distinct volume known as "Ordinance Record, Village of Shelton, Nebraska"; and that said separate and distinct volume be

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incorporated in and made a part of these proceedings the same as though it were spread at large herein. The Chairman instructed the Village Clerk to call the roll and the following was recorded as the vote on this motion: AYES: Roe, Keslar, Oberg and Doremus. NAYS: None. ABSENT: Leibfarth. Whereupon the chairman declared the Motion Carried.

Further, a motion was made by Trustee Oberg, seconded by Trustee Doremus that the statutory rules in regard to the passage and adoption of Ordinances be suspended, so that said Ordinance No. 855 might be introduced, read by title, and approved and passed at the same meeting. Trustee Oberg called for the question. The Chairman put the question to the vote and instructed the Village Clerk to call roll and the following was the vote on this motion: AYES: Roe, Keslar, Oberg and Doremus. NAYS: None. ABSENT: Leibfarth. Whereupon, the Chairman declared the Motion Carried.

Following the reading of Ordinance No. 855 by title on the First Reading, the suspension of the rules so that the same may be read by title on the Second and Third Readings, allowing for final passage at the same meeting, Trustee Oberg called for the question as to the approval and passage of Ordinance No. 855 and the following vote was recorded: AYES: Roe, Keslar, Oberg and Doremus. NAYS: None. ABSENT: Leibfarth. Whereupon, the Chairman declared that four members of the Board having voted in the affirmative for the passage and approval of Ordinance No. 855 and declared said Ordinance duly passed and adopted as an Ordinance of the Village of Shelton, Nebraska.

Whereupon, it was moved by Trustee Oberg, seconded by Trustee Doremus that said Ordinance No. 855 be published in pamphlet form. AYES: Roe, Keslar, Oberg and Doremus. NAYS: None. ABSENT: Leibfarth. Motion Carried.

**3. CONSENT AGENDA.** It was then moved by Trustee Doremus to approve the consent agenda which included: A) Waive Reading and approve minutes of Regular meeting of August 11, 2022 and B) Accept Financial Report. This received a second from Trustee Oberg with the vote as follows: Ayes: Roe, Keslar, Oberg and Doremus. Nays: None. Absent: Leibfarth. Motion Carried.

**4. VIETNAM VETS LEGACY VETS MOTORCYCLE CLUB CHAPTER A.** Although no one from this organization was present, it was discussed and reported that this group had purchased the building on Highway 30 once known as Motor Inn to make it a Private Club for Veterans. It was reported that they are currently doing work on the building.

**5. REPORTS.** Written and verbal reports were received from the Attorney, Administrative Clerk, Police Department, Utility Department, Library, and Fire Department.

**6. SPECIAL CHRISTMAS LIGHT CEREMONY IN DECEMBER.** Nate Kosse, representing the Lions Club reported that the new Christmas lights had been delivered and that they were wanted to sponsor a special evening in December to celebrate in the downtown area. The Board felt this was a wonderful idea and felt blocking off that area of the street would not be an issue.

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**7. & 8. AYRES STREET WATER/SEWER IMPROVEMENTS AND ANDREWS SUBDIVISION.** A report by Utility Superintendent Gillming was given as to the progress of the construction. Change Order No. 1 was presented to the Board by Miller and Associated for the existing water main to be relocated due to the installation of the sewer. This added expense of \$3,230.51 would be added to the Sewer part of the Improvements and therefore be the Developer's expense. It was then moved by Trustee Oberg, with a second from Trustee Doremus to approve Change Order No. 1. Street lights were also discussed for Ayres Street. NPPD was proposing at least two new ones and possible a third. They would be presenting this to the board in the future.

**9. CLAIMS.** After review, it was moved by Trustee Doremus, seconded by Trustee Keslar to pay the claims as presented. Ayes: Roe, Keslar, Oberg and Doremus. Nays: None. Absent: Leibfarth. Motion Carried.

**10. ADJOURNMENT.** All agenda items having been considered, Trustee Doremus, with a second from Trustee Keslar moved to adjourn the meeting. Ayes: Roe, Keslar, Oberg and Doremus. Nays: None. Absent: Leibfarth. Motion Carried. Whereupon, the Chairman declared the motion carried and the meeting duly adjourned at 7:47 P.M.

RESPECTFULLY SUBMITTED

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BONNIE DOREMUS, MMC  
VILLAGE CLERK

APPROVED:

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WILLIAM C. ROE  
CHAIRMAN

## CERTIFICATION

I, the undersigned, Village Clerk for the Village of Shelton, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Chairman and Board of Trustees of the Village of Shelton at the special and regular meetings held on September 8, 2022 at the Community Room, 219 "C" Street, Shelton, NE and that all the subjects included in the foregoing proceedings were contained in said agenda for at least twenty-four hours prior to said meeting; that said minutes from which the foregoing proceedings have been extracted were available for public inspection within ten working days of the meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; that the notice of the meeting was posted by myself on September 2, 2022 in five public places in the Village of Shelton, as follows: Village Office, Cornerstone Bank, Shelton Clipper, Post Office, and Larry's Market.

Dated this 9<sup>th</sup> day of September, 2022.

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BONNIE DOREMUS, MMC  
VILLAGE CLERK

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