

VILLAGE OF SHELTON

219 C Street, PO Box 6, Shelton, NE 68876
Ph. 308-647-5484 - clerk@villageofshelton.org

ZONING COMPLIANCE PERMIT APPLICATION

Fill this form out as accurately and completely as possible and **RETURN TO THE VILLAGE CLERK'S OFFICE** with the **\$20.00 application fee** (\$25.00 for a Variance or Conditional Use Applications). This application will not be accepted unless all required information is furnished. The Zoning Officer will make a determination within 14 days from the date this application is submitted. No construction is to begin before application is approved and permit is issued. Please notify Village Office when project is completed. **Please print clearly**

Property Owner: _____ Phone #: _____

Address: _____ City, State, Zip: _____

Contractor Name: _____ Phone #: _____

Address: _____ City, State, Zip: _____

Beginning project date: _____ Finish project date: _____

Value of improvement \$ _____

Project Address: _____ Lot Dimensions: _____

Current land zoned as: AG R C I F Are you in a Flood Plain: Yes No

Legal Description: _____

Type of Project: New Construction _____ Residential Addition _____ Accessory Building _____

Fence _____ Demo _____ Variance _____ Lot Split _____ Curb Cut _____

Conditional Use _____ Rezoning _____ Other _____

Description of proposed project (include proposed dimensions and materials to be used):

Setbacks/Distance from property lines: North _____ South _____ East _____ West _____

The property owner is responsible for knowing where their property lines are located.

ATTACH a diagram showing the property and all existing building, with dimensions, setbacks, and the distance between all existing building and fences and any proposed changes to property. Also show height of buildings if applicable.

DEPOSIT: A security deposit is required to be deposited with the Village Clerk’s Office for all construction. The deposit must be in the form of a surety bond, cash or money order **(no personal checks will be accepted)**. In the event such construction is not completed according to the application, this deposit will be used to bring the construction to a state of completion which will comply with this application.

<u>Cost of Construction</u>	<u>Deposit Required</u>
Up to \$4,999	10% of Construction Cost
\$5,000 - \$49,999	5% of Construction Cost
\$50,000 & up	1% of Construction Cost

Applicant’s Signature _____ Date _____

FOR OFFICE USE ONLY

Date received in office _____ Initials _____

\$20.00 / \$25.00 Application Fee: Date Paid _____ Cash Receipt/Check # _____

Recommendations needed for approval _____

If Necessary, Planning Commission Recommendations _____

Date _____ Approved _____ Denied _____

Zoning Compliance Officer Signature _____

Deposit: \$ _____ Date Paid _____ Receipt # _____

Date applicant notified Clerk’s Office of project completion _____

Completion Notes _____

Zoning Compliance Officer Signature _____ Date _____

Deposit Returned: \$ _____ Date _____

Signature/Receiving Deposit _____

Printed Name _____